

List of procedures for special considerations related to the novel coronavirus (COVID-19) \*Be sure to check the Study Support Site for application requirements and points to note when applying.

Situation	Classes				Final Examinations			
	Application Form	Handling	Required to submit from/to:	Deadline	Application Form	Handling	Required to submit from/to:	Deadline
When you are infected with the COVID-19	Application Form for Special Considerations for Class in relation to the Novel Coronavirus (COVID-19) Infection/Format 2022-2 for affected individuals	Give special considerations (Distribution of course materials, guidance/instructions related to the class.)	Apply from the link below to receive the issuance of Application Form for Special Considerations and submit it for courses that need to be taken into consideration .  <a href="http://www.ritsumei.ac.jp/pathways-future/eng/course/absence.html/#cons04e">http://www.ritsumei.ac.jp/pathways-future/eng/course/absence.html/#cons04e</a>	5:00p.m. on Tuesday, January 31	Report of Final Examination (Makeup Examination) Absence Due to Illness /Format 2022-4 for Final Examination	Makeup Examinations	When applying for makeup examinations, upload on CAMPUS WEB	Within two days including the day of the examination. (excluding Saturdays and Sundays)
When you may have been in close contact with someone infected *Please determine if you are in close contact based on the guidelines indicated by your area of residence.								
If you have the symptom such as fever, shortness of breath or a strong sense of fatigue.								
When you are unable to come to campus due to underlying medical condition (*) (*) Limited to underlying conditions defined by the government.	Application Form for Special Considerations for Face-to-Face Class in relation to the Novel Coronavirus (COVID-19) Infection/Format 2022-1 for face-to-face class	Allow attendance in media-based classes	Apply from the link below to receive the issuance of Application Form for Special Considerations and submit it for all courses.  <a href="http://www.ritsumei.ac.jp/pathways-future/eng/course/absence.html/#cons02e">http://www.ritsumei.ac.jp/pathways-future/eng/course/absence.html/#cons02e</a>	Friday, September 30 ※In order to receive the issued application form within September 30, you need to apply from the link on the left by 11:00AM on September 30.	Application for Special Considerations for Final Examinations (Online application)	Present alternative assignments, etc.	Access to the URL of your home campus, and apply for eligible courses for which a final examination is conducted : <a href="http://www.ritsumei.ac.jp/pathways-future/eng/course/absence.html/#cons03e">http://www.ritsumei.ac.jp/pathways-future/eng/course/absence.html/#cons03e</a>	5:00p.m. on Wednesday, November 30
If you are unable to enter/return to Japan due to overseas travel restrictions					—	—	—	—
If you have family members residing with you who have a pre-existing condition or chronic disease and are at high risk of severe illness (*) in the event of infection (*) Limited to underlying conditions defined by the government.					—	—	—	—
When you are unable to commute to campus because you have been vaccinated for the novel coronavirus (COVID-19) and are not feeling well	Novel Coronavirus Vaccination Report Form/Format 2022-3 for Novel Coronavirus Vaccination	Handle as Officially Approved Absence	Apply from the link below to receive the issuance of Novel Coronavirus Vaccination Report Form and submit it for courses that need to be taken into consideration .  <a href="https://www.ritsumei.ac.jp/pathways-future/eng/course/absence.html/#cons05e">https://www.ritsumei.ac.jp/pathways-future/eng/course/absence.html/#cons05e</a>	Within three days (including the last class day)	Novel Coronavirus Vaccination Report Form/Format 2022-3 for Novel Coronavirus Vaccination	Makeup Examinations	When applying for makeup examinations, upload on CAMPUS WEB.	Within two days including the day of the examination. (excluding Saturdays and Sundays).