

AY 2021 APU Summer Session Application Guidelines

***This guideline is an English version for students in the College of International Relations Global Studies Major / College of Policy Science Community and Regional Policy Studies Major**

< Points to note >

For AY 2021, all APU Summer Session courses will be held online, therefore there is no on-site sessions. Please take the courses online at your home, etc.

1. Course Period

August 1 (Sun) – August 5 (Thu), 2021 *Classes held on Sunday

The Course Period partially overlaps with Ritsumeikan University's Final Examination Schedule. Please note that no special consideration will be given for absences from exams/make-up examinations as a result of such an overlap.

2. Applying for Courses

1 Course (2 credits)

* You can select a second course choice when applying. If the first choice has too many applicants, you may be able to take your second choice.

3. Maximum Number of Registerable Credits

Summer Session course credits are not included in the Yearly Course Credit Registration Limit of each college.

<Note>

In below case, credits of approved APU Summer Session courses are included in the number of tuition-based credits.

(1) If the section in the Academic Handbook pertaining to tuition for students whose duration of study has exceeded the standard period of study applies to you, credits will be included in the number of credits registered for the spring semester. Please see the Academic Handbook for details.

4. Number of Applicants

The overall maximum capacity for all courses combined is 100 students.

5. Application Requirements

- Undergraduate students in the colleges below.

College of Law, College of Social Sciences, College of International Relations (Joint Degree Program excluded), College of Letters, College of Image Arts and Sciences, College of Economics, College of Science and Engineering (Department of Civil and environmental engineering excluded), College of Life Sciences, College of Pharmaceutical Sciences, College of Sport and Health Science, College of Business Administration, College of Policy Science, and College of Comprehensive Psychology

- Undergraduate students whose status is “Enrolled” or “Study Abroad”.
- Undergraduate students whose year level is higher than the course requires for.

6. How to Apply

Application Period June 15 (Tue) from 1:00 p.m. – June 22 (Tue) until 5:00 p.m.

Submission Method Online Application

<https://cw.ritsumei.ac.jp/campusweb/SVA20D0.html?key=SUR20210614144628844026493>

Selection Method Determined by lottery (Students who have not participated in this program in the past take precedence)

Results Announced July 13 (Tue) 1:00 p.m. (Announced via “Personal Notification” on manaba+R)

<Notes Regarding Online Application Procedures>

- (1) You can apply multiple times during the acceptance period; however, the content of your last application will be accepted as the official application. Therefore, please note that the information on your application previously submitted before the last application will be deleted.
- (2) Click on the "Proceed to Application Confirmation (「申請内容確認へ進む」)" button to confirm the details of your application. If the information is correct, please print out the confirmation screen and keep it for your reference. Then, click on the "Submit Application (「申請内容提出」)" button to complete your application.
- (3) Once the application is complete, the screen will display the message “Your application has been accepted”. Please note that the application is not complete if the message is not displayed.
- (4) After login and left more than 30 minutes, the screen will automatically go back to the login page. Please be aware of this since all entries made before then will not be saved either.

Guidance Session

All accepted students must attend the following guidance session. Please arrange your schedule so that you are able to attend.

Date & Time: July 22 (Tue) 6:00 p.m. -

Guidance Format: Online (Zoom)

*URLs and other details will be notified separately to those who have been approved.

7. Course Withdrawal

Withdrawal from courses is **not permitted for any reason.**

8. Course List

You can select a second course choice when applying. If the first choice has too many applicants, you may be able to take your second choice.

For AY 2021, all APU Summer Session courses will be held online, therefore there is no on-site sessions. Please take the courses online at your home, etc.

Course Name	Language	Instructor	Eligible Students	Enrollment Capacity
環境経済学JA Environmental EconomicsJA	Japanese	茂木 愛一郎 MOGI Aiichiro	3 rd year and above	50
開発のプロジェクト・マネジメントEA Project Management in DevelopmentEA	English	三好 崇弘 MIYOSHI Takahiro	3 rd year and above	50
特殊講義 (APM専門)JE Special Lecture (Management)JE	Japanese	陳 世宗 CHEN Zu-Chung	2 nd year and above	50
教育と社会JA Education and SocietyJA	Japanese	本間 政雄 HOMMA MASAO	3 rd year and above	50
環境コミュニケーションEA Environmental CommunicationEA	English	王 智弘 OH Tomohiro	3 rd year and above	50
環境コミュニケーションJA Environmental CommunicationJA	Japanese	秀島 栄三 HIDESHIMA Eizo	3 rd year and above	50

*Regardless of the capacity of each course, the overall maximum capacity for all courses combined is 100 students.

*The class schedule is planned to be released on Campus Terminal (APU Web) at the end of July.

*Course syllabi can be viewed by visiting the following URL (APU Summer Session Website).

http://www.ritsumei.ac.jp/life/apu/info/summer_session.html

9. Approval of Transfer Credits

The following courses will have their credits approved as summer session courses. Credits will be awarded as "T" if you pass the course or "F" if you fail the course. "T" credits are not included in GPA calculation, however "F" credits are included and will affect your GPA. Please check the following chart outlining the conversion of APU courses into RU courses for credit transfer purposes.

APU Course Name	International Relations Global Studies Major		Policy Science Community and Regional Policy Studies Major	
	RU Transfer Course Name	RU Transfer Category	RU Transfer Course Name	RU Transfer Category
環境経済学JA Environmental EconomicsJA	APU交流科目 (固有専門関連科目) APU Course (Core Related Course)	固有専門関連 (その他) Core Related Course (Other)	PLC特殊講義 Special Lecture	Policy Science Subjects
開発のプロジェクト・マネジメントEA Project Management in DevelopmentEA			Policy Science Special Lecture I	
特殊講義 (APM 専門) JE Special Lecture (Management)JE			PLC特殊講義 Special Lecture	
教育と社会JA Education and SocietyJA			PLC特殊講義 Special Lecture	
環境コミュニケーションEA Environmental CommunicationEA			Policy Science Special Lecture I	
環境コミュニケーションJA Environmental CommunicationJA			PLC特殊講義 Special Lecture	

10. Important Notes

Credits can only be approved if you have "Enrolled" or "Study Abroad" status during spring semester.

Courses taken at APU that are courses that you have already taken for your major at RU cannot be approved. Please be sure to check your course registration and grade status before applying.

11. Grade Announcement & Confirmation

◇ Grade Announcement

Grades will be announced on the following APU Grade Announcement Date on APU's Website, Campusmate. Please check your own grades. You will be able to check your grades on Campusmate until September 17 (Fri). Information regarding the use of the Campusmate website and the procedure for asking questions about grades will be explained during a guidance session for students taking summer session courses on Thursday, July 22.

◇ Grade Review

To request a grade review, please submit the designated form directly to APU during the APU Grade Review Period below. Please check the APU Academic Office website for details of the request procedure.

APU Grade Announcement Day September 13 (Mon), 2021

APU Grade Review Period September 13 (Mon) 10:00 a.m. - September 15 (Wed), 2021 4:30 p.m.

RU Approved Credits Announced September 17 (Fri) (When 2021 summer session grades are announced)

The results of credit approval at RU will be announced on CAMPUS WEB on the grade announcement date for Summer intensive courses (September 17 (Fri)).

12. Expenses

Students are required to pay for textbooks and other expenses incurred in the course.