

**Announcement of Completion Results, Grades for Spring Semester AY2016
and Information on Course Registration for Fall Semester AY2016**

1. Announcement of Completion Results and Grades / Grade Confirmation System for Spring Semester

Contents	Period (Office hours only)		Medium / Venue	Notes
	M1 D1・D2	M2 or above D3 or above		
Announcement of Completion Results <M2 or above only>	-	September 5 10:00	CAMPUS WEB	Any inquiries concerning the completion results are not acceptable.
Announcement of Grades	-	September 5 10:00 - 17:00	Manabi Station	<ul style="list-style-type: none"> •Make sure to collect and check your Grade Report.
		September 6 - 15 9:00 - 17:00		
	September 20 - 30 9:30 - 17:00	September 16 - 30 9:30 - 17:00	Prism House P103	<ul style="list-style-type: none"> •You need to present your Student ID Card.
	On or after October 3 8:45 - 17:00	On or after October 3 8:45 - 17:00	Manabi Station	
Grade Confirmation	September 20, 21, 23 9:00 - 17:00	September 5 10:00 - 17:00	Manabi Station	<ul style="list-style-type: none"> •As for details, refer to P.107 on 2016 Academic Handbook.
		September 6 - 7 9:00 - 17:00		<ul style="list-style-type: none"> •Confirmation after the deadline is not acceptable.

2. Request for Course Change and Withdrawal for Fall Semester

You may request a change or withdrawal from previously registered courses via CAMPUS WEB during the designated period below. Make sure to perform an error check with the Course Registration Status Verification function on CAMPUS WEB on the following day of your change or withdrawal.

Contents	Period (*) Not available from 2:00 to 5:30	Notes
Start of Fall Semester Classes	September 26	Any information changes or update will be posted on CAMPUS WEB or GSSE Webpage.
Course Change (Add or withdrawal)	September 26, 10:00 - September 28, 11:00 (*)	<ul style="list-style-type: none"> •Make sure to check your revised Course Timetable which will be available on CAMPUS WEB on or after 5:30, October 7.
Notification by Students who Missed Course Change	October 6, 10:00 - October 13, 11:00	<ul style="list-style-type: none"> •How to notify will be informed after the course change deadline on CAMPUS WEB. •Those who notified in the Spring Semester are not allowed to notify again, in principle.
Course Change for Students who Notified	October 17, 10:00 - October 18, 11:00 (*)	<ul style="list-style-type: none"> •Only students who are permitted upon notification can make changes. •Make sure to check your revised Course Timetable which will be available on CAMPUS WEB on or after 5:30, November 3.
Course Withdrawal	October 24, 10:00 - October 26, 11:00 (*)	<ul style="list-style-type: none"> •Make sure to check your revised Course Timetable which will be available on CAMPUS WEB on or after 5:30, November 3.

■Application for Courses Offered by Other Graduate Schools <Only for Master Students>

In order for you to take a course(s) offered by other graduate schools;

- 1) submit a designated form to Administrative Office no later than 11:00, September 28, and
- 2) make a course registration via CAMPUS WEB no later than 11:00, September 28.

* The course schedules and the designated form are available at Administrative Office.

* As for details, refer to P.126 on 2016 Academic Handbook.