Guidelines for the Ritsumeikan University Saionji Memorial Scholarship (Academically Outstanding Students Category) for AY 2022

March 2022 Ritsumeikan University

1. Objectives

In accordance with the objectives of the "Ritsumeikan Model of Learning", this scholarship aims to reward students who, through hard work, have excelled academically in their curricular studies, and encourage such students to serve as role models for study and further growth among their peers.

2. Eligible students by year and semester

Students who enrolled in April:

First-year students in their Fall Semester through to fourth-year students in their Spring Semester. (Sixth-year students in the case of the College of Pharmaceutical Sciences, Department of Pharmaceutical Sciences.)

Students who enrolled in September:

First-year students in their Spring Semester through to fourth-year students in their Fall Semester.

3. Eligible students

Eligible students include all students enrolled (include leave of absence) in the semester in which the scholarship is to be issued.

4. Reference period on which scholarship selection is based

The semester preceding the semester in which the scholarship is to be issued.

*Selection will be conducted based on the grades achieved in each semester.

*Students whose student status is "studying abroad" will be treated as follows. Please refer to Table 2 as well.

- Students whose student status was "studying abroad" from the Spring Semester of AY 2021 through to the Fall Semester of AY 2021

Spring Semester	Students will be eligible for scholarship selection. Grades achieved over the period the student was studying abroad shall be treated as grades achieved in the semester in which the study period concluded (=Fall Semester of AY 2021).
Fall Semester	Students will be eligible for scholarship selection.

- Students whose student status was "studying abroad" from the Fall Semester of AY 2021 through to the Spring Semester of AY 2022

Spring Semester	There are no grades for the Fall Semester of AY 2021 and students will not be eligible for scholarship selection. Grades achieved over the period the student was studying abroad shall be treated as grades achieved in the semester in which the study period concluded (=Spring Semester of AY 2022).

Fall Semester	Students will be eligible for scholarship selection.

- Students whose student status was “studying abroad” from the Spring Semester of AY 2022 through Fall Semester of AY 2022

Spring Semester	Students will be eligible for scholarship selection.
Fall Semester	There are no grades for the Spring Semester of AY 2022 and students will not be eligible for scholarship selection. Grades achieved over the period the student was studying abroad shall be treated as grades achieved in the semester in which the study period concluded (=Fall Semester of AY 2022).

- Students whose student status was “studying abroad” for the Fall Semester of AY 2021

Spring Semester	Students will be eligible for scholarship selection. Grades achieved over the period the student was studying abroad shall be treated as grades achieved in the semester in which the study period concluded (=Fall Semester of AY 2021).
Fall Semester	Students will be eligible for scholarship selection.

- Students whose student status was “studying abroad” for the Spring Semester of AY 2022

Spring Semester	Students will be eligible for scholarship selection.
Fall Semester	Students will be eligible for scholarship selection. Grades achieved over the period the student was studying abroad shall be treated as grades achieved in the semester in which the study period concluded (=Spring Semester of AY 2022).

5. Number of recipients

The number of scholarship recipients will vary for each college (department) and year of enrolment. Refer to Table 1.

6. Scholarship funds

College	Scholarship amount
College of Law, College of Economics, College of Business Administration, College of Social Sciences, College of International Relations, College of Policy Science, College of Letters, College of Sport and Health Science, College of Comprehensive Psychology, College of Gastronomy Management	150,000 yen per semester
College of Image Arts and Sciences, College of Science and Engineering, College of Information Science and Engineering, College of Life Sciences, College of Pharmaceutical Sciences, College of Global Liberal Arts	300,000 yen per semester

7. Selection criteria

Students will be selected based on the criteria set forth by all campuses and respective colleges.

Criteria set forth by all campuses:	Student's GPA for courses required for graduation in the immediately preceding semester, which serves as the reference period for scholarship selection.
Criteria set forth by respective colleges:	Please refer to Table 2.

*Please refer to Table 3 for handling when the GPA is the same.

8. Selection of scholarship students

Respective colleges will recommend/select students in order of academic excellence from the allotted number of recipients based on the selection criteria.

9. Notification to students

Students will be notified of selection results and procedures for receiving funds through manaba+R.

Spring Semester: 3rd June (Fri) 13:00 (proposed date)
Fall Semester: 4th November (Fri) 13:00 (proposed date)

10. Announcement of recipients

The names of scholarship recipients, as well as their college and department affiliation will be posted on the University website (within respective campuses only).

11. Declining the award

If a student selected as a scholarship recipient wishes to decline their award, the student is required to complete the appropriate procedures.

12. Scholarship payment method and period

Scholarship amounts will be paid to recipients who have completed the necessary procedures in one instalment. Payments will be transferred to the personal bank accounts nominated by the recipients.

Spring Semester: Mid-August (proposed period)
Fall Semester: Mid-February (proposed period)

13. Obligations of scholarship recipients

All scholarship recipients are required to adhere to the following obligations.

(1) Agree to have their names made public when announcing scholarship recipients.

(2) Endeavor to serve as role models for other students and fulfill the roles expected of scholarship recipients

specified in the Guidelines for the Ritsumeikan University Saionji Memorial Scholarship.

(3) Write and submit a report on learning progress.

14. Roles expected of scholarship recipients

All scholarship recipients are required to serve as role models for other students. When requested by their college to provide learning support for other students in the capacity of an ES, study advisor or similar role, scholarship recipients are required to proactively assume this role.

15. Termination of scholarship payments

Scholarship payments may be cancelled or the student requested to return the payment in the event the requirements specified in the regulations are not met, such as the scholarship recipient not agreeing to the payment conditions, failing to complete the necessary procedures by the specified date without a valid reason, or if the recipient is suspended on disciplinary grounds or loses their enrolment status.

16. Other

Please refer to the regulations for each scholarship regarding the eligibility of receiving the Saionji Memorial Scholarship concurrently with external scholarships.

Table 1 [AY 2022 Number of Recipients]

[College of International Relations]

April entrants	Student Year	First-year students	Second-year students		Third-year students		Fourth-year students	
	Semester	Fall semester 【2】	Spring semester 【3】	Fall semester 【4】	Spring semester 【5】	Fall semester 【6】	Spring semester 【7】	
September entrants	**Student Year**		**First-year students**	**Second-year students**		**Third-year students**		**Fourth-year students**
	Semester		**Spring semester 【2】**	**Fall semester 【3】**	**Spring semester 【4】**	**Fall semester 【5】**	**Spring semester 【6】**	**Fall semester 【7】**
Department of International Relations		6	7	7	7	7	7	1
American University-Ritsumeikan University Joint Degree Program		1	1	1	1	1	1	

* Selected from among RU-home students based on the American University-Ritsumeikan University Joint Degree Program Agreement

*If a student takes odd semester leave (eg.1 or 3 semesters), the students will be classified to another enrollment period.

[College of Policy Science]

	Fall semester	Spring semester	Fall semester	Spring semester	Fall semester	Spring semester	Fall semester
April entrants	First-year students	Second-year students	Second-year students	Third-year students	Third-year students	Fourth-year students	
September entrants	Second-year students	First-year students	Third-year students	Second-year students	Fourth-year students	Third-year students	
	9	9	9	9	9	9	

*However, a maximum of three September enrollees will be accepted.

[College of Global Liberal Arts]

Spring Enrollment	Year	1	2	2	3	3	4	
	Semester	2 (Fall)	3 (Spring)	4 (Fall)	5 (Spring)	6 (Fall)	7 (Spring)	
	Number of Recipients	2	1	1	2	0	0	
September Enrollment	Year		1	2	2	3	3	4
	Semester		2 (Spring)	3 (Fall)	4 (Spring)	5 (Fall)	6 (Spring)	7 (Fall)
	Number of Recipients		2	1	1	0	0	2

[College of Information Science and Engineering]

Department	General students	First year students Fall Semester (2nd semester)	Second year students Spring Semester (3rd semester)	Second year students Fall Semester (4th semester)	Third year students Spring Semester (5th semester)	Third year students Fall Semester (6th semester)	Fourth year students Spring Semester (7th semester)	
	Students that have transferred from DUT						Third year students Spring Semester (6th semester)	Fourth year students Fall Semester (7th semester)
Information Systems Science and Engineering Course		1	7	7	7	7	7	0
Other Courses		8						0
All Courses (*1)		1	3	3	3	3	4	0
All Courses (*2)		0	0	0	0	0	0	1

*1 In the case of 1st year students, one runner-up student will be selected as a scholarship recipient from the students of Information Systems Science and Engineering course and other courses.

In the case of 2nd to 4th year students, top 3 to 4 runner-up students from each student-year and semester will be selected as scholarship recipients from the students of each course.

*2 For the fourth-year student quota for Fall semester, scholarship recipient selection will be made only from students that have transferred from Dalian University of Technology (DUT), and only one student from the top of those will be selected.

Students that have transferred from DUT will be eligible for scholarship selection in the Spring semester of their third year and the Fall semester of their fourth year.

Table 2 [AY 2022 Grade Criteria for Each College]

<table>
<tr><th>College</th><th>Grade criteria set independently by the College</th></tr>
<tr><td>College of International Relations</td><td>Completion of at least 16 credits required for graduation in the preceding semester.
(15 credits for students enrolled in the American University-Ritsumeikan University Joint Degree Program)
*Credits granted to students belonging to the Department of International Relations (IR Major and GS Major) for courses taken during study abroad by their host institution (Grades A+ to F and T inclusive) are not counted as part of the credits above. However, courses for which Grades A+ to F were given will be included in the GPA calculation (courses for which Grades T or P are given will not be included).</td></tr>
<tr><td>College of Policy Science</td><td>Completion of at least 16 credits required for graduation in the preceding semester and completion of at least 6 credits from courses offered by the college.
*Courses taken during study abroad for which Grades A+ to F are given are included in GPA calculation (courses for which Grades T or P are given are not included in GPA calculation).</td></tr>
<tr><td>College of Global Liberal Arts</td><td>To be eligible for the scholarship, students must have completed the following credits in the immediately preceding semester. The Cohort B students commencing their studies in Canberra are not eligible for the scholarship.
This scholarship is not awarded to students in their 6th and 7th semesters for those enrolled in April, and in their 5th and 6th semesters for those enrolled in September because dual degree students take ANU courses during these semesters.
<table>
<tr><th>Semester</th><th>The number of credits to be completed</th></tr>
<tr><td>2nd semester</td><td>16 credits or more</td></tr>
<tr><td>3rd semester</td><td>16 credits or more</td></tr>
<tr><td>4th semester and beyond</td><td>16 credits or more
* The selection is made based on the GPA earned from the GLA courses. The number of credits to be considered will include credits that have been transferred from ANU to RU.</td></tr>
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<tr>
<td>College of Information Science and Engineering</td>
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<table>
<tr><th>Semester</th><th>Credits obtained in the preceding semester that are required for graduation</th></tr>
<tr><td>1st year in Fall Semester - 3rd year in Fall Semester</td><td>Completion of at least 16 credits required for graduation in the preceding semester</td></tr>
<tr><td>4th year in Spring Semester/4th year in Fall Semester (For the 4th year in Fall Semester, only Students that have transferred from DUT)</td><td>Completion of at least 12 credits required for graduation in the preceding semester</td></tr>
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Table 3 [Handling method when students have identical GPA values]

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<tr><th>College</th><th>Handling method when students have identical GPA values</th></tr>
<tr><td>College of International Relations</td><td>In the case that applicants have the same GPA, recipients will be determined according to the criteria a order below with 1. being the most important and 4 the least important.
(1) Student with the higher cumulative GPA
(2) Student who obtained more credits required for graduation in the preceding semester
(3) Students who earned more A+ (credits) in the reference semester.
(4) Students who earned more A (credits) in the reference semester.
*If candidates will have same results for all above criteria, the college will select the awardee.</td></tr>
<tr><td>College of Policy Science</td><td>In the case that applicants had the same GPA in the previous semester, the one with more “A+” grades is given priority. If the number of “A+” grades is the same, the one with more “A” grades is given priority. If applicants have the same number of “A” grades, the one with more “A+” grades in small-group Core Courses is given priority. If applicants have the same number of “A+” grades in small-group Core Courses, the one with the higher cumulative GPA value is given priority. If applicants have identical cumulative GPA values, the one with the greater total number of credits required for graduation is given priority.</td></tr>
<tr><td>College of Global Liberal Arts</td><td><table>
<tr><td>2nd semester</td><td>(1) Student(s) who earned a larger number of A+ grades in the immediately preceding semester.
(2) Student(s) who earned a larger number of credits in the immediately preceding semester.
(3) Student(s) with a higher total score in the compulsory courses (100 points scale for each course)</td></tr>
<tr><td>3rd semester</td><td>(1) Student(s) who earned a larger number of A+ grades in the immediately preceding semester.
(2) Student(s) with higher cumulative GPA in the immediately preceding semester.
(3) Student(s) who earned a larger cumulative number of credits.
(4) Student(s) with a higher total score in the compulsory courses (100 points scale for each course)</td></tr>
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<tr><td></td><td><table>
<tr><td>4th semester and beyond</td><td>(1) Student(s) with higher cumulative GPA in the immediately preceding semester.
(2) Student(s) who earned a larger cumulative number of credits.
(3) Student(s) with higher GPA in the immediately preceding semester at ANU.
Above (3) is applicable only to students enrolled in September 2019 who have studied at ANU in the 6th semester.</td></tr>
</table></td></tr>
<tr><td>College of Information Science and Engineering</td><td>Recipients will be determined according to the criteria below with 1. being the most important and 5. the least important.
1. Student who earned more credits required for graduation in the preceding semester.
2. Student with the higher cumulative GPA value
3. Student with more “A+” grades in the preceding semester
4. Student with more “A” grades in the preceding semester
5. For students that have transferred from Dalian University of Technology (DUT), the student with the higher cumulative GPA value while at DUT
If there are more than two students who have the same results in all the above 5 criteria, recipients will be determined by the College.</td></tr>
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