

STEP 3-2 Register International Student Information (only for applicants who have foreign nationality except for Special Permanent Resident)

Procedure 1 Starting the International Student Information Registration

Be sure to register if you don't possess Japanese Nationality.
Click on the "International Student Register" button.

JAPANESE | Manual | Logout

 立命館大学 Ritsumeikan University

Account : EXP1000052
Name : Ritsu Mate
2017-01-25T14:24:01.255307 [ADK10AD] [OT]

[Ritsu-Mate My Page]

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MESSAGE

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Procedure 2 Examination Selection

Confirm the application information you have registered during the Application Registration step, and click on "Reg."

Select Application

Please select an application to register your international student information.

*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

(Total 1 item(s))

| | Applicatrion Start Date | Application End Date | Year and Semester of Enrollment | College/Graduate School | Degree program | Department/Major | Major/Course | Examination date | Admission Method |
|---------------------|-------------------------|----------------------|---------------------------------|------------------------------------|----------------|---------------------------------------|----------------------|------------------|--|
| Reg | 04/01/16 | 03/31/17 | 2017 April | College of International Relations | Undergraduate | Department of International Relations | Global Studies Major | 12/08/16 | April AO Admissions for International Students (English Basis) |

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In case your application information is not displayed log out and log in again.

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Procedure 3 International Student Information Registration

Fill in all the fields below, and click on "Confirm >".

The screenshot shows the registration form for international students. The form includes the following fields and callouts:

- [Name]**: Name in roman alphabet as indicated on the Certificate of Residence or passport. Use all CAPITAL LETTERS for family name. Applicants from countries or regions where Chinese characters are used should NOT enter their names in Chinese characters. E.g.: RITSUMEI Hanako. For details on how to enter your name, refer to "6. Application Procedure" in the "Application Handbook".
- [Resident Status]**: If you have a status of residence in Japan: Enter your Resident Status as well as the Expiry Date. If you do not have a status of residence in Japan: Leave the Resident Status and Expiry Date fields blank.
- [Financial Aid]**: "MEXT Scholarship" refers to the Ministry of Education, Culture, Sports, Science and Technology's "Monbukagakusho Scholarships." Select "MEXT Scholarship" if this applies to you. If it does not apply to you, select "Privately financed."
- [(Scheduled) Date of Arrival]**: This field can be left blank if you are not sure of your scheduled date of arrival.
- [Past Experience with Japanese Government (Monbukagakusho) Scholarships]**: This item refers to the Ministry of Education, Culture, Sports, Science and Technology's "Monbukagakusho Scholarships." Select "Exist" if this applies to you.

At the bottom of the form, there are two buttons: "Abort" and "Confirm >". The "Confirm >" button is highlighted with a red box.

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Procedure 4 Confirmation of International Student Information Registration

Confirm the information you have just entered, and click on "Register" if there are no errors.

The screenshot shows the Ritsumeikan University website interface for international student registration. At the top, there is a navigation bar with the university logo and name, and user account information. Below this is a breadcrumb trail: [Ritsu-Mate My Page] > [International Student Information Registration]. A progress indicator shows three steps: 'New Registration', 'Confirmation of Registration Information' (highlighted in red), and 'Completed'. The main content area is titled 'International Student Information Confirmation'. It contains a form with the following fields:

- International Student Information (header)
- Name (Alphabet): Ritsu Mate
- Nationality: USA : United States of America
- Resident Status: student
- Expiry Date: 2020/03/31
- Financial Aid: Privately financed
- (Scheduled) Date of Arrival: 2018/03/01
- Scholarship Information (header)
- Past Experience with Japanese Government (Monbukagakusho) Scholarships: Not-Exist
- Study Abroad Period: FROM (empty field)
- Study Abroad Period: TO (empty field)
- University (empty field)

At the bottom of the form, there are two buttons: '< Back' and 'Register'. The 'Register' button is highlighted with a red border in the original image.

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Click on "< Back" to return to the previous screen if you need to make any changes.
Note: Once you click on "Register", your information cannot be changed anymore. If you need to make any changes after you have clicked on "Register", contact the International Admissions Office.

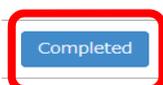
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Procedure 5 Completion of International Student Information

Confirm that the following screen is displayed, and click on "Completed".

The screenshot shows the Ritsumeikan University registration interface. At the top right, there are links for 'Manual' and 'Logout'. The user's account information is displayed: 'Account : EXP1000052', 'Name : Ritsu Mate', and a session ID '2017-01-26T11:31:19.921948 [ADH91R0] [OT]'. The navigation breadcrumb is '[Ritsu-Mate My Page] > [International Student Information Registration]'. A progress bar shows three steps: 'New Registration', 'Confirmation of Registration Information', and 'Completed' (highlighted in red). Below the progress bar, the heading 'Registration is Complete' is displayed.

Your international student information has been registered.
If you need to complete other procedures, please go to Ritsu-Mate My Page.



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The top page will be displayed.

The screenshot shows the 'Ritsu Mate's Page' of the Ritsumeikan University registration system. At the top right, there are links for 'JAPANESE', 'Manual', and 'Logout'. The user's account information is displayed: 'Account : EXP1000052', 'Name : Ritsu Mate', and a session ID '2017-01-25T14:24:01.255307 [ADK10A0] [OT]'. The breadcrumb is '[Ritsu-Mate My Page]'. The heading 'Ritsu Mate's Page' is displayed.

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Procedure 6 Confirmation of International Student Information

You can confirm the information you have registered.
You cannot re-register your application. In case you need to modify your application, contact the International Admissions Office to make correction on your behalf.

立命館大学 Ritsumeikan University

Account : EXP1006254
Name : RITSUMEI Hanako
2018-09-20T13:33:44.549440 [ADK10A0] [PR]

[Ritsu-Mate My Page]

RITSUMEI Hanako's Page

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立命館大学 Ritsumeikan University

Account : EXP1006254
Name : RITSUMEI Hanako
2018-09-20T14:33:02.391869 [ADH90L0] [PR]

[Ritsu-Mate My Page] > [International Student Information Registration]

Select Application

Please select an application to register your international student information.
*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

(Total 2 item(s))

| | Applicatrion Start Date | Application End Date | Year and Semester of Enrollment | College/Graduate School | Degree program | Department/Major | Major/Course | Examination date | Admission Method |
|-----|-------------------------|----------------------|---------------------------------|------------------------------------|----------------|---------------------------------------|----------------------|------------------|-------------------------------------|
| Ref | 08/31/18 | 09/20/18 | 2019 April | College of International Relations | Undergraduate | Department of International Relations | Global Studies Major | 12/13/18 | April AO Admissions (English Basis) |
| Ref | 08/31/18 | 09/20/18 | 2019 April | College of Global Liberal Arts | Undergraduate | Department of Global Liberal Arts | Cohort A April | 12/20/18 | April AO Admissions (English Basis) |

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Procedure 6 Confirmation of International Student Information



立命館大学 Ritsumeikan University

Account : EXP1006254
Name : RITSUMEI Hanako
2018-09-20T14:35:04.554073 [ADH91F0V] [PR]

[Ritsu-Mate My Page] > [Reference of International Student Information]

Reference of International Student Information

Please confirm registered content.

| | |
|---|--|
| International Student Information | |
| Name (Alphabet) | RITSUMEI Hanako |
| Nationality | CHE : Switzerland, Swiss Confederation |
| Resident Status | student |
| Expiry Date | |
| Financial Aid | Privately financed |
| (Scheduled) Date of Arrival | 2019/03/07 |
| Scholarship Information | |
| Past Experience with Japanese Government (Monbukagakusho) Scholarships. | Not-Exist |
| Study Abroad Period: FROM | |
| Study Abroad Period: TO | |
| University | |

Completed