

May 27, 2026

To all faculty and staff members who are engaged in research activities

Division of Research

Attendance at Research Ethics Training and Submission of Completion Report (Guidance and Request)

Ritsumeikan University (“the University,” hereinafter) has been obligating, since AY2015, its faculty and staff members who apply for or receive public research funds to read *For the Sound Development of Science -The Attitude of a Conscientious Scientist-* issued by Japan Society for the Promotion of Science (JSPS) (“the textbook,” hereinafter) carefully, take comprehension check tests, and submit a report.

Based on this progress, as well as in accordance with MEXT’s Guidelines for Responding to Misconduct in Research, we have decided to provide a mandatory education session, starting in AY2021, for faculty and staff members engaged in research activities at the University by making use of the “eL CoRE” (“e-Learning,” hereinafter), an e-learning system created by JSPS in line with the textbook, at regular intervals (every five years) (Committee on Research Administration on March 26, 2021).

Accordingly, we would like to request that all faculty and staff members engaged in research activities at the University who are enrolled as of April 2026 retake the e-Learning as described below and submit a “Completion Report” to the President of Ritsumeikan University by March 31, 2027.

1. Attendance procedures

Please take the e-Learning. As it provides a check test for each chapter, complete the check test as well. After completing all chapters, please output the Completion Report from the system and submit it to the President of Ritsumeikan University via SmartDB.

■ Important notes for taking the e-Learning: <https://elcore.jsps.go.jp/top.aspx>

- (1) Although the time required has been officially announced as 90 minutes (by JSPS), it takes about 60 minutes to complete the course and output a Completion Report under normal circumstances.
- (2) Please refer to the manual for instructions on how to operate the system (<https://elcore.jsps.go.jp/manual.aspx>). If you do not have a user ID, please visit the New Registration (individuals) on the left side of the URL above to complete the registration process before taking the course. Please select the course “For Researchers.” Please note that the e-Learning is recommended for use on PCs, and is not compatible with use on smartphones. For more details, please refer to the “Requirements” on the left side of the Course Manual page.
- (3) **If those who took the e-Learning at their previous position, etc. before the end of AY2025 (ending at the end of March 2026) but have not taken it since retake the e-Learning, you will be required to take the course again after obtaining a new user ID at the New Registration (individuals).**

■ Submission destination on SmartDB

<https://sdb.ritsumei.ac.jp/hibiki/BRDDocument.do?func=insert&binderId=10274>

2. Submission deadline

March 31, 2027

3. For inquiries regarding this matter, please contact us at the following:

Office of Research Strategy and Integrity

(email: b-rinri@st.ritsumei.ac.jp)