

After Admission

Once you are admitted to RU, you must complete the following steps.

*The information on this page is for reference only. The admission procedures differ for each successful applicant.

Please be sure to follow the admission procedures according to the admission procedure guidelines sent to successful applicants along with the notification of acceptance.

Steps

Step 1

Notification of Acceptance

The University sends out the results to the applicants by registered mail within Japan or by courier to addresses outside Japan. Application numbers of applicants accepted into the University will be available on the University's English website from 5:00 pm on the result notification date (JST) for reference. The University will not provide any information regarding results by any other means, such as phone, fax, or e-mail.



Step 2

Payment of Admission Fee

Please pay the admission fee by its due date. The admission fee will not be refunded under any circumstances.



Step 3

Payment of Academic Fees

Please pay the academic fees (first-semester tuition and membership fees) by its due date.

*Students who must apply for a COE as described in Step 4 will receive the Academic Fee Payment slip by email after the admission fee payment is confirmed. Other students will receive the payment slip along with the Admission Guidelines (see Step 7).

*Some applicants are required to pay the admission fee and academic fees together.



Step 4

Submit Certificate of Eligibility (COE) Application and Relevant Documents (if applicable)

Non-Japanese who intend to stay in Japan for an extended period must apply for a visa at a Japanese Embassy or Consulate in the country they currently reside in before travelling to Japan. In general, non-Japanese who intend to study as an international student at a Japanese university will apply for the status of residence of 'Student'.

University confirms the payment of all the necessary fees and submission of all the required documents by its deadline. Ritsumeikan University will apply at the Japanese Immigration Bureau on behalf of the applicant.

The University will only apply for a COE on behalf of a student if the student intends to acquire the residence status of 'Student' and when requirements are met.

*People who possess Japanese nationality or are non-Japanese living in Japan with a valid status of residency do not need to apply for COE.



Step 5

Receive COE and Confirmation of Scheduled Enrollment from the University (if applicable)

The Japanese Immigration Bureau issues the COE and sends it to the University. The University will send the COE along with the Confirmation of Scheduled Enrollment to the student. The University will bear no responsibility if a COE is not issued due to the applicant's circumstances.



Step 6

Apply for Student Visa at the nearest Japanese Embassy/ Consulate (if applicable)

To apply for the student visa, you will need the COE, Confirmation of Scheduled Enrollment and your passport. Please contact Japanese Embassy/Consulate General of Japan in your country for further details.



Step 7

Receive the Admission Guidelines

The Admission Guidelines will be sent to you by the University approximately one or two months prior to enrollment dates.



Step 8

Submit Enrollment Documents

Students need to submit all the required enrollment documents specified in the Admission Guidelines by the specified dates.



Step 9

Fly to Japan!



Once your visa is issued, it is time to make arrangements for your arrival!
Students usually come to RU around 2 weeks prior to the entrance ceremony.

▶ [Access to Ritsumeikan University Kinugasa Campus](#)

There will be an orientation and entrance ceremony to help you adjust to life at RU.