研究会活動支援制度 予算費目振替依頼書

**Graduate Student KENKYUKAI-KATSUDO Grant**

**(Grant for Student Research Societies)**

Application form for changing the budget items

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 研究会名／  Society Name |  | | | |
| 研究代表者／  Representative of the Society | 研究科名 GS |  | | |
| 学生証番号ID |  | 回生Yr. |  |
| 氏名Name |  | 連絡先  Contact Info. | TEL：  E-mail： |

1. 予算費目の変更Changing the items’ category within the budget

太枠部分を記入してください。　Please fill in the thick frame.

|  |  |  |  |
| --- | --- | --- | --- |
| 費目  Category of original items | 振替金額  Amount to be transferred | 振替する費目  Changed category item | 振替後の総額  Total Amount after the change |
| 消耗品／  Consumable supplies | ￥ |  | ￥ |
| 施設利用費／  Admission fees | ￥ |  | ￥ |
| 会場費／  Venue rental | ￥ |  | ￥ |
| 印刷費／  Printing costs | ￥ |  | ￥ |
| 交通費／  Transportation expenses | ￥ |  | ￥ |
| 講師謝礼／  Lecturer honorarium | ￥ |  | ￥ |
| 講師交通費／  Lecturer’s transportation expenses | ￥ |  | ￥ |
| 講師宿泊費／  Accommodation | ￥ |  | ￥ |
| 合計額／  Total amount | ￥ |  | ￥ |

２．予算費目の変更理由／Reason for changing the item’s category within the budget

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| --- |
| 具体的に記入してください／Describe the reasons in detail. |