

STEP 6 Download the Examination Sheet

Procedure 1 How to download the Examination Sheet

The dates Examination Sheet download become available may be different for the screening methods and colleges. Contact the International Admissions Office if the button is not displayed on the date indicated in the Application Handbook.

The screenshot shows the 'Ritsu Mate's Page' interface. At the top, there is a header with the university logo and name, and navigation links for 'JAPANESE', 'Manual', and 'Logout'. Below the header, the user's account information is displayed: 'Account : EXP1000052', 'Name : Ritsu Mate', and a session ID '2017-01-25T16:03:02.607569 [ADK10AD] [OT]'. The main content area is titled 'Ritsu Mate's Page' and contains three sections: 'MESSAGE', 'MENU', and 'LINK'. The 'MESSAGE' section has a link '< Go to message box... >'. The 'MENU' section is divided into two categories: 'Admission' and 'Inquiry'. Under 'Admission', there are several buttons: 'Register Application Information for Undergraduate Schools', 'Register Application Information for Graduate Schools', 'International Student Register', 'Pay Application Fee', 'Application Sheet & Mailing Label Download', and 'Examination Sheet Download'. The 'Examination Sheet Download' button is highlighted with a red border. A blue callout box points to this button with the text: '[Examination Sheet Download] The "Examination Sheet Download" will be displayed from the day when the Sheet can be downloaded.' Under 'Inquiry', there is a button for 'Inquiry for Admission'. The 'LINK' section at the bottom contains several hyperlinks: 'RITSUMEIKAN UNIVERSITY HP', 'International admissions for English-medium undergraduate programs', 'Admissions to Graduate Schools', 'Startup Guide to New Students', and 'Welcome events for freshmen by senior students(undergraduate)'.

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Procedure 2 Selection of Examination Sheet

Confirm the application information, and click on "Sel."

Application List

Please select your application(s) from the list below to print the Examination Sheet(s).

*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

(Total 1 item(s))

	Application No.	Application Period	Year and Semester of Enrollment	College/Graduate School	Department/Major	Major/Course	Examination date	Admission Method
<input type="checkbox"/> Sel	15712304	04/01/16 - 03/31/17	2017 April	College of International Relations	Department of International Relations	Global Studies Major	12/08/16	April AO Admissions for International Students (English Basis)

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Procedure 3 Printing Examination Sheet

Select "Examination Sheet (English)" by clicking on "Pri" next to it.

[Manual](#) | [Logout](#)

R 立命館大学 Ritsumeikan University Account : EXP1000052
Name : Ritsu Mate
2017-01-25T16:05:23.789899 [ADM11L0] [OT]

[Ritsu-Mate My Page] > [Examination Sheet Download]

Examination Sheet List

Please select an item you would like to print out.
You need to download the document to print out.

(Total 2 item(s))

Examination Sheet	
<input type="checkbox"/> Pri	Examination Sheet (Japanese)
<input type="checkbox"/> Pri	Examination Sheet (English)

[< Application List](#)

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Procedure 3 Printing Examination Sheet

Click on "download" from the following screen.

 立命館大学 Ritsumeikan University Account : EXP100052
Name : Ritsu Mate
2017-01-25T16:05:55.476049 [ADM13R0] [OT]

Examination Sheet (English)

Please download Examination Sheet from the following link.

[download \[19.058 KB\]](#)

Close

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Please check your Application Number and print Examination Sheet.
This screen can be saved as a PDF document as well.

RITSUMEIKAN UNIVERSITY EXAMINATION SHEET			
Please bring this examination sheet on examination date.			
Application Number	15715301	Registration Number	20172100023
Exam. Date	01/19/2017		
Ritsu-Mate ID	r4ta016@gst.ritsumei.ac.jp		
Year of enrollment	2017	Semester of Enrollment	September
Admission Method	Recommendation Admissions (English Basis)		
Name in Katakana	ジーエス エフアールエー ジャック		
Name	GS FRA Jack		
College/ Graduate School	College of International Relations		
Department/ Major	Department of International Relations		
Major/ Course	Global Studies Major		
Application Fee	Required	Date of Payment	09/14/2016 12:32

For admission methods which do not implement written examinations, result notification date is shown in the column 'Exam.Date'.