

FY 2010 (Second Half) Application Guidelines for:
Ritsumeikan University
Institutional Program for Young Researcher Overseas Visits
“Global On-site Training Fellowship for Young Researchers
to Protect Cultural Heritage and Art Works”

At Ritsumeikan University, both the Art Research Center (ARC) and the Research Center for Disaster Mitigation of Urban Cultural Heritage (Rits-DMUCH) have implemented the Institutional Program for Young Researcher Overseas Visits (a.k.a., “Daikokai Program”), adopted by the Japan Society for the Promotion of Science (JSPS). These two centers send abroad their young researchers to conduct research, who are expected to do networking with foreign researchers, and to acquire the ability to present their research outcomes in foreign languages. In other words, the Program aims at fostering leading researchers with an international sense.

- JSPS Institutional Program for Young Researcher Overseas Visits <http://www.jsps.go.jp/j-daikokai/index.html>

1. Eligibility

Applicants need to belong to either the Art Research Center (ARC) or the Research Center for Disaster Mitigation of Urban Cultural Heritage (Rits-DMUCH), participating in research activities in the GCOE Program.

People in the following categories are eligible:

- <1> Undergraduates, graduate students, research assistants, postdoctoral fellows, assistants, assistant professors, and lecturers.
- <2> JSPS Research Fellows: DC, and PD.

2. Program Objectives

The Program is designed to be used for research, fieldwork, internship, seminar participation, and paper presentation at academic meeting, but not to be used for poster presentation without verbal presentation.

3. Period of Research Overseas

The participants must leave for their overseas destinations between October 1, 2010 and March 10, 2011 and stay out of Japan for a minimum of a few days and a maximum of one year. However, the Centers give priority to postdoctoral fellows who plan to go abroad more than two months, reflecting what the Program is designed for.

4. Expenses

The money entrusted by the JSPS Institutional Program for Young Researcher Overseas Visits Program is to cover participants' roundtrip fare to the research destination, and lodging and per-diem allowances, according to the University provisions.

5. Number of Positions Available

About 20 for the second half of FY 2010

6. Application Forms: One of each of the followings, all in A4-size paper, printed on both sides.

■ In the case of paper presentation at academic meeting:

<1> Forms for business trips

“Travel Requisition Form”, if you are a research assistant, postdoctoral fellow, assistant, assistant professor, or lecturer.

“Ritsumeikan Statement of Travel Expenses”, if you are an undergraduate, graduate student, or JSPS Research Fellow.

* You can download these forms from the following website.

http://www.ritsumei.ac.jp/acd/re/k-rsc/dkk/e/for_participants/index.html

<2> Conference programs or other materials to give an overview of the academic meeting.

■ In the case of research, fieldwork, internship, or seminar participation:

<1> Application Form, prescribed.

<2> A proof of your foreign language proficiency, i.e., a certificate of language proficiency test score, or other forms of certificates or proofs.

<3> Internship or seminar brochures to give an overview of the program, if applicable.

7. Application Deadline

<1> When to submit: By 5 p.m. on Wednesday, July 14, 2010, without any exceptions.

<2> Where to submit: Office of Humanities and Social Sciences Research

Division of Research, Ritsumeikan University

*On the second floor of Shugakukan, Kinugasa Campus

ATTN: Asako MURAKAMI (Ms.) or Tomoko SUGATANI (Ms.)

Phone: 075-465-8206; Ex.: 511-4723 E-mail: asako1-a@st.ritsumei.ac.jp

<3> How to submit Bring the required documents to the Office or send them by inter-departmental mail.

8. Screening Process and Notification of Results

The Review Committee shall conduct screening by reviewing the submitted documents. The Committee will notify the applicants of their results by the middle of August.

9. Applicants' Obligations

After completing the Program, the participants are obliged to submit the Program Report, as well as to present their research outcomes at their respective Centers.

11. Other Things to Keep in Mind

<1> When you apply, please consult with your advisor thoroughly.

<2> You cannot apply for the Program if you are leaving school or plan to do so.

<3> Notification that you are selected for this program does not necessarily secure your employment as a PD or RA for the next fiscal year. Your participation will be called off if you are not eligible at the time when you are supposed to go overseas.

<4> If you have other scholarships and/or research grants, please make sure that you can keep them while in this Program.

- <5> Please note that the JSPS may ask participants to change their research periods and/or destinations.
- <6> If you do not fulfill obligations, such as reporting, submitting plans and progress reports, the Review Committee may terminate your stay abroad.
- <7> At the times of epidemic outbreaks, travel ban orders, and serious disasters;
 If you maintain matriculation, please follow advice, based on decisions made by the University.
 If you are a University employee, please follow instructions in the course of employment, issued by the University.
- <8> According to both the Ministry of Education’s notice, and the JSPS’ provisions on this program, we cannot pay a full amount of monthly stipends to PDs and RAs employed by the University while going abroad with this program. We will set a different scale to pay their stipends. Please refer to an employment contract that you shall conclude for more details on this.

■ On “Self-evaluation of the foreign language that you are going to use: Its criteria of A, B, C, and F.”

Please refer to the following table when you fill in Section 6-(2) of the Application Form: “Self-evaluation of the foreign languages that you are going to use”:

(2)

	Reading	Writing	Listening	Conversation
A	Almost fully understand academic papers and newspaper articles.	Capable to write journal papers and letters almost flawlessly.	Almost fully understand academic lectures, movies, and news.	Capable to present papers and handle Q&A at academic meetings, and to negotiate and debate with native speakers almost flawlessly.
B	Almost fully understand academic papers of your own field.	Capable to write journal papers and letters, but with some proofreading.	Almost fully understand academic lectures.	Capable to present papers almost flawlessly, but need some help (50%) to handle Q&A at academic meetings and to negotiate and debate with native speakers.
C	With the aid of a dictionary, understand academic papers of your own field.	Capable to write journal papers and letters, with the aid of a dictionary.	Understand a half of academic lectures.	Capable to present papers by just reading the scripts. Although not smoothly, capable to make yourself understood when negotiate and debate with native speakers.
F	Even with the aid of a dictionary, cannot understand academic papers of your own field.	Even with the aid of a dictionary, unable to write sentences.	Unable to understand academic lectures.	Unable to make yourself understood when conversing.