

Please note that the following information is as of December 5, 2022 and subject to change, so be sure to check again for the most up-to-date information.

December 5, 2022

To those who are considering to or will take entrance examinations to Graduate Schools of Ritsumeikan University,

Precautions related to COVID-19 infection in entrance examinations for the time being

Office of Graduate School, Ritsumeikan University

### **1. Request for Examinees**

- 1) Please bring your mask on the examination day.
- 2) Please take your temperature at home etc. before leaving for the examination location. If you have a fever 37.5 degrees Celsius or more in the morning on the examination day, please contact the administrative office of each graduate school before the examination starts on the day. If you are unwell such as having fever and/or cough etc. even your fever is less than 37.5 degrees Celsius, please contact or report to the administrative office of each graduate school at the examination venue before the examination starts. In addition, please contact the administrative office of each graduate school before the examination starts on the day if you have been infected with COVID-19 and do not completely recover, you are in the health monitoring period because you were judged as being applicable for close contact by health care centers, or still in the quarantine period.
- 3) Please use the alcohol set in the examination venue to spray your hands and fingers when going in and going out.
- 4) Please wear your mask in the examination venue in principal.
- 5) Please avoid contacting with and refrain from talking to other examinees during the break time as much as possible. Please never talk to other examinees without a mask during the lunch time.
- 6) If you have kept having symptoms such as fever, cough etc. since before the examination date, please visit medical institutions in advance.

### **2. Handling the examinations accompanied by bad health condition**

- (1) Cases where we ask to refrain from taking examinations

We will ask examinees who are applicable to the cases below to refrain from taking examinations, and refund the Application Fee.

- 1) If you have been infected with COVID-19 and are diagnosed not to recover completely or when the medical treatment period as directed by health care centers etc. has not been lifted.
- 2) If you are judged as being applicable for close contact. In these guidelines, a close contact person is defined as a person who has been informed by a health care center that he or she is a close contact person of COVID-19 infection and it also includes persons who have been informed indirectly by an infected person or other person who has been informed by a health care center.
- 3) If you have entered (or return to) Japan from overseas, the quarantine period has not been expired.
- 4) If you reported to us that you have symptoms such as fever, cough etc., one more of criteria A, or two or more of criteria B below apply to you.

A: If you have symptoms of high fever (38 degrees Celsius or more)

\*On the examination day

A: You feel it's difficult to breathe (dyspnea).

\*This applies to you if you are aware that you feel different from usual on the examination day.

A: You feel dull strongly (malaise).

\*This applies to you if you are aware that you feel different from usual on the examination day.

B: If you have symptoms of fever (37.5 degrees Celsius to less than 38 degrees Celsius)

\*On the examination day

B: You have a persistent cough.

\*This applies to you if you have this symptom on the examination day.

B: You have a persistent sore throat.

\*This applies to you if you have this symptom on the examination day.

## (2) Refund of Application Fee

We will refund the Application Fee in the below cases including the (1) above.

- (1) The applicant paid the application fee, but did not submit the application documents by the designated deadline.
- (2) The applicant paid the application fee, submitted the application documents by the deadline, but the application was rejected by the university.
- (3) The entrance examination was rescheduled on a day different from the scheduled examination date (including the “makeup day”) that is specified in the application guidelines. After being informed of the rescheduled examination date, the applicant notified the university that he/she would not be able to take the entrance examination on the alternative date by the day before the examination.
- (4) The applicant overpaid the application fee (including duplicate payments) or paid the application fee, even though it was waived.
- (5) The applicant was infected with one of the infectious diseases (Influenza, Measles etc.) specified by the “School Health and Safety Act” to suspend students from attending schools (The applicant must submit a medical certificate).
- (6) The examinees reported that they cannot take examinations by the day before the examination date because they are restricted to go to the examination location due to the restriction of movement issued by each country, municipalities etc. (such as restricted admission to Japan, self-restraint from going out requested by municipalities etc., receiving instructions as a close contact by the designated health care center etc.)  
\* In this case, it is necessary to submit the documents to let us confirm the truth objectively.
- (7) We asked the examinee to refrain from taking examinations regarding COVID-19.  
\* Even if your case applies to one of (1) – (7) described above, when the application fee you paid is ¥5,000 or less and the refund involves the overseas bank transfer, the application fee cannot be refunded.

## (3) Makeup Examination

Makeup examinations will not be conducted.

## 3. Possibility of changing examination implementation method

In principal, we’re preparing to conduct examinations as stated in Application Guidelines. However, there may be a possibility to judge that it is difficult to conduct examinations at the locations described in Application Guidelines from the prospective of preventing COVID-19 infection and in consideration of the social situation etc. in

response to its epidemic depending on graduate school. In this case, we may change the implementation method and conduct “Entrance Examination by using video call via internet such as Skype or Zoom”.

If we conduct the interview by using video call, it is necessary for all examinees to prepare a computer, speakerphone, camera (the image of examinee needs to be sent on live), network connection environment, and set that they can have a video call. Those who are considering to take our examinations, please understand the circumstance above and prepare for the admission.

When there is any change in implementation method, the updated information will be announced in Entrance Examination Information Website (Dedicated Website, Information on Graduate Studies Admissions/Admission Procedures), website of each Graduate School etc., or changed information will be announced to applicants via Ritsumate, Ritsumeikan University Graduate School Internet Admission System etc.