

# Medical Emergency Contact Manual (To call an ambulance)

1. Daytime on weekdays (Monday - Friday, 9:00 a.m. – 5:30 p.m.)

## (1) Call 119 for an ambulance from the site the incident occurred

### Dial 0119 on an internal line from which you can access outside calls

\* Call for an ambulance immediately from the site of the incident in the event of sudden illness or injury.

#### When the Fire Department Answers:

"Someone is ill/There has been an accident. Please send an ambulance. I am at Ritsumeikan University, Kinugasa Campus."

Examples:

"(Someone) fell during an exercise routine at (time) at (location), and is currently unconscious."

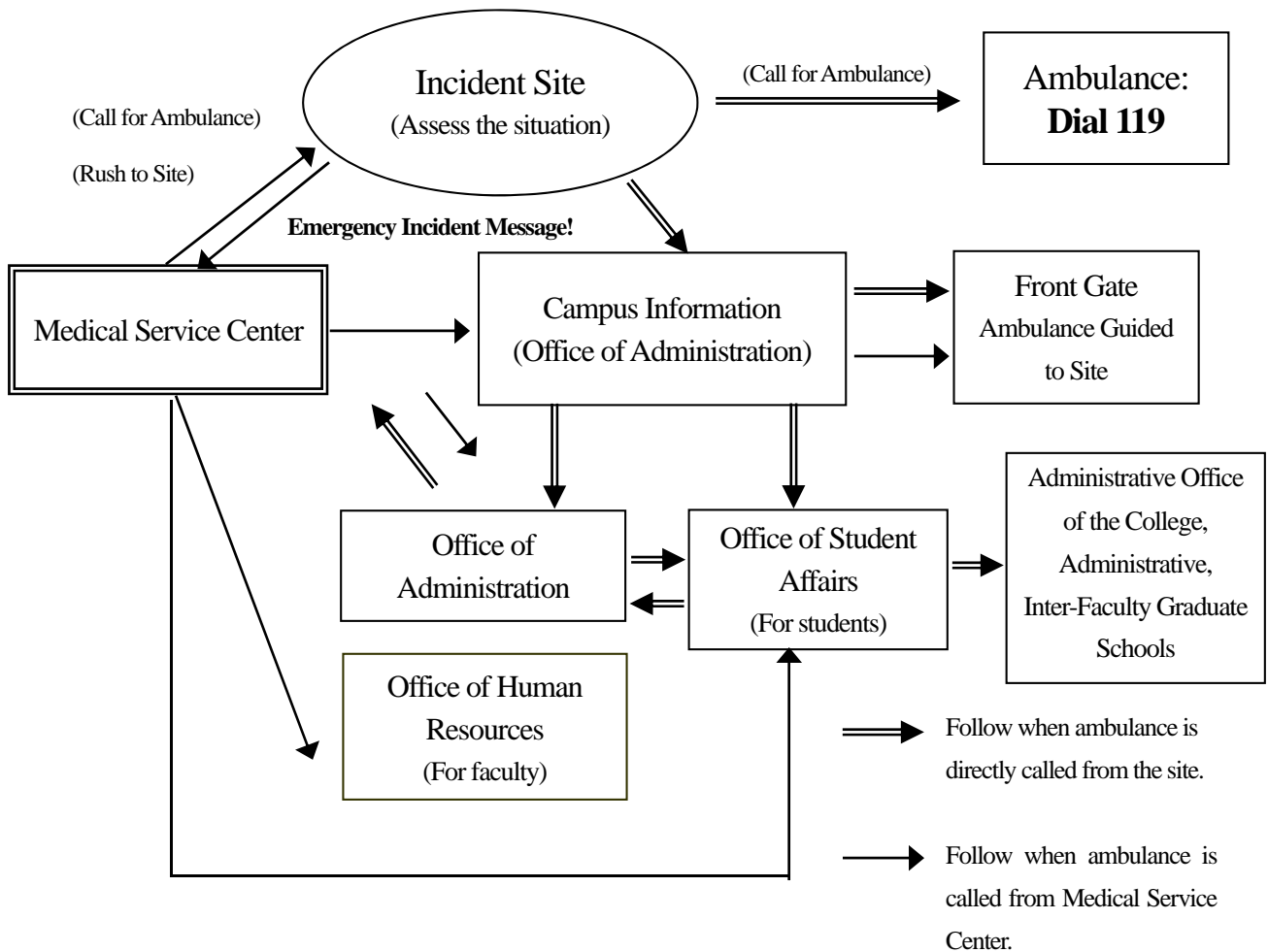
"When you arrive at campus, security will lead you to the correct location."

\*For other required information, only answer what you accurately know when asked by the fire department personnel.

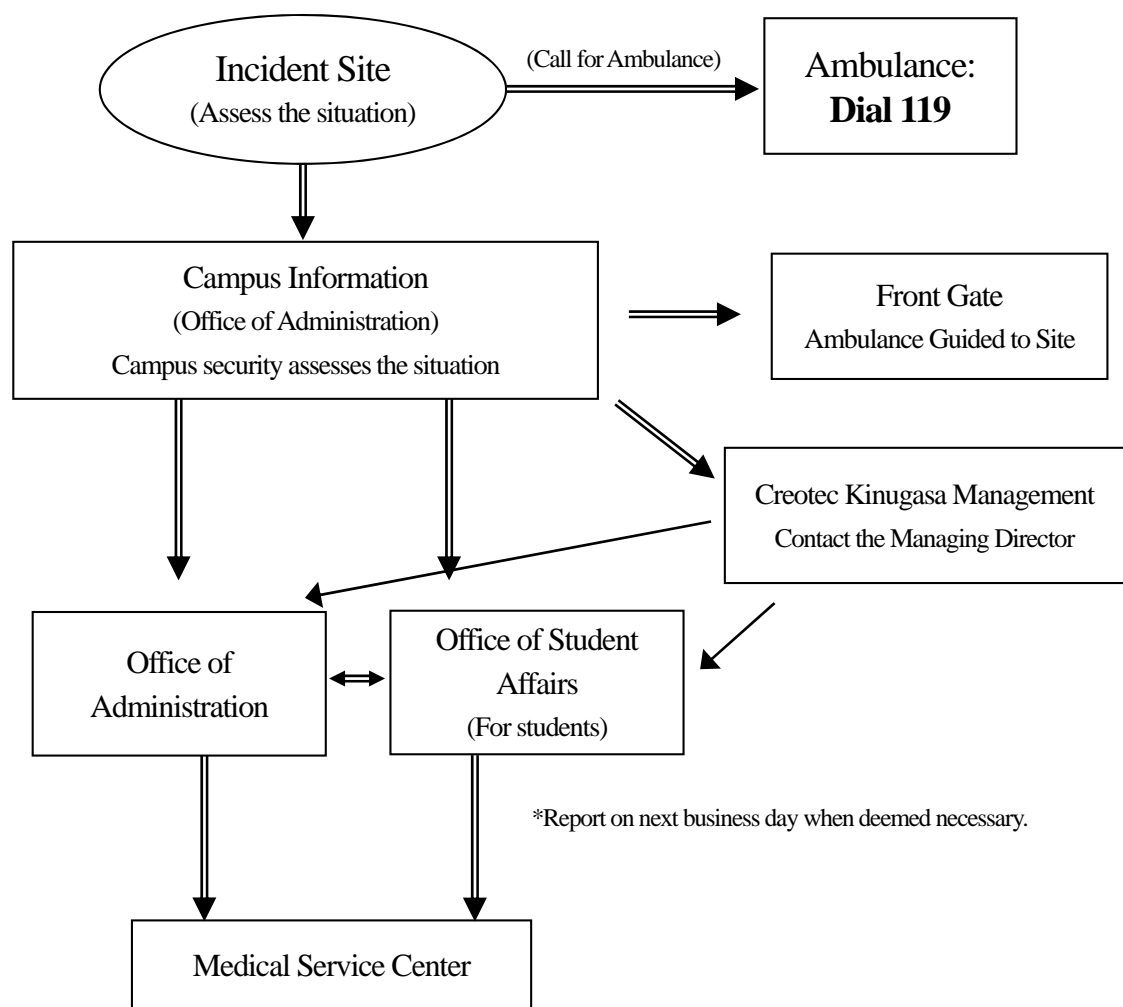
## (2) Contact the Campus Information and Medical Service Center from the site of the incident

\*Please contact them immediately so the ambulance can be quickly led to the site of the incident.

## (3) Flow of Contact



2. Nighttime on weekdays (Monday - Friday After 5:30 p.m.), weekends or public and university holidays



(Note) Contact Information when Transporting by Taxi or Car

Nearby Emergency Hospitals (Prior notice required)

1. Japanese Red Cross Kyoto Daini Hospital (Emergency and Critical Care Center)  
Tel: 075-231-5171
2. Japan Community Healthcare Organization Kyoto Kuramaguchi Medical Center  
Tel: 075-441-6101
3. Kyoto Prefectural University of Medicine Hospital (Emergency Room)  
Tel: 075-251-5645

If Sudden Illness Occurs while Hospitals and Clinics are Closed

**Kyoto City Emergency Clinic (Kyoto Medical Association Hall 1F):**

Address: 6 Higashitogano-cho, Nishinokyo, Nakagyo Ward, Kyoto City  
Tel: 075-354-6021

Internal Medicine and Ophthalmology:

- Saturday: 6:00 p.m. – 10:00 p.m.
- Sunday, holidays, August 15 and 16, December 29 to January 4:  
10:00 a.m. – 5:00 p.m., 6:00 p.m. – 10:00 p.m.

Ear, Nose and Throat:

- Sunday, holidays, August 15 and 16, December 29 to January 4:  
10:00 a.m. – 5:00 p.m.

**Holiday and Emergency Dental Central Clinic (Kyoto Dental Association Oral Health Center 1F):**

Address: 1 Higashitogano-cho, Nishinokyo, Nakagyo Ward, Kyoto City  
Tel: 075-812-8493

Dentistry:

- Sunday, public holidays, August 15 and 16, December 29 to January 4 until the end of June 2016: 9:00 a.m. – 4:00 p.m.
- Sunday, public holidays, August 15 and 16, December 29 to January 4 after July 2016:  
10:00 a.m. – 5:00 p.m.

Please have someone as a translator if you do not speak Japanese!

## On Campus Contact Information

Kinugasa Medical Service Center: Ext. 2171, Tel. 075-465-8231

Campus Information: Ext. 2273, Tel. 075-465-8144

Office of Administration: Ext. 2242, Tel. 075-465-8149

Office of Student Affairs at Kinugasa Campus: Ext. 2339, Tel. 075-465-8168

Office for Athletes and Sports Services: Ext. 2343, Tel. 075-465-7863

Administrative Office, College of Law: Ext. 2411, Tel. 075-465-8175

Administrative Office, College of Letters: Ext. 4601, Tel. 075-465-8187

Administrative Office, College of Social Sciences: Ext. 7300, Tel. 075-465-8184

Administrative Office, College of International Relations: Ext. 2897, Tel. 075-465-1211

Administrative Office, College of Image Arts and Sciences: Ext. 2320, Tel. 075-465-1990

Administrative Office, Inter-Faculty Graduate Schools at Kinugasa Campus: Ext. 4570, Tel. 075-465-8375

Office of Graduate Studies at Kinugasa Campus: Ext. 4515, Tel. 075-465-8195

Front Gate: Ext. 2280