

# AY 2024 AJI Advanced Research Programs Application Guidelines

The purpose of these programs is to accelerate the creation of research achievements at the Asia-Japan Research Institute. As part of the "AJI Career Corridor (Career Path Development) Program," it consists of the following three monetary grants: (1) English Paper Writing Grant, (2) International Workshop Planning and Execution Grant, and (3) International Co-Authored Paper Writing Grant.

While focusing on the development of AJI research fellows employed in the AJI Career Corridor Program and young researchers of the Ritsumeikan Asia-Japan Research Organization, the Asia-Japan Research Institute also wants to contribute to the development of human resources who belong to the university's other organizations (departments, graduate schools, and research organizations) but who will also lead in the next generation of Asia-Japan research.

## 1. Guidelines for applicants

Grant period	Grant is for use from April 1, 2024, to March 31, 2025, to cover costs incurred to submit an academic paper.
Application period	Initial application period will be from April 1 (Mon) to 12:00 on April 22 (Mon), 2024, with <u>applications accepted at any time after that</u> . However, the provision of grant money may be suspended during the year period if necessary due to program budgetary reasons.
Eligibility	(1) AJI research fellows employed under "AJI Program for the Dissemination of Research Results" (2) Ritsumeikan University fixed-term assistant professors, assistant project professors, assistant research professors, senior researchers, researchers

## 2. Screening/review

Successful candidates will be determined upon selection by the Asia-Japan Research Institute Director and Deputy Director.

## 3. Application procedure

The candidates must apply using the prescribed forms (the application form). When applying, export a List of Research Achievements (books, academic papers, research presentations, etc.) from the "Researcher's database" for the past 5 years (from April 1, 2019, to time of application), attach it to your application form, and submit the documents.

\* For the List of Research Achievements (books, academic papers, research presentations, etc.), select "Data Output/Check" - "Research Achievements Form Output" from the "Researcher's database."

\* If you are not registered in the "Researcher's database," submit your research achievements in any form that you wish.

Application period: April 1 (Mon) to 12:00 on April 22 (Mon), 2024

\* Please send all application forms by email. Submission will be considered complete with the reception of a "confirmation of receipt" email from the RARA Office.

(If a "confirmation of receipt" email is not received from the RARA Office, please contact the office.)

Where to submit application/How to contact us:

Ritsumeikan University, Suzaku Campus, 5F, Ritsumeikan Advanced Research (RARA) Office, Attn: Nakagawa, Ueda

Phone: 075-813-8106 / Ext: 510-2417

E-mail: [aji-res@st.ritsumei.ac.jp](mailto:aji-res@st.ritsumei.ac.jp)

## I. English Paper Writing Grant

### 1. Purpose/description of English Paper Writing Grant

This is a program that provides support for book/material costs, travel costs, and other costs necessary to submit a paper to the academic journals published by the Asia-Japan Research Institute.

### 2. Grant details

Grantees	Persons who plan to submit an international co-authored academic paper to the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or "Asia-Japan Research Academic Bulletin" can use the grant to help cover book/material costs, travel costs, and other costs.
Subsidized costs	A maximum of 200,000 yen will be provided to help cover book/material costs, actual airfare, domestic transportation costs, living expenses, and other costs. * "Actual airfare" includes airport/landing fees, air travel insurance, airport taxes, fuel surcharges, and service/handling charges. * Daily allowances, lodging expenses, and such will be handled according to the university's regulations.

### 3. Instructions

It is mandatory for the recipient to submit an English paper. Those who have not previously submitted an English paper to the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or "Asia-Japan Research Academic Bulletin" must submit the paper to either of the journals. Those who have submitted a paper to either of the journals in the past are eligible to make a submission to any international journal.

## II. International Workshop Planning and Execution Grant

### 1. Purpose/description of International Workshop Planning and Execution Grant

The purpose of this program (grant) is to improve researchers' abilities to manage and run research-related workshops by planning and hosting international symposiums, workshops, and seminars, to interact on an international level with researchers from overseas, and to form personal networks in their fields of research. It helps to cover costs incurred.

### 2. Grant details

Grantees	Persons who plan to submit a paper to the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or related publication can use the grant to help cover the cost of inviting overseas researchers or traveling overseas themselves and hosting an international symposium, workshop, or seminar. However, the grant's use is limited to international symposiums, workshops, seminars, and related sessions hosted or co-hosted by the Asia-Japan Research Institute.
Subsidized costs	A maximum of 600,000 yen will be provided to help cover the cost of hosting/holding an international symposium, workshop, or seminar in Japan or overseas (such as travel costs [including daily allowances and lodging expenses], honorarium, venue rental fees, and book/material costs). * "Actual airfare" includes airport/landing fees, air travel insurance, airport taxes, fuel surcharges, and service/handling charges. * Daily allowances, lodging expenses, and such will be handled according to the university's regulations.

### 3. Instructions

- 1) Knowledge gained by hosting the international workshop must be actively disseminated through various media, including the "Journal of the Asia-Japan Research Institute of Ritsumeikan University."
- 2) Presenters should be requested to participate in the Academic Survey for the QS World University Rankings.

### **III. International Co-Authored Paper Writing Grant**

#### **1. Purpose/description of International Co-Authored Paper Writing Grant**

The purpose of this program (grant) is to encourage the writing of international academic papers co-authored with researchers from overseas. It helps to cover the cost of inviting overseas researchers to hold a seminar, workshop, etc., and the grantee's own cost of traveling overseas to prepare for such event.

#### **2. Grant details**

Grantees	Persons who plan to submit an international co-authored academic paper to the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or "Asia-Japan Research Academic Bulletin" can use the grant to help cover the cost of inviting an overseas researcher to hold a seminar or workshop for the purpose of co-writing said paper, including the cost of traveling overseas for advance meetings.
Subsidized costs	A maximum of 400,000 yen will be provided to help cover actual airfare, domestic transportation costs, living expenses, and other costs. * "Actual airfare" includes airport/landing fees, air travel insurance, airport taxes, fuel surcharges, and service/handling charges.

#### **3. Instructions**

- 1) It is mandatory for the recipient to submit an English paper. Those who have not previously submitted an English paper to the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or "Asia-Japan Research Academic Bulletin" must submit the paper to either of the journals. Those who have submitted a paper to either of the journals in the past are eligible to make a submission to any international journal.
- 2) Co-authors should be requested to participate in the Academic Survey for the QS World University Rankings.

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