

Check List for APU Student Exchange Program Spring 2020

Submission Schedule	November 5 (Tue) - November 11 (Mon) 17:00 【Strict Deadline】
Place to Submit	【KIC/BKC】 Administrative Office at Your College 【OIC】 OIC Manabi Station
Interview Date	Your faculty will inform you directly
Announcement of Acceptance	December 18 (Wed) at 1:00 pm on manaba+R
Orientation for Accepted Students	December 20 (Fri) 6:10 pm (Scheduled)

☐ Application Qualification

***Applicants must fulfill the following conditions:**

- ① Undergraduate student in College of Law, College of Social Sciences, College of International Relations, College of Letters, College of Economics, College of Science and Engineering, College of Sport and Health Science, College of Life Sciences, College of Pharmaceutical Sciences, College of Business Administration, College of Policy Science or College of Comprehensive Psychology.
- ② Completion of at least one year of study at an undergraduate school before starting the program. However, students cannot start the program in their last two semester of undergraduate studies.
- ③ When applying for the program, the students must have completed an average of 16 credits or more per semester.
- ④ Completion of all foreign language courses required for graduation at the time of application.
- ⑤ Students who have already participated cannot apply.

☐ Application Documents

***Please note that we do not accept incomplete application documents.**

- ✧ APU Student Exchange Program application form
- ✧ Parent (Guarantor) Consent Form
- ✧ A hard copy of the following pages:
"Credit Earning State", "Course Registration and Grade" and "GPA" under "Course Registration and Grade Status" page on CAMPUS WEB
- ✧ A hard copy of documents indicating language proficiency (TOEFL-ITP® Test, TOEIC®, United Nations Association Test of English, IELTS™, ESOL)*
*If you have lost your score report, please check the box next to "I lost my TOEFL-ITP® Test/TOEIC® score report document" in the application form.

☐ Attendance of the Orientation for Accepted Students

***Accepted Students must attend to the Orientation**

Date & Time: December 20 (Fri) 6:10 pm ~ Venue will be informed at a later date.

☐ Interview Schedule

Your faculty office will set the interview date on a weekday excluding the applicant's lesson hours. Specified interview date will be informed by person whom in charge from Administrative Office of your college at a later date. Change of interview date is not allowed but if you have unavoidable reason please write below.

Inconvenient Dates for Interview	Reason

Application Form for APU Student Exchange Program Spring 2020

Date of Submission: _____
year/ month/ day

Student ID																	Name			
Date of Birth											Age		Gender	Male / Female						
College/ Year	College of / Year																			
Address (include zip code)																				
Phone/ E-mails	Home											Univ. e-mail	@ed.ritsumei.ac.jp							
	Mobile Phone											Mobile e-mail	@							
Exchange Term	Spring Semester / Full Year																			
College of Study at APU	<input type="checkbox"/> College of Asia Pacific Studies (APS) <input type="checkbox"/> College of International Management (APM)																			
AP House	<input type="checkbox"/> I will apply for residence at AP House 3. (Priority __) <input type="checkbox"/> I will apply for residence at AP House 4. (Priority __) * Students studying at APU for a full year cannot apply for AP house 4. <input type="checkbox"/> I will NOT apply for residence at AP House 3 or AP House 4.																			
Copy of Documents Indicating Language Proficiency	<input type="checkbox"/> TOEFL® (ITP / PBT/ iBT) Test Score: <input type="checkbox"/> TOEIC® (Test/ IP / SW / Bridge / LPI) Test Score: <input type="checkbox"/> IELTS™ Score: <input type="checkbox"/> Other language proficiency tests () Those without a copy of a document indicating the language proficiency, please mark a check in the box below. <input type="checkbox"/> I lost my TOEFL-ITP® Test / TOEIC® score report document																			

1. Enter course names below for courses you wish to take at APU.

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2. Credits obtained	
Total number of the credits required for graduation acquired by the end of AY 2019 Spring Semester	
Out of the above, acquired foreign language credits required for graduation	

Total number of the credits required for graduation acquired by the end of AY 2019 Spring Semester	
Out of the above, acquired foreign language credits required for graduation	

[illegible][illegible]

Q2. Describe your academic plan in order to achieve the goals listed in Q1.

[illegible]

Q3. Describe your career plan after graduation to make the most of the goals listed in Q1.

[illegible]

4. Attach a copy of documents indicating language proficiency here.

(make a smaller scale copy and attach it within the border line)

5. Attach a copy of the “Credit Earning State” page under “Course Registration and Grade Status” from CAMPUS WEB here.

(make a smaller scale copy and attach it within the border line)

6. Attach a copy of the “Course Registration and Grade” page under “Course Registration and Grade Status” from CAMPUS WEB here.

(make a smaller scale copy and attach it within the border line)

7. Attach a copy of the "GPA" page under "Course Registration and Grade Status" from CAMPUS WEB here.

(make a smaller scale copy and attach it within the border line)

Parent (Guarantor) Consent Form

Dear President of Ritsumeikan University,

I consent to the person listed below participating in studies at Ritsumeikan Asia Pacific University if his/her application to the APU Student Exchange Program 2020 is accepted.

College of _____

Student ID Number: _____

Name: _____

Term: Term: Spring Semester / Full Year

Date: _____
year / month / day

Parent (guarantor) signature: _____