

【After arriving in Japan】 Procedures to Complete Before Studying at Ritsumeikan

Congratulations on earning enrollment at Ritsumeikan University!

The following is a schedule of procedures which must be completed after arriving in Japan when starting your life in Japan.

<If you have just arrived or have just returned to Japan, please follow the following behavioral restrictions before moving to (STEP1).>

As of September 1st 2021, all persons entering from overseas regardless of nationalities are bound to honor the following in order to be permitted re-entry.

※The behavioral restrictions after entering Japan are subject to change. Therefore be sure to check the local Japanese embassy and [the Ministry of Foreign Affairs website](#) for the behavioral restrictions required for entry before you travel.

- Submission of "Inspection Certificate" (Certificate of testing for COVID-19). (For more information, please check following pages from the Ministry of Health, Labor and Welfare.
[<Overview>](#) [<Requirements>](#) [<Prescribed format>](#) [<FAQs>](#)
- You must secure a place (your home, etc), designated by the Chief of the Quarantine Station, **to quarantine for 14 days FROM THE DAY AFTER your entrance into Japan and avoid contact with others.**
- You must **secure transportation from the airport, etc. of arrival to the place where you will quarantine, WITHOUT use of public transportation.**
- **For 14 days after entering Japan, act in accordance with [the pledge of the "Pledge Form"](#) submitted to the quarantine station when entering Japan.**

※In case of violation, for foreign nationals with the status of residence, names, nationalities, and other information that contribute to preventing the spread of infection may be made public. They may also be subject to the revocation of status of residence and procedures for deportation.

Due to the above restrictions on behavior, you must not go looking for a house, go to the ward office, or go to the university within 14 days of entering Japan.

(STEP1) Housing search

If you have not found housing yet, please refer to the following website.

- ① [Website for Kyoto City International Foundation \(Accommodation\)](#)
...Introducing a housing search website for foreigners and real estate agents in Kyoto where foreign language speakers are available.
- ② [Ritsumeikan CO-OP \(Kinugasa Housing Search Center\)](#)
...The Kinugasa Housing Search Center is located on the university campus. There is an advantage that it is easy to consult even after moving in.



(STEP2) Take the following steps (1)-(3) at the ward office

(1) Register your address

Students with a status of residence are obliged to report your address at the ward office in their area

upon arrival in Japan or upon change of address. Please register your address within 14 days after moving in.

For details of the procedures, please refer to [The Website of Kyoto City International Foundation](#).

(2) Enroll in the National Health Insurance System

"National Health Insurance" is a public health insurance system. All international students who will stay in Japan for 3 months or more must enroll in the insurance system.

After joining the National Health Insurance, you will have to pay the National Health Insurance premium, however, if you receive medical treatment at the doctor, you will be responsible for only 30% of the medical expenses.

You can apply for the enrollment at the ward office at the same time when register your address (1).

For more details, please refer to the [The Website of Kyoto City International Foundation](#) or [Information from Ritsumeikan University International Center](#).

(3) Enroll in the National Pension System

The National Pension System allows income security for the elderly and disabled. Those who live in Japan, including foreigner nationals, and are between the ages of 20 to 60 years old must enroll in this system. If you join the National Pension, you will have to pay the National Pension premium. However, students can defer payment of their premiums with the "[Special Payment System for Students](#)". Please apply at the ward office.



(STEP3) Submit a copy of your residence card to the University

All international students are required to submit a copy of their residence card. The Immigration Service Agency of Japan requires foreign students to report their status of residence to the institution they belong.

<How to submit your residence card to the International Center at Kinugasa Campus>

- How to submit: Upload photos of your residence card (**front and back**) via following website.
- When to submit : Immediately after you receive RAINBOW ID from the Office of your college/graduate school.
 - ※Please submit it via following website not only after your admission, but also after you renewed your status of residence and changed your address.

▼URL for Residence card submission form:

https://global.support.ritsumei.ac.jp/hc/en-us/requests/new?ticket_form_id=360006867793

▼QR code for Residence card submission form:



Note: In the initial pull-down selection, choose a procedure "2. Submit a Residence Card".

For the status of residence, please be sure to check "2. About your Residence Status" as posted in the website of Ritsumeikan University "[2021 Fall Semester New International Student Orientation at Kinugasa Campus \(KIC\)](#)".

(End)