

**SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)**  
**(Academic Excellence Scholarship for 2nd Year Students)**  
**Application Guidelines**  
**For AY2024 Spring and Fall Application**

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**Ritsumeikan University Graduate School**  
**SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)**  
**(Academic Excellence Scholarship for 2nd Year Students)**  
**Application Guidelines**  
**For AY2024 Spring and Fall Application**  
**<Graduate School of International Relations>**

The **SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)** is designed to foster outstanding graduate students and encourage them to further pursue their studies and research. This scholarship is awarded to graduate students who are enrolled in the 2nd year of their Master's Program, Integrated Doctoral Program (applicable for students who enrolled in Integrated Doctoral Program from their 1st year) or Professional Graduate Degree Program (Graduate School of Professional Teacher Education Only).

Applications are offered twice a year (in Spring Semester and Fall Semester). Applicants must apply for this scholarship in the third semester during enrollment. Scholarship recipients will be selected on the basis of their applications at an application screening.

Those who are successfully selected will receive this scholarship by reducing the scholarship amount from the tuition at the time of paying it in their third semester and fourth semester, for the period of two semesters.

The type of scholarships, the amount, screening criteria and number of recipients differ depending on graduate schools. For details, please refer to “1. Types of Scholarships/Amount/Scholarship Eligibility“. The applicable amount will be awarded to the recipients of this scholarship each semester for the period of two semesters.

Students applying for the SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students) must follow the application guidelines stated here and make applications by the due date.

For those who have taken a leave of absence before, please check [Important notes for application] in 2. Application Eligibility.

\* From AY2023, the payment method of this scholarship is changed to reduce from the tuition at the time of paying it each semester.

For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you after you receive the notification of selection results.

**1. Types of Scholarships/Amount/Scholarship Eligibility**

Amount (per semester )	Screening Criteria	Number of Recipients
I: 100,000 yen II: 50,000 yen	I: Those who have achieved a higher rank in the overall evaluation. II: Those who have achieved the next higher rank in the overall evaluation, following the I above.	Combining I and II, a maximum of approximately 25% of the enrolled students

## 2. Application Eligibility

Applicants must fulfill either of the following requirements.

Spring Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of April 1, 2024.
Fall Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of September 26, 2024.  *If this scholarship is offered in Fall Semester, you will be notified via manaba+R around the end of September 2024.

**[Any applicant who meets any of the following conditions is NOT eligible for this scholarship.]**

- 1) Students who take a leave of absence during their 3rd Semester.
- 2) Students who entered the university as government-sponsored international students.
- 3) International students who study at Ritsumeikan University under an exchange agreement with an overseas university and do not pay tuition fees to Ritsumeikan University.
- 4) Those who do not actually burden any tuition fees by receiving scholarships that are equivalent to full tuition fees while being enrolled, or whose tuition fees are being paid by those who do not share the living expenses with such as scholarship organizations or companies which they work for.
- 5) Students who receive the Ritsumeikan University Tuition Reduction Scholarship for International Students (Graduate Students Category I).
- 6) Students who receive a scholarship that do not allow recipients to receive other scholarships.  
(For example, the Japanese Government (Monbukagakusho) Scholarship, foreign government-sponsored scholarship, Asian Development Bank - Japan Scholarship Program, and Joint Japan/World Bank Graduate Scholarship Program)

\* If you are applicable to the above after being selected as a recipient of this scholarship, you must promptly submit a "Letter of Decline" of the scholarship to the administrative office of your graduate school.

### **[Important notes for application]**

- 1) For those who have taken a leave of absence:  
The 3rd Semester means the third semester of the period of enrollment, and the leave of absence period is not counted as a part of the period of enrollment.
- 2) In case of taking a leave of absence after applying for this scholarship:  
In case applicants take a leave of absence during their 3rd semester, the screening result will be invalid. They must apply for and take a selection procedure again after returning to the university.
- 3) When applying for this scholarship, applicants cannot specify the type of the scholarships in their applications. Each Graduate School will conduct screening upon application and decide either "Selected" (one of the scholarship types among I,II at each graduate school) or "Not Being Selected."

\*Being awarded this scholarship will not preclude recipients from receiving other scholarships outside the university. However, applicants must confirm the regulations of other scholarships whether they do not restrict recipients from receiving other scholarships or not before applying.

## 3. Payment Period

Two semesters of a period corresponding to the 3rd and 4th semesters

\*The amount of this scholarship will be reduced from the tuition at the time of payment each semester.

\*For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you after you receive the notification of selection results.

#### 4. Application Method

##### (1) Period

Spring Application	Monday, April 8, 2024 - Sunday, April 14, 2024 <deadline: 5:00 p.m.>
Fall Application	Monday, September 30, 2024 - Sunday, October 6, 2024 <deadline: 5:00 p.m.>

##### (2) Required documents / Place of Submission

1. Application form (designated by the Graduate School)
2. Summary of research progress
3. Print-outs of the subject list, the total number of acquired credits and your GPA at the end of the second semester (the enrolled semesters only) shown on the "Course Registration and Grade Status" screen of CAMPUS WEB.

[Procedure to download]

manaba+R > Graduate School of IR Students Page > Taking Courses at the Graduate School of IR > SEISEKI-YUSHUSHA Scholarship (For 2nd Year students) Application Form

[Place of Submission]

manaba+R > Graduate School of IR Students Page > click on "Assignments" tab > Ritsumeikan University Graduate School SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students) Place of Submission > upload your form in PDF

##### (3) Inquiry

Administrative Office	E-mail
Graduate School of International Relations	r-gsir@st.ritsumei.ac.jp

Office Hours: From 10:00 to 11:30 and from 12:30 to 17:00, Monday through Friday.

(Closed on Saturday, Sunday, holidays, the summer and the winter vacations, of all offices).

#### 5. Screening Method and Screening Criteria, Date of notification of selection results, Notification Method

##### (1) Screening Method and Screening Criteria

Applicants will be evaluated comprehensively based on their academic records (the number of registered credits and GPA) and research progress.

Other factors considered are:

- (1) Grade for M1 thesis

(Students who cannot submit a thesis due to an internship or study abroad program will be considered.)

- (2) Status of participation in an internship or study abroad program

- (3) Students enrolled in the Japanese-based program will be evaluated on the number of English-taught specialized courses taken and their grades for the courses.

(4) Students enrolled in the English-based program will be evaluated on the number of Japanese-taught specialized courses taken and their grades for the courses.

(2) Date of notification of selection results

Spring Application	<u>The results will be sent from each graduate school on Wednesday, May 15, 2024.</u>
Fall Application	<u>The results will be sent from each graduate school on Wednesday, November 6, 2024.</u>

(3) Notification Method

Results will be notified via manaba+R.

## 6. Withhold Payment, Cancel or Return

### (1) Withhold Payment/Resuming of Payment

If the recipients should fall into a situation stated below, the payment will be withheld. When there is no more reason to hold the payment, the payment will be resumed. The total payment period for this scholarship is two semesters, except for the hold period.

1. Taking a leave of absence.
2. When paying the special enrollment fees to be enrolled in the university instead of paying tuition fees.
3. The Dean of the Graduate School deems that it is legitimate to hold the scholarship payment.

### (2) Cancellation of Payment, Loss of Scholarship Eligibility, Obligation to return

If the recipients should fall into a situation stated below, they will lose their scholarship eligibility and the payment will be cancelled. In this case, they will be asked to return the scholarships that were already paid.

1. Loss of student registry.
2. Receipt of disciplinary punishment according to the Ritsumeikan University Disciplinary Regulations.
3. When the recipients of this scholarship decline to receive this scholarship.
4. The Dean of the Graduate School deems the recipients to be inappropriate for the scholarship.

If the recipients are asked to return their scholarships, they would have to pay them back in full within two weeks from the date of notice.

**Ritsumeikan University Graduate School**  
**SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)**  
**(Academic Excellence Scholarship for 2nd Year Students)**  
**Application Guidelines**  
**For AY2024 Spring and Fall Application**  
**<Graduate School of Economics>**

The **SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)** is designed to foster outstanding graduate students and encourage them to further pursue their studies and research. This scholarship is awarded to graduate students who are enrolled in the 2nd year of their Master's Program, Integrated Doctoral Program (applicable for students who enrolled in Integrated Doctoral Program from their 1st year) or Professional Graduate Degree Program (Graduate School of Professional Teacher Education Only).

Applications are offered twice a year (in Spring Semester and Fall Semester). Applicants must apply for this scholarship in the third semester during enrollment. Scholarship recipients will be selected on the basis of their applications at an application screening.

Those who are successfully selected will receive this scholarship by reducing the scholarship amount from the tuition at the time of paying it in their third semester and fourth semester, for the period of two semesters.

The type of scholarships, the amount, screening criteria and number of recipients differ depending on graduate schools. For details, please refer to “1.Types of Scholarships/Amount/Scholarship Eligibility“. The applicable amount will be awarded to the recipients of this scholarship each semester for the period of two semesters.

Students applying for the SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students) must follow the application guidelines stated here and make applications by the due date.

For those who have taken a leave of absence before, please check [Important notes for application] in 2. Application Eligibility.

\* From AY2023, the payment method of this scholarship is changed to reduce from the tuition at the time of paying it each semester.

For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you after you receive the notification of selection results.

**1. Types of Scholarships/Amount/Scholarship Eligibility**

Amount (per semester )	Screening Criteria	Number of Recipients
I: 150,000 yen II: 100,000 yen III: 50,000 yen	I: Those who have achieved a higher rank in the overall evaluation. II: Those who have achieved the next higher rank in the overall evaluation, following the I above. III: Those who have achieved the next higher rank in the overall evaluation, following the II above.	Combining I, II and III, a maximum of approximately 50% of enrolled students

## 2. Application Eligibility

Applicants must fulfill either of the following requirements.

Spring Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of April 1, 2024.
Fall Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of September 26, 2024. *If this scholarship is offered in Fall Semester, you will be notified via manaba+R around the end of September 2024.

**[Any applicant who meets any of the following conditions is NOT eligible for this scholarship.]**

- 1) Students who take a leave of absence during their 3rd Semester.
- 2) Students who entered the university as government-sponsored international students.
- 3) International students who study at Ritsumeikan University under an exchange agreement with an overseas university and do not pay tuition fees to Ritsumeikan University.
- 4) Those who do not actually burden any tuition fees by receiving scholarships that are equivalent to full tuition fees while being enrolled, or whose tuition fees are being paid by those who do not share the living expenses with such as scholarship organizations or companies which they work for.
- 5) Students who receive the Ritsumeikan University Tuition Reduction Scholarship for International Students (Graduate Students Category I).
- 6) Students who receive a scholarship that do not allow recipients to receive other scholarships.  
(For example, the Japanese Government (Monbukagakusho) Scholarship, foreign government-sponsored scholarship, Asian Development Bank - Japan Scholarship Program, and Joint Japan/World Bank Graduate Scholarship Program)

\* If you are applicable to the above after being selected as a recipient of this scholarship, you must promptly submit a "Letter of Decline" of the scholarship to the administrative office of your graduate school.

### **[Important notes for application]**

- 1) For those who have taken a leave of absence:  
The 3rd Semester means the third semester of the period of enrollment, and the leave of absence period is not counted as a part of the period of enrollment.
- 2) In case of taking a leave of absence after applying for this scholarship:  
In case applicants take a leave of absence during their 3rd semester, the screening result will be invalid. They must apply for and take a selection procedure again after returning to the university.
- 3) When applying for this scholarship, applicants cannot specify the type of the scholarships in their applications. Each Graduate School will conduct screening upon application and decide either "Selected" (one of the scholarship types among I~III at each graduate school) or "Not Being Selected."

\*Being awarded this scholarship will not preclude recipients from receiving other scholarships outside the university. However, applicants must confirm the regulations of other scholarships whether they do not restrict recipients from receiving other scholarships or not before applying.

### 3. Payment Period

Two semesters of a period corresponding to the 3rd and 4th semesters

\*The amount of this scholarship will be reduced from the tuition at the time of payment each semester.

\*For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you after you receive the notification of selection results.

### 4. Application Method

#### (1) Period

Spring Application	<u>Monday, April 8, 2024 - Tuesday, April 16, 2024 &lt;deadline: 5:00 p.m.&gt;</u>
Fall Application	<u>Monday, September 30, 2024 - Tuesday, October 8, 2024 &lt;deadline: 5:00 p.m.&gt;</u>

#### (2) Required documents

1.	Application form (designated by the Graduate School)
2.	Summary of research progress
3.	Print-outs of the total number of acquired credits and your GPA at the end of the second semester (the enrolled semesters only) shown on the “Course Registration and Grade Status” screen of CAMPUS WEB.
* The application forms can be downloaded on manaba+R.	
[Place of Submission]	
manaba+R> Graduate School of Economics Students Page > Graduate School of Economics > Scholarship/Grants > SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students) Place of Submission > upload your form in PDF	

#### (3) Inquiry

Administrative Office	Tel & Fax number	Campus & Address
Administrative Office, College of International Relations *Documents must be submitted via manaba+R	TEL 077-561-3940 FAX 077-561-3947	Biwako-Kusatsu Campus(BKC) 1-1-1 Noji Higashi, KUSATSU, SHIGA 525-8577

Office Hours: From 10:00 to 11:30 and from 12:30 to 17:00, Monday through Friday.

(Closed on Saturday, Sunday, holidays, the summer and the winter vacations, of all offices).

### 5. Screening Method and Screening Criteria, Date of notification of selection results, Notification Method

#### (1) Screening Method and Screening Criteria

Applicants will be evaluated comprehensively based on their academic records (the number of registered credits and GPA) and research progress.
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#### (2) Date of notification of selection results

Spring Application	<u>The results will be sent from each graduate school on Tuesday, May 14, 2024.</u>
Fall Application	<u>The results will be sent from each graduate school on Tuesday, November 5, 2024.</u>



### (3) Notification Method

Results will be notified via manaba+R.
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## 6. Withhold Payment, Cancel or Return

### (1) Withhold Payment/Resuming of Payment

If the recipients should fall into a situation stated below, the payment will be withheld. When there is no more reason to hold the payment, the payment will be resumed. The total payment period for this scholarship is two semesters, except for the hold period.

1. Taking a leave of absence.
2. When paying the special enrollment fees to be enrolled in the university instead of paying tuition fees.
3. The Dean of the Graduate School deems that it is legitimate to hold the scholarship payment.

### (2) Cancellation of Payment, Loss of Scholarship Eligibility, Obligation to return

If the recipients should fall into a situation stated below, they will lose their scholarship eligibility and the payment will be cancelled. In this case, they will be asked to return the scholarships that were already paid.

1. Loss of student registry.
2. Receipt of disciplinary punishment according to the Ritsumeikan University Disciplinary Regulations.
3. When the recipients of this scholarship decline to receive this scholarship.
4. The Dean of the Graduate School deems the recipients to be inappropriate for the scholarship.

If the recipients are asked to return their scholarships, they would have to pay them back in full within two weeks from the date of notice.

**Ritsumeikan University Graduate School**  
**SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)**  
**(Academic Excellence Scholarship for 2nd Year Students)**  
**Application Guidelines**  
**For AY2024 Spring and Fall Application**  
**<Graduate School of Science and Engineering>**

The **SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)** is designed to foster outstanding graduate students and encourage them to further pursue their studies and research. This scholarship is awarded to graduate students who are enrolled in the 2nd year of their Master's Program, Integrated Doctoral Program (applicable for students who enrolled in Integrated Doctoral Program from their 1st year) or Professional Graduate Degree Program (Graduate School of Professional Teacher Education Only).

Applications are offered twice a year (in Spring Semester and Fall Semester). Applicants must apply for this scholarship in the third semester of their enrollment. Scholarship recipients will be selected on the basis of their applications in an application screening.

Those who are successfully selected will receive this scholarship by reducing the scholarship amount from the tuition at the time of paying it in their third semester and fourth semester, for the period of two semesters.

The type of scholarships, the amount, screening criteria and number of recipients differ depending on graduate schools. For details, please refer to “1. Types of Scholarships/Amount/Scholarship Eligibility“. The applicable amount will be awarded to the recipients of this scholarship each semester for the period of two semesters.

Students applying for the SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students) must follow the application guidelines stated here and make their application by the due date.

For those who have taken a leave of absence before, please check [Important notes for application] in 2. Application Eligibility.

\* From AY2023, the payment method of this scholarship is changed to reduce from the tuition at the time of paying it each semester. For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you after you receive the notification of selection results.

**1. Types of Scholarships/Amount/Scholarship Eligibility**

Amount (per semester )	Screening Criteria	Number of Recipients
I: 250,000 yen II: 162,500 yen	I: Those who have achieved a higher rank in the overall evaluation. II: Those who have achieved the next higher rank in the overall evaluation, following the I above.	I : Approximately 3% of enrolled students II: Approximately 22% of enrolled students

## 2. Application Eligibility

Applicants must fulfill either of the following requirements.

Spring Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of April 1, 2024.
Fall Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of September 26, 2024.  *If this scholarship is offered in Fall Semester, only eligible students will be notified via manaba+R around the end of September 2024.

**[Any applicant who meets any of the following conditions is NOT eligible for this scholarship.]**

- 1) Students who are taking a leave of absence during their 3rd Semester.
- 2) Students who entered the university as government-sponsored international students.
- 3) International students who study at Ritsumeikan University under an exchange agreement with an overseas university and do not pay tuition fees to Ritsumeikan University.
- 4) Those who do not actually burden any tuition fees by receiving scholarships that are equivalent to full tuition fees while being enrolled, or whose tuition fees are being paid by those who do not share the living expenses with such as scholarship organizations or companies which they work for.
- 5) Students who receive the Ritsumeikan University Tuition Reduction Scholarship for International Students (Graduate Students Category I).
- 6) Students who receive a scholarship that do not allow recipients to receive other scholarships.  
(For example, the Japanese Government (Monbukagakusho) Scholarship, foreign government-sponsored scholarship, Asian Development Bank - Japan Scholarship Program, and Joint Japan/World Bank Graduate Scholarship Program)

\* If you are applicable to the above after being selected as a recipient of this scholarship, you must promptly submit a "Letter of Decline" of the scholarship to the administrative office of your graduate school.

### **[Important notes for application]**

- 1) For those who have taken a leave of absence:  
The 3rd Semester means the third semester of the period of enrollment, and the leave of absence period is not counted as a part of the period of enrollment.
- 2) In case of taking a leave of absence after applying for this scholarship:  
In case applicants take a leave of absence during their 3rd semester, the screening result will be invalid. They must apply for and take a selection procedure again after returning to the university.
- 3) When applying for this scholarship, applicants cannot specify the type of the scholarships in their applications. Each Graduate School will conduct screening upon application and decide either "Selected" (one of the scholarship types among I, II at each graduate school) or "Not Being Selected."

\*Being awarded this scholarship will not preclude recipients from receiving other scholarships outside the university. However, applicants must confirm the regulations of other scholarships whether they do not restrict recipients from receiving other scholarships or not before applying.

### 3. Payment Period

Two semesters of a period corresponding to the 3rd and 4th semesters

\*The amount of this scholarship will be reduced from the tuition at the time of payment each semester.

\*For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you after you receive the notification of selection results.

### 4. Application Method

#### (1) Period

Spring Application	<u>Monday, April 8, 2024 - Tuesday, April 16, 2024 &lt;deadline: 5:00 p.m.&gt;</u>
Fall Application	<u>Monday, September 30, 2024 - Tuesday, October 8, 2024 &lt;deadline: 5:00 p.m.&gt;</u>

#### (2) Required documents

SEISEKI-YUSHUSHA Scholarship (I/II) (Prize Fellowship for 2nd Year Students in the Master's Degree Program) Application Form/Summary of research progress (designated by the Graduate School)

<How to get application forms>

The application forms can be downloaded on manaba+R.

[Procedure to download]

manaba+R > Graduate School of Science and Engineering Students Page > Scholarships • Grants > Tuition/Scholarships/Grants > Ritsumeikan University Graduate School SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)

[Place of Submission]

manaba+R> Graduate School of Science and Engineering Students Page > click on "Assignments" tab > Ritsumeikan University Graduate School SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students) Place of Submission > upload your form in PDF

#### (3) Inquiries

Administrative Office	Tel & Fax number	Campus & Address
Administrative Office, College of Science and Engineering (Core Station 1F)	TEL 077-561-2624 FAX 077-561-2629	Biwako-Kusatsu Campus (BKC) 1-1-1 Noji Higashi, Kusatsu, Shiga 525-8577

Office Hours: Monday from 12:30 to 17:00, Tuesday to Friday from 10:00 to 11:30 and 12:30 to 17:00.

(Closed on Saturday, Sunday, holidays, the summer and the winter vacations).

### 5. Screening Method and Screening Criteria, Date of notification of selection results, Notification Method

#### (1) Screening Method and Screening Criteria

Applicants will be evaluated comprehensively based on their academic records (the number of registered credits, GPA, etc.) at their college and graduate school, and research progress.

(2) Date of notification of selection results

Spring Application	<u>Wednesday, May 15, 2024.</u>
Fall Application	<u>Wednesday, November 6, 2024.</u>

(3) Notification Method

Results will be notified via manaba+R.

**6. Withhold Payment, Cancel or Return**

**(1) Withhold Payment/Resuming of Payment**

If the recipients should fall into a situation stated below, the payment will be withheld. When there is no more reason to hold the payment, the payment will be resumed. The total payment period for this scholarship is two semesters, except for the hold period.

1. Taking a leave of absence.
2. When paying the special enrollment fees to be enrolled in the university instead of paying tuition fees.
3. The Dean of the Graduate School deems that it is legitimate to hold the scholarship payment.

**(2) Cancellation of Payment, Loss of Scholarship Eligibility, Obligation to return**

If the recipients should fall into a situation stated below, they will lose their scholarship eligibility and the payment will be cancelled. In this case, they will be asked to return the scholarships that were already paid.

1. Loss of student registry.
2. Receipt of disciplinary punishment according to the Ritsumeikan University Disciplinary Regulations.
3. When the recipients of this scholarship decline to receive this scholarship.
4. The Dean of the Graduate School deems the recipients to be inappropriate for the scholarship.

If the recipients are asked to return their scholarships, they would have to pay them back in full within two weeks from the date of notice.

**Ritsumeikan University Graduate School**  
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**Application Guidelines**  
**For AY2024 Spring and Fall Application**  
**<Graduate School of Policy Science>**

The **SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)** is designed to foster outstanding graduate students and encourage them to further pursue their studies and research. This scholarship is awarded to graduate students who are enrolled in the 2nd year of their Master's Program, Integrated Doctoral Program (applicable for students who enrolled in Integrated Doctoral Program from their 1st year) or Professional Graduate Degree Program (Graduate School of Professional Teacher Education Only).

Applications are offered twice a year (in Spring Semester and Fall Semester). Applicants must apply for this scholarship in the third semester during enrollment. Scholarship recipients will be selected on the basis of their applications at an application screening.

Those who are successfully selected will receive this scholarship by reducing the scholarship amount from the tuition at the time of paying it in their third semester and fourth semester, for the period of two semesters.

The type of scholarships, the amount, screening criteria and number of recipients differ depending on graduate schools. For details, please refer to “1.Types of Scholarships/Amount/Scholarship Eligibility“. The applicable amount will be awarded to the recipients of this scholarship each semester for the period of two semesters.

Students applying for the SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students) must follow the application guidelines stated here and make applications by the due date.

For those who have taken a leave of absence before, please check [Important notes for application] in 2. Application Eligibility.

\* From AY2023, the payment method of this scholarship is changed to reduce from the tuition at the time of paying it each semester.

For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you after you receive the notification of selection results.

**1. Types of Scholarships/Amount/Scholarship Eligibility**

Amount (per semester )	Screening Criteria	Number of Recipients
I: 100,000 yen II: 50,000 yen	I: Those who have achieved a higher rank in the overall evaluation.  II: Those who have achieved the next higher rank in the overall evaluation, following the I above.	Combining I and II, a maximum of approximately 25% of the enrolled students *add to above, approximately 20%-25% of the enrolled students as individual budget of graduate school.

## 2. Application Eligibility

Applicants must fulfill either of the following requirements.

Spring Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of April 1, 2024.
Fall Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of September 26, 2024.  *If this scholarship is offered in Fall Semester, you will be notified via manaba+R around the end of September 2024.

**[Any applicant who meets any of the following conditions is NOT eligible for this scholarship.]**

- 1) Students who take a leave of absence during their 3rd Semester.
- 2) Students who entered the university as government-sponsored international students.
- 3) International students who study at Ritsumeikan University under an exchange agreement with an overseas university and do not pay tuition fees to Ritsumeikan University.
- 4) Those who do not actually burden any tuition fees by receiving scholarships that are equivalent to full tuition fees while being enrolled, or whose tuition fees are being paid by those who do not share the living expenses with such as scholarship organizations or companies which they work for.
- 5) Students who receive the Ritsumeikan University Tuition Reduction Scholarship for International Students (Graduate Students Category I).
- 6) Students who receive a scholarship that do not allow recipients to receive other scholarships.  
(For example, the Japanese Government (Monbukagakusho) Scholarship, foreign government-sponsored scholarship, Asian Development Bank - Japan Scholarship Program, and Joint Japan/World Bank Graduate Scholarship Program)

\* If you are applicable to the above after being selected as a recipient of this scholarship, you must promptly submit a "Letter of Decline" of the scholarship to the administrative office of your graduate school.

**[Important notes for application]**

- 1) For those who have taken a leave of absence:  
The 3rd Semester means the third semester of the period of enrollment, and the leave of absence period is not counted as a part of the period of enrollment.
- 2) In case of taking a leave of absence after applying for this scholarship:  
In case applicants take a leave of absence during their 3rd semester, the screening result will be invalid. They must apply for and take a selection procedure again after returning to the university.
- 3) When applying for this scholarship, applicants cannot specify the type of the scholarships in their applications. Each Graduate School will conduct screening upon application and decide either "Selected" (one of the scholarship types among I,II at each graduate school) or "Not Being Selected."

\*Being awarded this scholarship will not preclude recipients from receiving other scholarships outside the university. However, applicants must confirm the regulations of other scholarships whether they do not restrict recipients from receiving other scholarships or not before applying.

### 3. Payment Period

Two semesters of a period corresponding to the 3rd and 4th semesters

\*The amount of this scholarship will be reduced from the tuition at the time of payment each semester.

\*For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you **after you receive the notification of selection results.**

### 4. Application Method

#### (1) Period

Spring Application	<u>Monday, April 8, 2024 - Tuesday, April 16, 2024 &lt;deadline: 5:00 p.m.&gt;</u>
Fall Application	<u>Monday, September 30, 2024 - Tuesday, October 8, 2024 &lt;deadline: 5:00 p.m.&gt;</u>

#### (2) Required documents

1.	Application form (designated by the Graduate School)
2.	Summary of research progress
3.	Print-outs of the total number of acquired credits and your GPA at the end of the second semester (the enrolled semesters only) shown on the “Course Registration and Grade Status” screen of CAMPUS WEB.
* The application forms (1 and 2) can be downloaded on manaba+R, “Graduate School of Policy Science Students Page“. Please prepare the document 3 on your own.	

#### (3) Where to submit / Inquiry

Administrative Office	Tel & Fax number	Campus & Address
Administrative Office, College of Policy Science Building A, Central Wing(AC)	TEL 072-665-2080 FAX 072-665-2089	Osaka Ibaraki Campus(OIC) 2-150 Iwakura-cho, IBARAKI, OSAKA 567-8570

Office Hours: From 10:00 to 11:30 and from 12:30 to 17:00, Monday through Friday.

(Closed on Saturday, Sunday, holidays, the summer and the winter vacations, of all offices).

### 5. Screening Method and Screening Criteria, Date of notification of selection results, Notification Method

#### (1) Screening Method and Screening Criteria

Applicants will be evaluated comprehensively based on their academic records (the number of registered credits and GPA) and research progress.
Their research project report will also be considered as well as their research plan. Applicants are encouraged to have a minimum GPA of 3.4.

#### (2) Date of notification of selection results

Spring Application	Wednesday, May 15, 2024
Fall Application	Wednesday, November 6, 2024

#### (3) Notification Method



## **6. Withhold Payment, Cancel or Return**

### **(1) Withhold Payment/Resuming of Payment**

If the recipients should fall into a situation stated below, the payment will be withheld. When there is no more reason to hold the payment, the payment will be resumed. The total payment period for this scholarship is two semesters, except for the hold period.

1. Taking a leave of absence.
2. When paying the special enrollment fees to be enrolled in the university instead of paying tuition fees.
3. The Dean of the Graduate School deems that it is legitimate to hold the scholarship payment.

### **(2) Cancellation of Payment, Loss of Scholarship Eligibility, Obligation to return**

If the recipients should fall into a situation stated below, they will lose their scholarship eligibility and the payment will be cancelled. In this case, they will be asked to return the scholarships that were already paid.

1. Loss of student registry.
2. Receipt of disciplinary punishment according to the Ritsumeikan University Disciplinary Regulations.
3. When the recipients of this scholarship decline to receive this scholarship.
4. The Dean of the Graduate School deems the recipients to be inappropriate for the scholarship.

If the recipients are asked to return their scholarships, they would have to pay them back in full within two weeks from the date of notice.

**Ritsumeikan University Graduate School**  
**SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)**  
**(Academic Excellence Scholarship for 2nd Year Students)**  
**Application Guidelines**  
**For AY2024 Spring and Fall Application**  
**<Graduate School of Information Science and Engineering>**

The **SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)** is designed to foster outstanding graduate students and encourage them to further pursue their studies and research. This scholarship is awarded to graduate students who are enrolled in the 2nd year of their Master's Program, Integrated Doctoral Program (applicable for students who enrolled in Integrated Doctoral Program from their 1st year) or Professional Graduate Degree Program (Graduate School of Professional Teacher Education Only).

Applications are offered twice a year (in Spring Semester and Fall Semester). Applicants must apply for this scholarship in the third semester during enrollment. Scholarship recipients will be selected on the basis of their applications at an application screening.

Those who are successfully selected will receive this scholarship by reducing the scholarship amount from the tuition at the time of paying it in their third semester and fourth semester, for the period of two semesters.

The type of scholarships, the amount, screening criteria and number of recipients differ depending on graduate schools. For details, please refer to “1.Types of Scholarships/Amount/Scholarship Eligibility“. The applicable amount will be awarded to the recipients of this scholarship each semester for the period of two semesters.

Students applying for the SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students) must follow the application guidelines stated here and make applications by the due date.

For those who have taken a leave of absence before, please check [Important notes for application] in 2. Application Eligibility.

\* From AY2023, the payment method of this scholarship is changed to reduce from the tuition at the time of paying it each semester.

For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you after you receive the notification of selection results.

### 1. Types of Scholarships/Amount/Scholarship Eligibility

Amount (per semester )	Screening Criteria	Number of Recipients
I: 225,000 yen II: 50,000 yen	I: Those who have achieved a higher rank in the overall evaluation.  II: Those who have achieved the next higher rank in the overall evaluation, following the I above.	I: Approximately 25% of enrolled students  II: Approximately 20% of enrolled students

### 2. Application Eligibility

Applicants must fulfill either of the following requirements.

Spring Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of April 1, 2023.
Fall Application	Students who are enrolled in the 3rd Semester of Master's Program of Ritsumeikan University as of September 26, 2023. *If this scholarship is offered in Fall Semester, you will be notified via manaba+R around the end of September 2023.

**[Any applicant who meets any of the following conditions is NOT eligible for this scholarship.]**

- 1) Students who take a leave of absence during their 3rd Semester.
- 2) Students who entered the university as government-sponsored international students.
- 3) International students who study at Ritsumeikan University under an exchange agreement with an overseas university and do not pay tuition fees to Ritsumeikan University.
- 4) Those who do not actually burden any tuition fees by receiving scholarships that are equivalent to full tuition fees while being enrolled, or whose tuition fees are being paid by those who do not share the living expenses with such as scholarship organizations or companies which they work for.
- 5) Students who receive the Ritsumeikan University Tuition Reduction Scholarship for International Students (Graduate Students Category I).
- 6) Students who receive a scholarship that do not allow recipients to receive other scholarships.  
(For example, the Japanese Government (Monbukagakusho) Scholarship, foreign government-sponsored scholarship, Asian Development Bank - Japan Scholarship Program, and Joint Japan/World Bank Graduate Scholarship Program)

\* If you are applicable to the above after being selected as a recipient of this scholarship, you must promptly submit a "Letter of Decline" of the scholarship to the administrative office of your graduate school.

**[Important notes for application]**

- 1) For those who have taken a leave of absence:  
The 3rd Semester means the third semester of the period of enrollment, and the leave of absence period is not counted as an apart of the period of enrollment.
- 2) In case of taking a leave of absence after applying for this scholarship:  
In case applicants take a leave of absence during their 3rd semester, the screening result will be invalid. They must apply for and take a selection procedure again after returning to the university.
- 3) When applying for this scholarship, applicants cannot specify the type of the scholarships in their applications. Each Graduate School will conduct screening upon application and decide either "Selected" (one of the scholarship types among I,II at each graduate school) or "Not Being Selected."
- 4) If there is no submission of research achievements, applicants who only have academic records (GPA) without research accomplishments cannot be considered for Type I scholarships. In such cases, they will be eligible for consideration only for Type II scholarships.
- 5) For those who are using the 2nd Year Transfer system:

Those who transferred to the 2nd year of either graduate school under the joint degree program between Graduate School of Information Science and Engineering and Graduate School of Technology Management, and those who transferred from Graduate School of Science and Engineering or Graduate School of Life

Sciences to the 2nd year of Technology Management are also eligible to apply for this scholarship.

\*Being awarded this scholarship will not preclude recipients from receiving other scholarships outside the university. However, applicants must confirm the regulations of other scholarships whether they do not restrict recipients from receiving other scholarships or not before applying.

### 3. Payment Period

Two semesters of a period corresponding to the 3rd and 4th semesters

\*The amount of this scholarship will be reduced from the tuition at the time of payment each semester.

\*For those who apply for this scholarship, please transfer the tuition by using the payment form sent to you after you receive the notification of selection results.

### 4. Application Method

#### (1) Period

Spring Application	Monday, April 8, 2024 - Tuesday, April 16, 2024 <deadline: 5:00 p.m.>
Fall Application	Monday, September 30, 2024 - Tuesday, October 8, 2024 <deadline: 5:00 p.m.>

#### (2) Required documents

Both 1) and 2) are required.

##### 1) GSISE Application Form

\*The application forms can be downloaded on manaba+R.

\*Your professor's comments are required on the Application form.

\*Proof of the research achievement (PDF) should be uploaded.

##### 2) Input the number of research achievements to the Web form

\*URL will be informed on manaba+R.

#### (3) Where to submit / Inquiry

Administrative Office	Tel & Fax number	Campus & Address
Administrative Office, College of Information Science and Engineering	gsise@st.ritsumeai.ac.jp	2-150 Iwakura-cho, Ibaraki, Osaka 567-8570

Office Hours: From 10:00 to 11:30 and from 12:30 to 17:00, Monday through Friday.

(Closed on Saturday, Sunday, holidays, the summer and the winter vacations, of all offices).

### 5. Screening Method and Screening Criteria, Date of notification of selection results, Notification Method

#### (1) Screening Method and Screening Criteria

Applicants will be evaluated comprehensively based on their academic records (the number of registered credits, GPA, etc.) at their graduate school, research progress and research results.

(1) An academic paper which was posted in the peer-reviewed academic magazine (English/Japanese)

(2) An academic paper which was posted in the peer-reviewed proceedings of an International Conference.

(An abstract of an academic paper can be acceptable if it was posted in the conference proceedings).

- (3) Others (academic papers submitted to domestic conferences, research societies, national conventions, poster presentations etc.)
- (4) Award or winning of contests
- (5) Applicants without the submission of research achievements will not be considered for Type I scholarship evaluation. They will undergo an assessment solely for the eligibility of Type II scholarship.

(2) Date of notification of selection results

Spring Application	<u>The results will be sent from each graduate school on Wednesday, May 15, 2024.</u>
Fall Application	<u>The results will be sent from each graduate school on Wednesday, November 6, 2024.</u>

(3) Notification Method

Results will be notified via manaba+R.

## 6. Withhold Payment, Cancel or Return

### (1) Withhold Payment/Resuming of Payment

If the recipients should fall into a situation stated below, the payment will be withheld. When there is no more reason to hold the payment, the payment will be resumed. The total payment period for this scholarship is two semesters, except for the hold period.

1. Taking a leave of absence.
2. When paying the special enrollment fees to be enrolled in the university instead of paying tuition fees.
3. The Dean of the Graduate School deems that it is legitimate to hold the scholarship payment.

### (2) Cancellation of Payment, Loss of Scholarship Eligibility, Obligation to return

If the recipients should fall into a situation stated below, they will lose their scholarship eligibility and the payment will be cancelled. In this case, they will be asked to return the scholarships that were already paid.

1. Loss of student registry.
2. Receipt of disciplinary punishment according to the Ritsumeikan University Disciplinary Regulations.
3. When the recipients of this scholarship decline to receive this scholarship.
4. The Dean of the Graduate School deems the recipients to be inappropriate for the scholarship.

If the recipients are asked to return their scholarships, they would have to pay them back in full within two weeks from the date of notice.