

This system functions as the support tool for creating scholarship applications to submit to the university, or reports of your research achievements. Below is a list of forms you can create, using the system.

- ★ Application form for doctoral scholarships/research grants 《Applicants' information》
- ★ GAKKAI presentation report and grant application for doctoral degree program
- ★ Research Achievements



Please click “Download Application Documents” on upper right of each page to create a specific form.



From the Application List, please choose the form you wish to create and click on “Download the Application Documents”. Then start creating the form.

For specific procedures, please see the information provided for each application form in the following pages.

In this page, the procedures of creating a research achievements report form which you are required to submit with the applications for each scholarship and research grant for currently enrolled graduate students in the doctoral degree program or integrated doctoral program, and the application form for a research achievements report system for each graduate school, are being explained.

For kinds and summary (application period and application materials etc.) of scholarships and research grants which the forms you create using this system can be applied, please check the Ritsumeikan University website listed below separately.

- Graduate Students Career Path Support Center http://www.ritsumei.ac.jp/ru_gr/g-career/eng/

Procedures for creating the documents are as follows;

The screenshot shows the Ri-SEARCH website interface. At the top, there is a navigation bar with links for HOME, 研究活動 (Research Activities), 研究業績 (Research Achievements), キャリア (Career), 院生・研究者情報 (Graduate Student/Researcher), and 各種申請書ダウンロード (Download Application Documents). Below this, the 'Application List' section displays several application forms, each with a language selection dropdown (Japanese/English) and a 'Download the Application Document' button. A red circle highlights one of these buttons, labeled with a circled '1'. A Microsoft Internet Explorer pop-up window is overlaid on the page, displaying a confirmation message in Japanese: '申請書面作成に必要な次の情報項目は本システムに登録済みですか? (論文発表、学会発表、受賞歴その他研究業績に関する情報) (研究業績)'. The 'OK' button in the pop-up is circled in red and labeled with a circled '2'. At the bottom right of the page, there is a 'Page Top' link and the Ritsumeikan University logo.

- Please choose “Japanese” or “English” from the “Research Achievements Report” field and click on “Download Applications”.
- Pop-up window with the following confirmation message will appear on the screen. Please read the message and if you wish to continue, please click “OK” and move on to the next page.
 “Have you already registered the following information which are necessary to create an application form in the system?
 -Presentation of your thesis -Presentation at a conference -Awards history or other information regarding your research achievements (research achievements)”

- ② Please enter the title and the dates of the issuance of your thesis which you have wrote in order to obtain the Master's degree.
- ③ After filling out or selecting the necessary information in the above fields, please click "Print." The document in PDF format will be created automatically. Print out the document if needed.