Ritsumeikan University
KENKYU-SHOREI Scholarship A/B
(Prize Fellowship for the Doctoral Degree Students)
Academic Year 2022 Application Guidelines

May 2022
Ritsumeikan University Graduate School

The purpose of this scholarship is to encourage research activities of graduate students enrolled in Ritsumeikan University who have achieved excellence or who are expected to achieve excellence in their field of research according to the educational and research purposes set by each graduate school. The Academic Year 2022 Application Guidelines of Ritsumeikan University KENKYU-SHOREI Scholarship A/B (Prize Fellowship for the Doctoral Degree Students) are as follows:

1. Application Eligibility

Must fulfill one of the application requirements 1) to 3) below:
1) Students currently enrolled in the doctoral program (1st year, 2nd year and 3rd year students).
2) Students currently enrolled in the Integrated Doctoral Program (3rd year, 4th year and 5th year students).
3) Students currently enrolled in the 4-year doctoral program (1st year, 2nd year, 3rd year and 4th year students).
*Here "currently enrolled" refers to students with a status of either *"enrolled"* or *"study abroad"*.

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Any applicant who corresponds to any of the following conditions is NOT eligible.
1) Students who are enrolled in excess of the standard period of study.
2) Students who entered the university as government-sponsored international students.
3) International students who study at Ritsumeikan University under an agreement with an overseas university and do not pay tuition fees to Ritsumeikan University.
4) In cases other than 2) and 3) written above, students who receive any scholarships that is equivalent to full tuition fees, or those whose tuition fees were paid by any organizations or institutions that distribute scholarships.
5) Students who receive Ritsumeikan University Tuition Reduction Scholarship for International Students (Graduate Students Category I).
6) Students who receive scholarships that do not allow recipients to receive other scholarships (For example, the Japanese Government (Monbukagakusho) Scholarship, Foreign government- sponsored scholarship, Asian Development Bank - Japan Scholarship Program, and Joint Japan / World Bank Graduate Scholarship Program).
7) Students who are taking a leave of absence. As for students who take a leave of absence after being selected as a recipient of this scholarship, the eligibility will be revoked.
8) Students who have been selected for JSPS Research Fellowship for Young Scientists, and are currently receiving funding from JSPS.
9) Students whose conditions fall under the Article 80 of the Ritsumeikan University Graduate School Regulations (Those who paid special enrollment fee instead of tuition fee).

[Important notes regarding application]
1) Application type "A" and "B" can't be designated by each applicant and all applications will be accepted together. Application type "A" applies to outstanding students and "B" applies to students corresponding to A.
2) Each graduate school will conduct the screening upon application and decide either "Selected" (for either of the scholarship type, A or B at each graduate school) or "Not Being Selected."
3) Being granted this scholarship does not restrict students from receiving other scholarships outside of Ritsumeikan University. However, students must check the regulations of other scholarships if they do not restrict recipients from receiving other scholarships before applying.
4)The educational and research purposes set by each graduate school regarding applicants shall mean the ones stipulated in each Graduate School Regulations.

2. Number of scholarships awarded

(1) Scholarship A
   Up to 5% of the total number of doctoral students enrolled in each graduate school as of May 1, 2022
(2) Scholarship B
   Up to 15% of the total number of doctoral students enrolled in each graduate school as of May 1, 2022

3. Scholarship Amount

(1) Scholarship A
   Amount equivalent to full tuition fees
(2) Scholarship B
   Amount equivalent to half of tuition fees
   ("tuition fees" refers to the amount a student is obligated to pay for an applicable semester.)
However, regardless of what is written above, if students selected as recipients of this scholarship are also receiving Graduate Students Category II of the Ritsumeikan University Tuition Reduction Scholarship for International Students (hereafter referred as "Graduate Students Category II), this scholarship amount will be as follows;
   1) The amount of Scholarship A will be the amount obtained by subtracting Graduate Students Category II from the amount equivalent to full tuition fees.
   2) The amount of Scholarship B will be half the amount obtained by subtracting Graduate Students Category II from the amount equivalent to full tuition fees.

4. Payment Period

Payment period of this scholarship is set as 2 semesters after the first semester subject to scholarship disbursement has begun. However, if recipients fall under any of the following conditions after being selected as a recipient, the qualification as a recipient will be revoked in accordance with the regulations of this scholarship.

   1) Loss of student registration
   2) Leave of absence
   3) Receipt of a reprimand
   4) Fall under the Article 80 of the Ritsumeikan University Graduate School Regulations
   5) Other actions inappropriate as a scholarship recipient deemed by the Dean of Academic Affairs

5. Application Procedures

(1) Application period

   Spring Semester Application: Monday, May 30, 2022 – Wednesday, June 8, 2022 <by 5:00 p.m. (JST) >

   Fall Semester Application: Friday, October 28, 2022 – Friday, November 4, 2022 <by 5:00 p.m. (JST) >
      *The application can be accepted within the specified period.
       Regardless of the reason, no application can't be received after the deadline.

Fall Semester Application
Not all graduate schools offer the applications in the Fall Semester.
Regarding Graduate Schools that offer Fall Semester Application, the semester to apply differs depending on the admission period.

<Graduate schools which offer the applications in Fall Semester in AY2022>
   Graduate School of International Relations, Graduate School of Policy Science, Graduate School of Core Ethics and Frontier Sciences, Graduate School of Technology Management

<Period of application>
   Spring Semester Application: **Students who entered Ritsumeikan University in April**
   Fall Semester Application: **Students who entered the Ritsumeikan University in September**

＊In case those who are selected as recipients of KENKYU-SHOREI Scholarship A/B in AY2022 Fall Semester Application are also selected as Research Fellowships for Young Scientists or who pass the 1st stage screening and are invited for the 2nd screening later, and wish to receive KENKYU-SHOREI Scholarship S, they must decline their qualifications as recipients of KENKYU-SHOREI Scholarship A or B in advance in order to receive the 2nd KENKYU-SHOREI Scholarship S (Receiving these two scholarships together is not allowed.)

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(2) Documents to be submitted

Prepare all documents below as PDF data and submit them thorough manaba+R.
They must be arranged in numerical order.
Regarding the way of submitting 5, please follow the instruction of each graduate school.
1) Application Documents Check List
2) Application Form for doctoral scholarships / research grants
3) Research Achievements
4) Ritsumeikan University KENKYU-SHOREI Scholarship A/B Application Form
5) Documents required by each graduate school
※Regarding 1),4) and 5), you can download the format from the website of Ritsumeikan University Graduate Student Career Path Support Center.
　http://www.ritsumei.ac.jp/ru_gr/g-career/eng/fellow/doctor/article.html/?id=2
※Regarding 2) and 3), log in Ritsumeikan University Search Engine of Academic Record and Career History of Young Researchers (Ri-SEARCH), enter the information and output them.
※Do not change or alter the designated format.
※In case any deficiency will be found out after submission, the application with deficiency will be screened (The application may be excluded from the target).

How to enter and output the data from Ritsumeikan University Search Engine of Academic Record and Career History of Young Researchers (Ri-SEARCH)

STEP1 Log in Ritsumeikan University Search Engine of Academic Record and Career (Ri-SEARCH) by using your Rainbow ID.
　https://gyoseki-web.ritsumei.ac.jp/ritgsap/P300

STEP2 Click "Basic items" "Achievement items", "Social action items" and "Others", and input the required items. After registering these items, click "Application Form for doctoral scholarships / research grants (only for Doctoral students)" and "Research Achievements" to create each form.
　※You must input only the information which need to be reflected to Applicant's Information and Research Achievements Report.
　※You can check the way of making the forms through the manuals below.
　　http://www.ritsumei.ac.jp/file.jsp?id=495611
　　・Create an Application Form for scholarships/grant programs【P.17～】
　　・Create Research Achievements Report【P.19～】

STEP3 Create each application by following the steps below and save the data.
1) Application Form for doctoral scholarships / research grants
Click "Research Scholarship" in【Application for scholarships and grants】and you can move to the edit display. You can open the creation screen by clicking "Add". Choose "KENKYU-SHOREI Scholarship" in the section of "Name of scholarship / research grant". Fill in the necessary items and click "Update" button. Put the mark ☑ of the printed item and click "Print". The Application Form will be opened in another window, so save its data.

2) Research Achievements
You can move to edit display by clicking "Research Achievements Report" in【Application for scholarships and grants】. You can open the creation screen by clicking "Add". Put the check mark in Output section for the item which you want to include in the Research Achievements Report, and click "Add" button. Put the mark ☑ in the Print section of printed item and click "Print". This format will be opened in another window, so save its data.

(3) How to submit

Please log in manaba+R and submit the documents from "大学院キャリアパス推進室(Graduate Student Career Path Support Center)".
(Please refer to the separate sheet "How to submit Application Documents/Documents necessary for procedures")

6. Screening

Applicants will be screened by the graduate school which the applicant is enrolled in based on their submitted documents. Final selection of recipients will be conducted by the Dean of Academic Affairs.

7. Notification of Results (Subject to change)

(1) Announcement Date

Spring Semester Application: Tuesday, July 12, 2022
Fall Semester Application: Tuesday, December 20, 2022

(2) Announcement Method

The individual results will be announced through manaba＋R.

*If you will not be able to check manaba＋R after making an application because of your trips to abroad etc., you have to let the Office of Graduate Studies (Kinugasa) know about it by e-mail at the time of your application.

8. Payment Method

The scholarship will be transferred to the bank account of each selected recipient every semester for two semesters after the necessary procedures are completed. **Please be aware that the scholarship will not be provided to apply to the tuition fees.**

9. Payment Procedure

Recipients will be required to submit the Pledge Statement by the deadline specified below. Only recipients who have submitted the Pledge Statement shall be awarded a scholarship.

(1) Deadline
Spring Semester Application: Friday, August 19, 2022 <by 5:00 p.m. (JST) >
Fall Semester Application: Friday, January 13, 2023 <by 5:00 p.m. (JST) >

(2) How to apply for the payment
Click the URL written on the selection result, and apply for the payment.

≪**Inquiries**≫

Office of Graduate Studies, Ritsumeikan University
(Kinugasa Campus)
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E-Mail: g-schol2@st.ritsumei.ac.jp

Educational Mission/Screening Method (Evaluation Criteria) /Screening System

Graduate Schools	Educational Mission	【Reference】Screening Method (Evaluation Criteria)	【Reference】Screening System
Economics	The general mission of the Graduate School of Economics is to develop scholars and professionals who can contribute to the society as just and ethical global citizens ("The Ritsumeikan Charter") with high levels of academic knowledge and analytical skills in economics. Through this program, researchers acquire a broad perspective, higher specialization in knowledge and skills, and a superior capacity to pioneer new spheres of research on their own. Also, in answer to the worldwide need for specialists with doctorate qualifications, this program develops human resources (including foreign students) with internationally acknowledged logical and creative thinking abilities.	Give first priority to the evaluation of research achievements (Thesis, Presentation at an academic conference etc.) according to the Educational Mission.	Successful applicants will be determined at the executive committee meeting and the graduate school committee meeting after document screening.
Science and Engineering	In the Graduate School of Science and Engineering, our aim is to train researchers and professionals to possess not only a high level of theory and skills in the specialist fields of science and engineering, but also the ability to make creative discoveries in accordance with the Ritsumeikan School Spirit and Educational Philosophy. For the Doctoral Program, in accordance with the educational policy and philosophy of the Graduate School of Science and Engineering, our educational objectives are to develop human resources with the following capabilities; 1. Individuals who possess specialist knowledge and the ability to engage in creative research in the natural sciences and specialist areas. 2. Individuals with high-level logical writing skills, presentation abilities, and communications skills. 3. Individuals with the ability to set out and solve social problems in society and the leadership qualities required to work toward their resolution, on the basis of their awareness of their own responsibility as researchers or technicians.	In accordance with the educational policy of the Graduate School of Science and Engineering, students who have achieved or were expected to achieve excellence in their research fields will be awarded. Their research progress, research proposal, and research achievements such as presenting at a conference or/and publishing a paper will be comprehensively evaluated.	The candidates will be selected at the Executive Meeting and the Directors' Meeting at the Graduate School of Science and Engineering based on the screening results of their submitted application documents conducted at the Department Meeting or the Academic Meeting of the Graduate School of Science and Engineering.
International Relations	The Graduate School of International Relations (GSIR) is committed to excellence in graduate training. The GSIR's general mission is to produce scholars of international relations who can contribute to the better understanding of political, economic, and socio-cultural aspects of globalizing societies with interdisciplinary social-scientific approaches, and professionals in various fields who possess the knowledge and skills rooted in the academic background of international relations to solve problems in international community. The Graduate School of International Relations' doctoral program is devoted to postgraduate education for students who wish to pursue careers as researchers and engage in innovative scholarship, and also for those who wish to pursue advanced professional careers with a relevant academic background and develop problem-solving capacity in the international arena. To this end, the program strives to provide students with a research environment where they can enhance their academic knowledge	The selection process will be made based on the following selection rules of the GSIR. 1. Research Results 1) Duration of the research result We need to review what you accomplished within the past three years including leave of absence and pre-admission. If only the fiscal year is listed, we are unsure of the past three years, will contact the applicant. *Research results include those that have already been confirmed for publication before its publication. 2) Changes in coefficients for each grade (Research Results) D3×1、D2×1.5、D1×3 The idea of changing the above coefficients is to calculate the coefficients for D3 and below based on the regeneration of D3.	The draft will be prepared at the GSIR management meeting and the qualified candidates will be chosen at the GSIR Executive meeting and GSIR committee meeting.

	of international relations, elaborate their capacity in multicultural communication, and develop their professional knowledge and skills based on an interdisciplinary perspective. This will allow them to cope with agendas such as building order and peace in the international community, promoting international cooperation and development, and solving the problems of multicultural society.	D1: 3/1= coefficients of 3, D2: 3/2= coefficients of 1.5 2. Research Plan 0.5 points for motivation will be applied for a JSPS Fellowship submission for the current year.	
Policy Science	The purpose of the Graduate School of Policy Science is to provide a curriculum capable of instilling students with the knowledge required to discover and solve the policy issues of our modern society, and through the practical aspects and synthesis of the diverse subjects, to foster the graduates with the skills and knowledge required by the needs of the society. In order to accomplish the purpose mentioned above, the Doctoral Program at the Graduate School of Policy Science is designed to foster the essential research skills necessary to correctly understand the policy issues we confront in our modern society and create solutions for them. Furthermore, through the research in the field of policy science, the goal of the curriculum is to foster highly talented persons fully capable of engaging the social issues we face today.	Based on the applicant's application, we comprehensively evaluate and select research results, research plans, and research reports in light of the purpose of human resource development for the Research Ethics Education.	In accordance with the policy selection for the Graduate School of Policy Science, the committee of the Graduate School of Policy Science deliberate the screening proposal and decide candidates.
Technology Management	The Graduate School of Technology Management aims to make contribution to the global society. The objective of this program is to foster the scholarly and professional capability of seeing into business potential of certain technologies, and to support students to acquire new knowledge and skills for progressing the social betterment. The aim of this program is to train and educate the candidates of academic researchers in the field of technology and innovation management. This involves developing the state-of-the-art researches that bridge the realms of business practice and scholarly examination to lead the global academia in the field of technology and innovation management.	Applicants will be evaluated comprehensively from the number of peer reviewed (or non-peer reviewed) papers, publications, and presentations at academic conferences within 5 years since the submission of the application. The latest research result is given highest priority to judge whether the applicants meet the qualifications of KENKYU-SHOREI A or B.	Several selection committee members from MOT faculty make a draft of the acceptance. The candidates are selected after careful deliberation at the MOT faculty meeting.
Information Science and Engineering	The Graduate School of Information Science and Engineering aims at developing professionals with advanced expertise in information science. The Doctoral Program fosters researchers and specialists who can function at the forefront of various domains in order to solve, with creative and innovative approaches, important and critical issues of society. Acquired in the program are understanding of theoretical and technological advances in information technology, knowledge and attitudes in research ethics, creativity in identifying, analyzing, and solving problems, and skills in pursuing research activities and those in effective communication.	Give applicants points depending on their achievements. The counted achievements are as follows. 1.Papers which an applicant is the first author and peer-reviewed papers published in journals, peer-reviewed papers published in international conference's proceedings, oral presentations or poster sessions. 2. Awards Applicants must submit evidence of the achievements such as photocopy of papers and programs of conferences).	Administrative office will check if there are no flaws in the application documents. Then, the executives of the College of Information Science and Engineering will calculate the points. The result will be reviewed in the executive meeting and graduate school committee, then, approved.