**In the case where the applicant is planning to attend/present
at the conference held in the end of February and March 2024**

■Main points■

-You must "Advanced application" by 17:00 on February 29, 2024.
-All application documents must be submitted in advance.
  (Excluding documents, you can obtain only after you used the proofreading
  service or completed the submission.)
-You must submit remaining documents within 3 days after returning from the
  conference.
  (If the conference date is after March 20, submit it promptly by March 31.)
-If you don't attend/present at the conference, you will lose your eligibility to
  receive this scholarship.
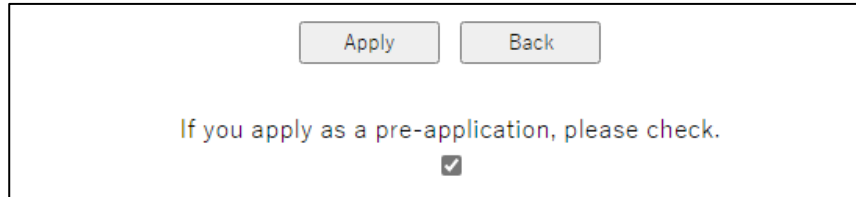
*For details, please be sure to read the Application Guidelines.

■1. About "Advanced application"■
From 13:00 on Thursday, January 25 to 17:00 on Thursday, February 29(JST)

■2. Procedure for "Advanced application"■
**(1)-1 Please log in to "Ri-SEARCH", and check the check box at the top of
"GAKKAI Scholarship" menu, and fill in the required information.**

**(1)-2 Please attach only "A Document" (below) at the bottom of menu, and
apply to your supervisor.**

"A Document": Copies of flyer, leaflet, brochures etc.

(Please refer to page 4 of the Application Guidelines for details of A-D documents.)

*After the above, if we can confirm the contents of your application, we will return
your application to you so that you can do (2).

**(2) (After you attend/present at the conference) Please log-in to "Ri-SEARCH,"
and attach the materials (B-D documents) that should be attached to the
returned application, and "submit."**

*Be aware that this scholarship may not be granted if the submission is delayed.
*We may contact you at a later date, so check your mobile phone and email regularly.
*Contact the RARA office as soon as possible when you cancel a conference.

Best regards,