

立命館大学大学院 入学試験要項 **2019**

Ritsumeikan University Graduate School
Application Guidelines

(2019年9月入学 / September 2019 Enrollment)

生命科学研究所 Graduate School of Life Sciences

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Graduate School of Life Sciences Doctoral Program

Professional Training Objectives

The phenomena of life are considered to be a system of energy conversion and information transmission comprising a wide range of complex, stratified structures at the molecular, cellular, individual, and surviving environmental levels. Life sciences that focus on the phenomena of life require a wide range of knowledge about natural science and the capacity to understand them in an orderly and integrative manner. Our research department has conducted cutting-edge research on substances, functional materials, energy, microorganisms, plants, and higher animals, including humans, through interdisciplinary collaboration based on chemistry and information sciences. The latter part of the doctoral program in this research department applies these strengths to engage in research and development with a spirit of inquiry, extend one's knowledge in life sciences and their related fields, and develop new technology. Our final goal is to develop future researchers and engineers who can greatly contribute to a rich and sustainable society that is harmonious with nature and human well-being.

Educational Objectives

- ① Individuals who possess specialist knowledge and the ability to engage in creative research in the natural sciences and specialist areas.
- ② Individuals with high-level logical writing skills, presentation abilities, and communication skills in Japanese or Foreign language.
- ③ Individuals with the ability to set out and solve social problems in society and the leadership qualities required to work toward their resolution, on the basis of their awareness of their own responsibility as researchers or technicians.

Admission Policies

- ① Individuals with reliable knowledge and research abilities in the natural sciences and specialist areas.
- ② Individuals with logical writing skills, presentation abilities, and communications skills in Japanese or Foreign language.
- ③ Individuals who are strongly motivated to develop the ability to set out and solve social problems in society and the leadership qualities required to work toward their resolution, on the basis of their awareness of their own responsibility as researchers or technicians.

September 2019 Enrollment Doctoral Program, Graduate School of Life Sciences APPLICATION GUIDELINES for Regular Admissions (English-based Program)

I. Recruiting Major, Course, Degree Program, and Associated Numbers

Major	Degree	Enrollment Capacity	Number of Recruits
Advanced Life Sciences	Doctoral	15	A few

- The number of Enrollment Capacity includes students admitted through other admission methods.
- Actual number recruited may be lower, based on number of applications and entrance examination results.

II. Eligibility Requirements

Applicants must be those who have the residence status of “student” in Japan or who will obtain the one before being enrolled in graduate school and meet at least one of the following conditions from (1) to (7):

- (1) Persons who have been awarded a master’s degree or professional degree or who are expected to be awarded such a degree before being enrolled in the graduate school
- (2) Persons who have been awarded a degree equivalent to a master’s degree or professional degree abroad or who are expected to be awarded such a degree before being enrolled in the graduate school
- (3) Persons who have been awarded a degree equivalent to a master’s degree or professional degree by completing a correspondence course offered by an overseas school in Japan or who are expected to be awarded such a degree before being enrolled in the graduate school
- (4) Persons who have been awarded a degree equivalent to a master’s degree or professional degree by completing the program of an overseas school in Japan that is designated by the Minister of Education, Culture, Sports, Science, and Technology as corresponding to an overseas graduate school or who are expected to be awarded such a degree before being enrolled in the graduate school
- (5) Persons who have been awarded a degree equivalent to a master’s degree by completing a program at United Nations University or who are expected to be awarded such a degree before being enrolled in the graduate school
- (6) Persons who have been engaged in research activities at a university or research institute for at least two years after graduating from a university or its equivalent and who have been recognized by Ritsumeikan University’s graduate schools as having an academic ability equal or above to holders of a master’s degree (the 1989 Notification of the Ministry of Education, Science, Sports and Culture No.118) (*1)
- (7) Persons who have been recognized by Ritsumeikan University’s graduate schools as having an academic ability equal to or higher than holders of a master’s degree or professional degree as a result of individual preliminary screening and who are above 24 years of age or who will reach 24 years of age before being enrolled in the graduate school. (*2)

*1 Applicants who have possibility of meeting the requirement in category (6) must consult with the administrative office by the following dates (Friday, March 15, 2019) for the individual preliminary screening prior to the application period in order for us to determine whether they have suitable academic abilities. They should refer to page 57 of the “Supplement to Application Guidelines” and complete the necessary procedures by the specified dates below.

*2 Applicants who have possibility of meeting the requirement in category (7) must consult with the administrative office by the following dates (Friday, March 15, 2019) for the individual preliminary screening prior to their application period in order for us to determine whether they have an academic ability equal to or higher than university graduates. They should refer to page 57 of the “Supplement to Application Guidelines” and complete the necessary procedures by the specified dates below.

- Contact the Administrative Office, College of Life Sciences before the deadline to request for the individual preliminary screening (please refer to page 59 of the “Supplement to Application Guidelines” for the request deadline) if you have any inquiries about the requirements above, such as the number of years you received education overseas or a degree obtained at an overseas educational institution.
- All applicants currently in school, who have not completed their degrees or studies, must meet the qualifications above by September 25, 2019 or they will not be granted admission to Ritsumeikan University.
- In addition to the above conditions, applicants must have the ability to understand lectures in English at Ritsumeikan University’s graduate school.

III. Application Period

Friday, April 5, 2019 – Friday, April 19, 2019

- Persons who want to apply for the graduate school must contact a professor whom they want to be their supervising professor after entering the school, and get pre-counseling on what they can study at the graduate school etc. before submitting an application.
- Applications can either be mailed or submitted in person at the Administrative Office, College of Life Sciences. All documents must arrive by express mail before the deadline. Applications must be submitted no later than 5:00pm on the final day of the application period if submitted in person.
- In the “Ritsu-Mate”, the application registration can be made from 10:00 am (Japan time) of the first day of the application period.

IV. Application Procedures

- Please refer to page 51 of the “Supplement to Application Guidelines” for notes when applying for admission. After completing the payment of the application fee during the application period, the specified application documents must be submitted to the Administrative Office, College of Life Sciences. The Application Sheet, one of the application documents, must be completed on the “Ritsu-Mate”. Please print out the completed Application Sheet and submit it along with the other application documents.

1. Before Submitting Your Application

- (1) Persons who want to apply for the graduate school must contact a professor whom they want to be their supervising professor after entering the school, and get pre-counseling on what they can study at the graduate school etc. before submitting an application.
 - * Your course will be the course which the professor you are hoping to be your supervising professor is involved in.
 - <How to contact the professor whom you want to be your supervising professor >
 - Send an E-mail directly to the professor who shows his/her E-mail address on the graduate school website, or Ritsumeikan University Researcher’s database.
 - Website of the Graduate school of Life Sciences
<http://www.ritsumei.ac.jp/gsls/eng/academics/researchers.html/>
 - Ritsumeikan University Researcher’s database:
<http://research-db.ritsumei.ac.jp/scripts/websearch/index.htm?lang=en>
 - If you want to contact a professor whose E-mail address is not open to the public, contact the Administrative Office, College of Life Sciences by E-mail.
 - In the E-mail, please specify the name of the professor you would like to contact.
 - Administrative Office, College of Life Sciences Contact: gsls@st.ritsumei.ac.jp
- (2) When you submit your research plan (University-designated Form 1), make sure it includes the name of the professor who gave you pre-counseling before you submitted your application.

2. Documents to be Submitted

	Required Documents	Remarks	Form
(1)	Application Sheet	Must be printed out from the “Ritsu-Mate” after you complete your application information on the same website.	

	Required Documents	Remarks	Form
(2)	APPLICATION SHEET FOR NON-JAPANESE APPLICANTS	Complete only the sections that apply to you.	Form GS 1
(3)	Certificate of graduation or Expected graduation and certified academic transcript from the institution last attended	<ul style="list-style-type: none"> – Please refer to page 51 of the “Supplement to Application Guidelines”. – In case the certificates are issued in languages other than Japanese or English, please attach an official translation. 	Only Original Copies are acceptable.
(4)	Certificate of language ability	<p>(1) Official scores of TOEIC® LISTENING AND READING TEST, TOEFL iBT® Test, TOEFL® PBT Test, Revised TOEFL® Paper-delivered Test or IELTS™ etc., taken no more than 2 years before the starting date of application period.</p> <p>(2) Applicants who cannot submit a score certificate from one of the tests above must submit an original, formal, certificate of English language ability level issued by their current university. Applicants who cannot submit certificate of English language ability level issued by their current university must consult with the Administrative Office, College of Life Sciences.</p> <ul style="list-style-type: none"> – Applicants whose first language is English or whose last attended institution where they graduated or are expected to graduate that uses English as a lecture language do not have to submit this document. 	Photocopies are acceptable.
(5)	Research Plan Form		Form 1
(6)	Declaration of Financial Resources	In case the acceptance of scholarship from the outside foundation, please submit the notification of scholarship award.	Form 2
(7)	Questionnaire		Form 3
(8)	Letter of recommendation (optional)	Should be written by the dean, person of higher position, or an academic advisor at applicant’s school or institution.	Form 4
(9)	A Photocopy of passport page Containing the applicant’s name and date of birth	<ul style="list-style-type: none"> – Only those who have a valid passport at the time of application and who do not have Japanese nationality. * Excludes special permanent residents 	
(10)	教育部學歷證書電子注冊備案表 or 教育部學籍在線驗證報告 (the Online Verification Report of HEQC)	<ul style="list-style-type: none"> · Graduate of Chinese (except Taiwanese, Hong Kong, and Macao) universities or graduate schools: Download and print out the English version of 教育部學歷證書電子注冊備案表 (“教育部学历证书电子注册备案表”). · Currently enrolled students of Chinese (except Taiwanese, Hong Kong, and Macao) universities or graduate schools: Download and print out the English version of 教育部學籍在線驗證報告 (“教育部学籍在线验证报告”). – Please refer to page 53 of the “Supplement to Application Guidelines”. 	

3. How to Submit Application Documents

A. When applying from within Japan

The application must be sent by postal mail as below or be submitted in person at the Administrative Office, College of Life Sciences.

- (1) Prepare an envelop (big enough to fit unfolded A4 documents) available in the market.
- (2) Download the address label, using the “Ritsu-Mate” and print out the label.

- (3) Paste the address label (mentioned in (2)) on the envelop (mentioned in (1)), enclose all your application documents and send them by Kani-kakitome Sokutatsu-yubin (simplified registered express mail). They must be sent from a post office. Mailing your application from a mailbox is unacceptable.

B. When applying from overseas

- (1) Prepare an envelop (big enough to fit unfolded A4 documents) available in the market.
- (2) Write all necessary information on the envelop and enclose all your application documents and send them by express mail with tracking number (EMS, FedEx, DHL etc.).

4. Mailing Address for Application

Administrative Office, College of Life Sciences
Ritsumeikan University Biwako-Kusatsu Campus
1-1-1 Noji-Higashi, Kusatsu, Shiga 525-8577 Japan
TEL: +81-(0)77-561-5021 Email: gsls@st.ritsumei.ac.jp
Office Hours of the Administrative Office, College of Life Sciences (2nd floor, Link Square Building)
Monday: 12:30–17:00
Tuesday-Friday: 10:00–17:00 (excluding Saturdays, Sundays and National Holidays)

5. Important Notes for Application

- (1) All submitted documents should be printed in English on A4-sized paper by word-processing software. For certificates, the original or “certified copy of original”* should be submitted. Please attach and official translation with the translator’s name, address, contact information and signature or official seal for documents that are written in neither English nor Japanese. Translation by the issuing institution, translation agency, or qualified translator should be acceptable.
* A certified document is one that has been marked as being equivalent to the original with a stamp or seal by the issuing institution (preferred) or a notary public.
- (2) Submitted documents cannot be returned for any reason.

V. Application Fee

5,000JPY

- The payment must be completed during the application period.
- Payment can be made by credit card, using the convenience store payment system, Paypal, Alipay or international bank transfer. For detailed information, please see page 54 of the “Supplement to Application Guidelines”.
- The application fee will be exempted for those who have completed or are going to complete a Master’s Degree program or Professional Degree program in March 2019 or September 2019 at any Graduate Schools of Ritsumeikan University and will continue their study in the Doctoral program. There is one thing you need to remember when you select whether application fee is required or not on the “Ritsu-Mate”. For details, please see page 50 of the “Supplement to Application Guidelines”.

VI. Examinee Number Notification

- You can check your examinee number on the Examination Sheet. It is downloadable from the “Ritsu-Mate” about one week before the result notification day.
- Please refer to page 49 of the “Supplement to Application Guidelines”.

VII. Screening Method

Applicants will be screened based on submitted application documents. These may include written questions submitted via email, an interview via telephone, internet, or in person, and an oral examination.

VIII. Announcement of Results

The results will be posted on the “Ritsu-Mate” and the “Ritsumeikan University Graduate School Entrance Examination Information Website”. The written notice of the results and the admission procedure documents will be sent out to the address given in your entrance examination application sheet on the day of the announcement of results.

10:00a.m., Wednesday, May 29, 2019

– Please refer to page 65 of the “Supplement to Application Guidelines” for information on the announcement of the results on the “Ritsumeikan University Graduate School Entrance Examination Information Website”.

IX. Admission Procedures

Please refer to page 66 of the “Supplement to Application Guidelines”.