2026 Spring Semester
Final Examination Guide

June 2026
Ritsumeikan University

Final examinations are based on students' independent studies and important tools for measuring outcome of their daily studies. RU implements all examinations with strict rules. Carefully read the following information regarding final examinations so you can fully demonstrate the result of your studies.

The evaluation of courses is based on two methods: 1. Final Examination and 2. Continuous Assessment. Please check the evaluation methods of your registered courses through the Online Syllabus or CAMPUS WEB [Final Examination Schedules (Reference)]. In some courses that use Continuous Assessment, students are evaluated based on tests and/or essay assignments given throughout the course. Please follow your course instructor's directions.

* Please login to CAMPUS WEB via RITSUMEIKAN STUDENT PORTAL.

1. Final Examination Schedule

(1) Schedule for All Colleges

Schedule	Details
June 12 (Fri) at 1:00 PM	Announcement of Final Examination Schedule (CAMPUS WEB)
July 3 (Fri) at 1:00 PM	Announcement of Permitted Items (CAMPUS WEB)
July 15 (Wed)	Last day of classes for Semester
July 17 (Fri) – July 25 (Sat)	Final Examinations (8 days excluding July 19 (Sun))
July 27 (Mon)	Alternative Examination Day * For details, see "7" below.
July 27 (Mon) at 5:00 PM	Makeup Examinations Application Deadline *For examination courses conducted on July 24 (Fri) and 25 (Sat).
July 28 (Tue) at 1:00 PM	Announcement of Makeup Examination Schedule *The makeup examination schedule for examinations held on July 27 (Mon), alternative examination date, will be announced on July 29 (Wed) at 1:00 PM
July 29 (Wed) and 30 (Thu)	Makeup Examinations
July 31 (Fri)	Alternative Examination Day (Makeup Examinations) *For details, see "7" below.

(2) Schedule for Re-examinations in the College of Pharmaceutical Sciences [For students in the College of Pharmaceutical Sciences]

Schedule	Details
August 4 (Tue) at 4:30 PM	Announcement of re-examination schedule and the re-examination takers, Start of the re-examination rpplication procedures
August 5 (Wed) at 5:00 PM	Deadline for application of re-examination
August 18 (Tue) – August 21 (Fri)	Re-examination Day
August 22 (Sat)	Alternative Examination Day for Re-examinations

2. Final Examination Timetable

(1) Announcement Dates and Method

The Final Examination Schedule (including courses, date, period, and examination room) will be announced as follows. The schedule for final exams may be different from that of regular courses. Be sure to check the schedule.

Announcement Date	June 12 (Fri) at 1:00 PM
Announcement Method	CAMPUS WEB [Final Examination Schedules (Reference)].

* You will find a list of the courses you registered for on CAMPUS WEB. You are not allowed to take the exam for the courses you have not registered for. Even if you take the exam, there no grade will be assigned.
* Examination venues for a course may vary depending on factors such as student year or other considerations. Please be sure to confirm your examination room.

(2) Examination Hours

Please note that the examination timeframes differ from those of the regular course session.

Period	Exam Time
1st period	9:30 - 10:30
2nd period	11:00 - 12:00
3rd period	13:30 - 14:30
4th period	15:00 - 16:00
5th period	16:30 - 17:30*
6th period	18:30 - 19:30
7th period	20:00 - 21:00*

* Exam time marked '*' could be 90 mins depending on the course.

(3) Courses Offered at Another Campus

If it is not possible to arrive at the scheduled time for an exam held by a different College at another campus, please contact Manabi Station by June 26 (Fri) at 5:00 p.m. If you fail to contact by the deadline, special consideration for your situation cannot be granted.

3. Courses Where Students Are Not Allowed to Leave the Exam Room During the Exam

- After thirty minutes from the start of the exam and upon receiving permission of the proctor, students will be allowed to leave the exam room following the submission of their answer sheets. However, in some courses, students are not permitted to leave the room at any time during the exam.
- For courses where you are not allowed to leave the exam room during the exam, you will be allowed to leave the exam room only if you choose to abstain from taking the exam and submit the answer sheets at the time when 30 minutes have passed.
  * If you abstain from taking the exam, the submitted answer sheets will be marked 0 point. If the final examination contributes more than 40% to the overall grade in a course, an "F" grade will be assigned.
- Courses where students are not allowed to leave the exam room during the exam will be announced in the previously mentioned "Final Examination Schedules (Reference)" on Campus Web along with the Final Examination Timetable.

4. Permitted Items

(1) Announcement Date and Method

Items allowed to be brought to the exam will be announced as below.

Announcement Date	July 3 (Fri) at 1:00 PM
Announcement Method	CAMPUS WEB [Final Examination Schedules (Reference)].

(2) Primary Categories of Permitted Items

Category	Notes
No restrictions (Excluding IC devices)	Items related to the exam including textbooks, notebooks, handouts are all allowed. * You cannot use information communication devices such as smartphones, smartwatches, and PCs. * Bringing non-exam-related items is prohibited.
Approved texts of the Six Codes (Roppo)	Details will be announced on the “Final Examinations” page in the Study Support Site..
Dictionary	You are not allowed to bring electronic dictionaries.
Calculator	Some functions may not be approved.
Ruler	None

* In addition to the above, other items may be specified.
* If you bring prohibited items, it will be considered academic dishonesty.

5. Important Notes Regarding Examination Day

(1) Items to Bring

Items	Notes
Student ID card	- You are not allowed to take the exam without bringing your student ID card. If you forget to bring it, please go to Manabi Station before the exam starts to obtain an "Examination Permit". - Be sure to sign your student ID card with an oil-based pen. - Place your student ID card on the desk with the picture side upward, on the aisle side.
Writing utensils such as a ballpoint pen, mechanical pencil (pencil), and eraser	A ballpoint pen is required for writing your student ID number and name on the answer sheets.

※ For in-class tests, an “Examination Permit” will not be issued, so please follow the instructions of the course instructor.

(2) Information Communication Devices

You are not allowed to use information communication devices such as mobile phones, smartphones, or smartwatches during the exam. (You are not allowed to use these items as timepieces.) Please make sure to turn them off and put them in your bag, and also remove earphones.

* It is considered academic dishonesty if you do not put these items in your bag.

(3) Permission to Bring Drinks into the Examination Room

To prevent heatstroke and dehydration, students are allowed to keep a bottle of drink on the desk and drink it during the exam. However, it is limited to drinks that meet the following conditions.

- The bottle must have a cap.
- The bottle must be plain without any printed letters or designs. In the case of a plastic PET bottle, the label must be removed.

Drinks that do not meet the above conditions are not allowed to bring into the examination room.

(4) Tardiness

Students arriving more than 20 minutes after the start of an exam will be ineligible to take the exam,

and not be allowed to enter the examination room.

* If you missed an exam due to a delay in public transportation operated by timetable, please provide the delay certificate issued by the transportation company verifying a delay of over 20 minutes in order to apply to take a makeup exam. (Certificates that show a delay of 20 minutes and under or do not display the time of delay are not acceptable.)

(5) Confirming the Examination Classroom

After entering the examination classroom, confirm the course name, class, and course instructor's name on the classroom monitor.

* If you take an exam in the wrong classroom, the results will not be assessed correctly.

(6) Taking a Seat

- Please follow the directions of examination proctors and sit in designated rows. Please take a seat in the designated rows, starting from the front as indicated on the seating chart displayed on the monitor
- When the distribution of question sheets starts, you are not allowed to leave the exam classroom. If you have entered the wrong classroom, you must inform the proctor.

(7) Filling in the Answer Sheet

Be sure to fill in your student ID card number and name legibly with a ballpoint pen in the spaces provided on both the top and bottom of your answer sheet.

* Answer sheets without a name written will not be evaluated.

(8) Filling in the Attendance Sheet

Attendance sheets will be distributed after the exam starts. Please write your grade, student ID number, and name legibly.

(9) Submission of Answer Sheets

When you leave the room during the exam or when the exam is over, please submit your answer sheets promptly in accordance with the proctor's directions.

* Any of the following actions will be considered academic dishonesty: continuing to fill in your answer sheets after the allotted exam time, talking with other students and showing your answer sheets to other students after the exam.

Please make sure to submit your answer sheets. It is strictly prohibited to take your answer sheets outside the exam room for any reason.

6. Academic Dishonesty

Engaging in academic dishonesty during final examinations result in forfeiting the right to study and losing eligibility for further education at the University. A student who has engaged in academic dishonesty will be subject to disciplinary actions in accordance with ‘Ritsumeikan University Student Disciplinary Regulations’. The student will also have their final examinations invalidated for either the course in question or for all the courses in the semester in question, and receive the grade of “F” in that course/courses in accordance with ‘Ritsumeikan University Final Examination Regulations’. (Failed course credits affect GPA scores.) The following actions are considered academic dishonesty and are subject to disciplinary action.

(1) Revealing or exchanging an answer with another examinee
(2) Bringing or possessing items that are not permitted, or writing on personal belongings or on the desk, etc. (e.g., the student does not put a smartphone into his/her bag and put it into the jacket pocket.)
(3) Talking or peeping
(4) Using or acting as a stand-in examinee
(5) Failure to follow the directions of an invigilator in regard to the production of answers
(6) Other conduct that is judged to obstruct the fair implementation of an examination

7. Final Examinations and Makeup Examinations when Public Transportation is Suspended Owing to Inclement Weather

- In the event that public transportation is suspended or an emergency weather warning is issued owing to inclement weather during Final Examinations or Makeup Examinations, the implementation of examinations shall be determined according to "Ritsumeikan University Regulations on Curricular Classes".
  * For Ritsumeikan University Regulations on Curricular Classes, see the RU website > Current Students (Study Support Site) > Regulations/Guideline > Regulations of the University (Japanese Only)
  * Information regarding the implementation of final exams will be announced on RITSUMEIKAN STUDENT PORTAL on the exam day.
- If Final Examinations cannot be conducted according to schedule as a result of a decision based on the above, these examinations will be rescheduled within the final examination period, which includes an alternative examination date on July 27 (Mon).
  * If Makeup Examinations cannot be conducted as scheduled, these examinations will be rescheduled within the make-up examination period, which includes an alternative examination date on July 31 (Fri).
  * If re-examinations for the College of Pharmaceutical Sciences cannot be conducted as scheduled, these examinations will be conducted on August 22 (Sat).

8. Makeup Examinations

- Students who cannot take final examinations (including makeup examinations stated in "7".) due to an unavoidable reason listed in "Ritsumeikan University Final Examination Regulations" may be allowed to take makeup exams. However, only regular students, non-degree students (科目等履修生), special auditing students (特別聴講学生) can apply for makeup examinations.
- Detailed application procedures for makeup examination will be posted on Study Support Site. https://www.ritsumei.ac.jp/pathways-future/eng/examinations_grades/makeup_examinations.html/

9. Academic Accommodations during Final Examinations

Students enrolled at Ritsumeikan University who experience severe restrictions on academic learning due to a disability or temporary illness, injury, etc. are able to consult the university regarding necessary support and academic accommodations. Accordingly, students are also able to receive academic accommodations as needed during Final Examinations. If you require academic accommodations during a final examination, please make a request to the administrative office of your college by June 26 (Fri). Based on your request, appropriate academic accommodations will be considered. Although it is still possible to make a request after June 26, depending on the type of academic accommodations required, it may not be possible to decide the details of the accommodations to be provided by the day of the final examination.