

Searching for Books and Journals

1.To search for books or journals at Ritsumeikan University

2.To search for books and journals at other universities

3.To use E-Books (electronic books)

1 To search for books or journals at Ritsumeikan University RUNNERS OPAC

Books

Books summarize information on a particular field. Books are appropriate when you want to know an outline of a particular field or when you study systematically.

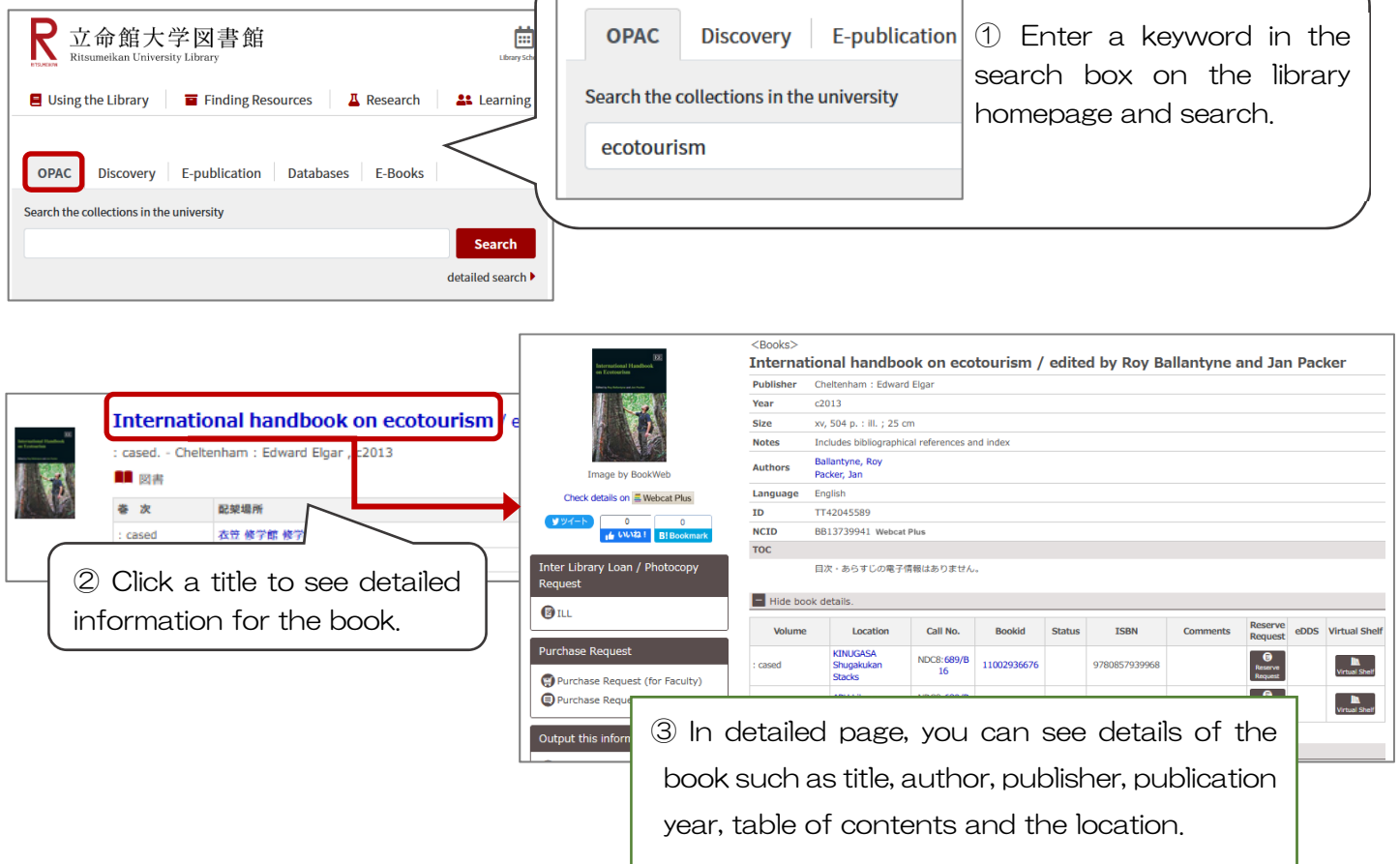
Journals

Journals summarize the latest research information on a particular field. The research results of researchers are often announced as academic papers in the journals of related institutions, such as in academic journals and university bulletins.

Journal types

- ◆**Current journals**…The latest edition of a journal. The single- issue state before binding.
- ◆**Bound journals**…Back numbers for a certain period of time bound together for long-term use and storage. The state where multiple issues are combined together.

(1) To search for books



OPAC | Discovery | E-publication

Search the collections in the university

ecotourism

① Enter a keyword in the search box on the library homepage and search.

International handbook on ecotourism / edited by Roy Ballantyne and Jan Packer

② Click a title to see detailed information for the book.

③ In detailed page, you can see details of the book such as title, author, publisher, publication year, table of contents and the location.

Volume	Location	Call No.	Bookid	Status	ISBN	Comments	Reserve Request	eDDS	Virtual Shelf
: cased	KINUGASA Shugakukan Stacks	NDCB: 689/B 16	11002936676		9780857939968		Reserve Request		Virtual Shelf

Hide book details.								
Volume	Location	Call No.	Bookid	Status	ISBN	Comments	Reserve Request	eDDS
: cased	KINUGASA Shugakukan Stacks	NDC8:689/B 16	11002936676		9780857939968		Reserve Request	Virtual Shelf
: cased	APU Library reading room	NDC8:689/B 16					Reserve Request	Virtual Shelf

④ Make a note of the **Location** (where the book is placed) and the **Call No.** (the number on the spine label) and search for it on the shelves.



CHECK!

What about when a book I want to read is “On loan” or held at a different campus?

You can click the “Reserve request” icon to conduct reservation and requesting procedures by yourself. If you have an Internet environment, you can also make it from outside the University.



The books in the library are arranged in numerical order. These numbers are called the “Call No.” and the numbers are determined by the contents of the book.

000 General works	500 Technology
100 Philosophy	600 Industry
200 History	700 The arts
300 Social Science	800 Language
400 Natural Science	900 Literature

Books on similar topics are lined up close to each other, so if you have only decided on a theme, we recommend that you go and have a look at the shelves.

Look at the shelves of 400s if you want Chemistry related information and the shelves of 300s if you want Business Administration related information.

(2) To search for journals

Journal of economic literature / American Economic Association		
Vol. 7 (1969)-, - Nashville, Tenn.		
Location	Call No.	Volumes
HIRAI KAICHIRO MEMORIAL LIBRARY		7(1),8-13,14(1-2),15-37
Shugakukan Research Library		23(1-3),24(4),25-26,36-51,52(1-3)
Media Library		7-51,52(1-2),53-54,56-57,58(1-3)
OIC Library		*+
APU		34-41

When you find the journal you want to read, click the journal title link.

Hide book details.		
Please click volume to confirm the details.		
Location	Call No.	Volumes
HIRAI KAICHIRO MEMORIAL LIBRARY		7(1),8-13,14(1-2),15-37
Shugakukan Research Library		23(1-3),24(4),25-26,36-51,52(1-3)

Click this link!

Holding volume list			
Please select year.Confirm a magazine published in the year.			
Year	Display All		
Volumes	Location	Year/Date	Call No.
37(3-4)	HIRAI KAICHIRO Memorial Library Automated Library	1999-1999	
37(1-2)	HIRAI KAICHIRO Memorial Library Automated Library	1999-1999	
36(3-4)	HIRAI KAICHIRO Memorial Library Automated Library	1998-1998	

Click on the title in the search results and then click on the Volumes to display the detailed volume information.

Journals are arranged on the shelves in the alphabetical order of the first letter of their titles.

Search using the “Location” information.



How can I use journals from other campuses?

- Request a bound journal・・・Please apply at the Service Counter (free of charge).
- Inter-Campus Copying Service・・・You can order a copy of an article or academic paper at the Reference Counter.(Charged service: Black and white 20 yen/page, color 60 yen/page, micro materials 30 yen/page).

2

To search for books and journals
at other universities

CiNii Books

CiNii Books is a database that can be searched for information on books and journals held at university libraries in Japan. If the book you want is not held at Ritsumeikan University, try investigating whether it is held at a different university.

① Enter a keyword in the search bar and search.

② You can click on a title to check detailed information on a book.



How can I use materials at the libraries of universities other than Ritsumeikan?

→Please consult the Reference Counter.

- Visit the library where it is held and use it・・・It is necessary to apply in advance.(If the university has an agreement with Ritsumeikan University, there are some libraries that you can go and visit directly).
 - Requesting books or requesting a copy of an academic paper・・・*This is a charged service.
- The charge for the copying varies depending on the library holding the materials. Items that have been requested are only for in-library use. They cannot be lent out.

Others Databases that are helpful when searching for materials

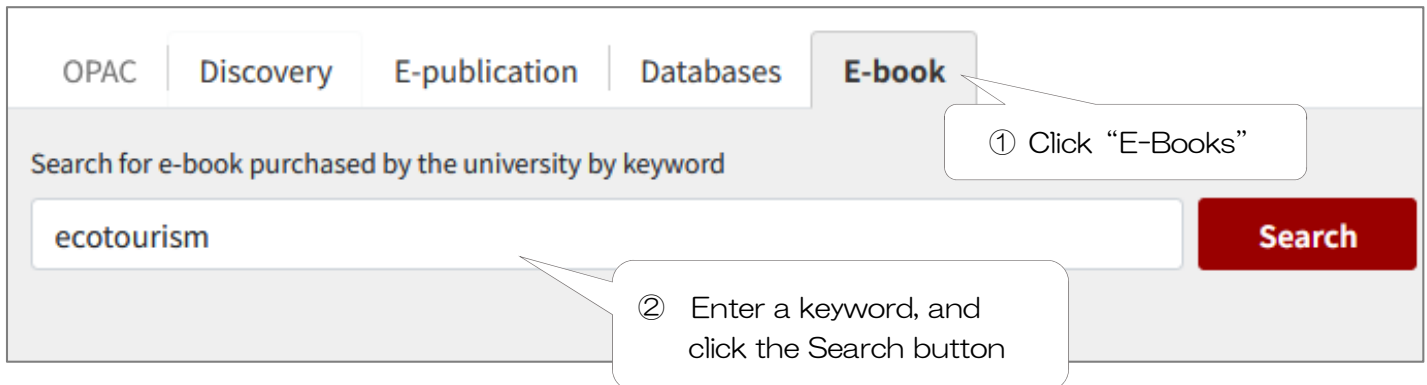
*These are all websites that are open to the general public. You can search them freely if you have an Internet environment.

- To search for materials on a particular theme : Webcat Plus (URL: <http://webcatplus.nii.ac.jp/>)
- To search for materials held in public libraries : NDL Search (URL: <https://ndlsearch.ndl.go.jp/>)
- To search for materials held in foreign libraries : Worldcat (URL: <https://search.worldcat.org>)

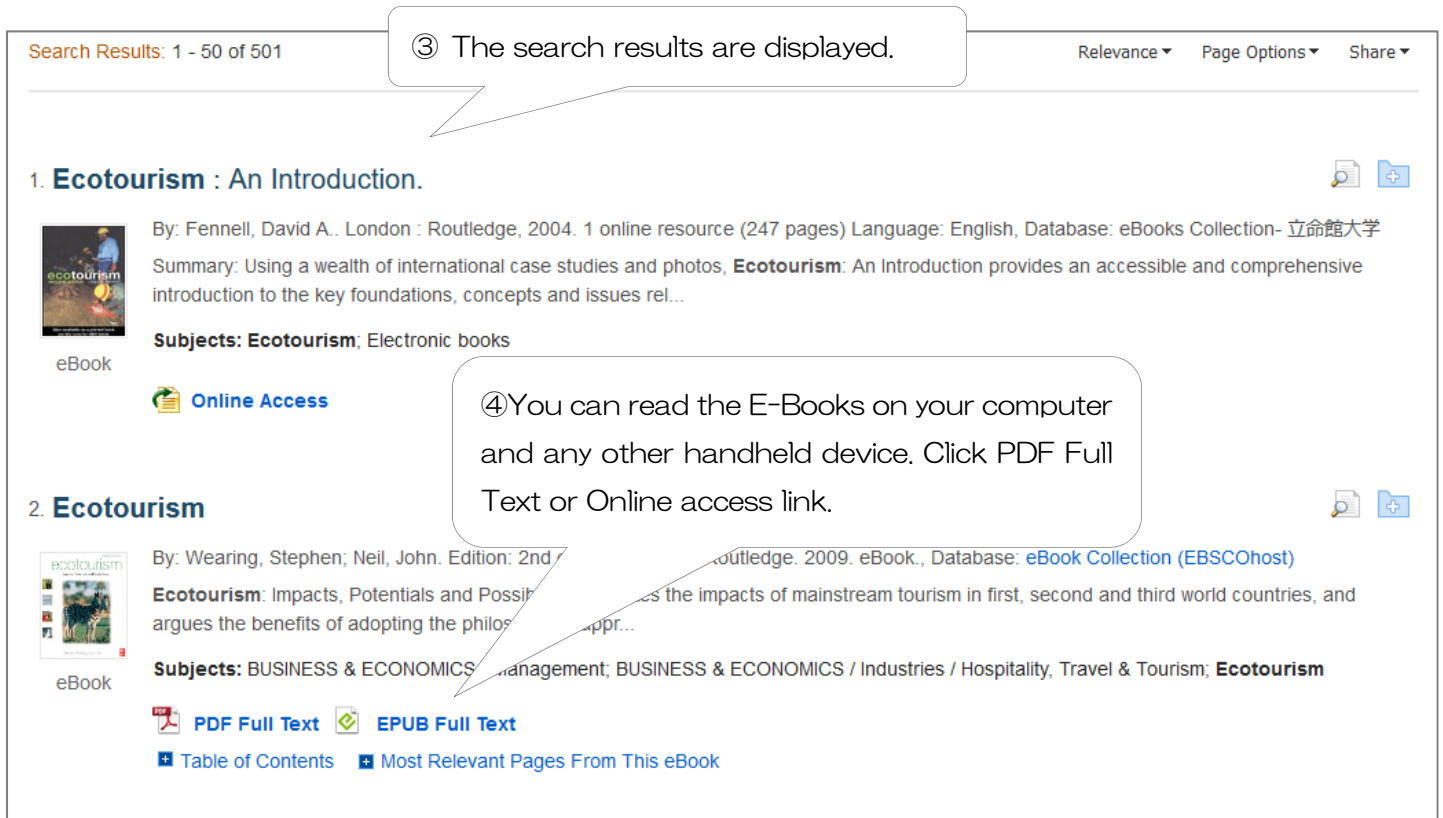
3 To use E-Books (electronic books)

E-Book

In addition to the books and journals in the library, there are also electronic versions of books and journals that you can read on a PC or tablet.



If you have a Virtual Private Network connection or authenticate with GakuNin (The Academic Access Management Federation in Japan), it is also possible to use the databases and E-Books provided by the library from your own home PC or smartphone. For details, please refer to the RITSUMEIKAN IT support site.



If something is unclear
ask at the Reference Counter!

