

## AY 2023 APU Summer Session Application Guidelines

**\*This English version is for students in the College of Policy Science(Community and Regional Policy Studies Major)**

### 1. Course Period

**August 3 (Thu) – August 7 (Mon), 2023 \*Classes held on Saturday and Sunday**

The Course Period partially overlaps with Ritsumeikan University's Final Examination Schedule. Please note that no special consideration will be provided for students who are unable to take examinations/make-up examinations due to its scheduling conflict with the summer session.

### 2. Applicable Course

1 Course (2 credits)

\* You can select a second course choice when applying. If the first choice has too many applicants, you may be able to take your second choice.

### 3. Credit Limit

**Summer Session course credits are not included in the Annual Course Credit Limit** of each college.

<Note>

Those subject to “Conditions Pertaining to Tuition Payable by Students Whose Total Enrollment Period Exceeds the Standard Enrollment Period” stated in the Academic Handbook, a course you register for APU summer session will be included in the number of credits registered for the spring semester. For details, please see the Academic Handbook.

### 4. Number of Students

Maximum Total Acceptances: 100 (with a limited number of accepted students per course)

For each course capacity, please see ‘8. Course List’.

### 5. Eligibility

- Undergraduate students enrolled in the following colleges

College of Law, College of Social Sciences, College of International Relations (excluding Joint Degree Program), College of Letters, College of Image Arts and Sciences, College of Economics, College of Science and Engineering (excluding students enrolled in the Department of Civil and environmental engineering for AY2018-2021), College of Life Sciences, College of Pharmaceutical Sciences, College of Sport and Health Science, College of Business Administration, College of Policy Science, and College of Comprehensive Psychology

- Undergraduate students whose student registry status is “Enrolled” or “Study Abroad”.
- Completing at least one year of study at an undergraduate program before starting the program.

\*Students who are expected to graduate at the end of this spring semester cannot apply for the summer session.

## 6. How to Apply

**Application Period** 1:00 p.m., June 14 (Wed) – 5:00 p.m., June 20 (Tue) **【Strict Deadline】**

**Application Submission** Online (via link below)

<https://cw.ritsumei.ac.jp/campusweb/SVA20D0.html?key=SUR20230613144424753808583>

**Screening Method** Lottery

\*Students who have not previously participated will be given priority.

**Result Announcement** 1:00 p.m., July 11 (Tue) (Announced via “Personal Notification” on manaba+R)

### <Notes for Online Application Process>

1. You are permitted to submit multiple application are allowed during the application period. However, it is important to note that the content of your most recent application will be considered as the official application. All previous applications will be deleted.
2. Click ‘Proceed to Application Confirmation (申請内容画面へ進む)’ button to confirm your input information. If the information is correct, please print the page and keep it with you. After printing out, click ‘Submit (申請内容提出)’ to complete your application.
3. Once the application is complete, you will see ‘Your application has been accepted’ on the screen. Your application is not complete if you do not see the message.
4. After logging in, if there is no activity for more than 30 minutes, the screen will automatically return to the login page. Please be aware that any entries made prior to that time will not be saved either.

### **Accepted Students Information Session**

**All accepted students must attend the following information session.**

\*Please ensure that you make the necessary schedule adjustments to accommodate your attendance at the session.

Date: July 20 (Thu)

Session Start Time: 6:00 p.m.

Venue: Online (Zoom)

\*Zoom URL and other details will be notified to those who have been approved.

\*The information session will be held in Japanese only. Please send your inquiry by email if you have any questions or concerns.

## 7. Course Withdrawal

Withdrawing from courses is **not permitted for any reason.**

## 8. Course List

You can select a second course choice when applying. If the first choice has too many applicants, you may be able to take your second choice.

Course Name	Language	Instructor	Eligible Students	Enrollment Capacity
国際金融論JA International FinanceJA	Japanese	岩壺 健太郎 IWATSUBO Kentaro	3 <sup>rd</sup> year and above	50
人権論EA Human RightsEA	English	根岸 陽太 NEGISHI Yota	2 <sup>nd</sup> year and above	50
教育と社会JA Education and SocietyJA	Japanese	中野 円佳 NAKANO Madoka	3 <sup>rd</sup> year and above	50
特殊講義(共通教養科目)JG Special Lecture (Liberal Arts Subject)JG	Japanese	陳 世宗 CHEN Zu-Chung	2 <sup>nd</sup> year and above	50
国際法JA International LawJA	Japanese	薬師寺 公夫 YAKUSHIJI Kimio	2 <sup>nd</sup> year and above	50

\*Certain courses are not available to students in College of Law, College of Economics and College of Comprehensive Psychology. Please see '9. Transfer Credit Approval'.

\*Regardless of the capacity of each course, the overall maximum capacity is 100 students.

\*The class schedule is planned to be released on Campus Terminal (APU Web) and website of APU Academic Office (on the class schedule page) at the end of July.

\*Please visit the following URL to access the course syllabus.

Course syllabus: [http://www.ritsumei.ac.jp/life/apu/info/summer\\_session.html](http://www.ritsumei.ac.jp/life/apu/info/summer_session.html)

## 9. Transfer Credit Approval

The following courses will be approved as summer session courses. Credits will be awarded as "T"(Pass) or "F"(Fail). "T" grade will not be included in the GPA calculation, whereas the "F" grade will be included in the calculation and will affect your GPA. Please check the chart below, which outlines the conversion of APU courses into RU courses for credit transfer purposes.

### <Important Notes>

- Credits can only be approved if you have "Enrolled" or "Study Abroad" status during spring semester.
- [For students who are enrolled in College of Business Administration, College of Policy Science and College of Comprehensive Psychology]**  
If you have already registered or obtained credits for courses listed 'RU Transfer Course Name', you are ineligible to register the equivalent APU Course. Furthermore, any credits obtained from the APU Course will not be transferred. Before choosing APU course, please make sure to check your "Course Registration and Grade List" on manaba+R if you have already taken the courses equivalent to the listed 'APU Course Name'
- [For College of Law, College of Economics, and College of Comprehensive Psychology]**  
Please make sure to check the chart below to identify courses that are ineligible for credit transfer. Students are not permitted to apply for courses that cannot be transferred for credit.

APU Course Name	College of International Relations Global Studies Major		College of Policy Science Community and Regional Policy Studies Major	
	RU Transfer Course Name	RU Transfer Category	RU Transfer Course Name	RU Transfer Category
国際金融論JA International FinanceJA	APU交流科目 (固有専門関連科目) APU Course (Core Related Course)	固有専門関連 (その他) Core Related Course (Other)	PLC特殊講義 Special Lecture	Policy Science Subjects
人権論EA Human RightsEA				
教育と社会JA Education and SocietyJA				
特殊講義（共通教養科目）JG Special Lecture (Liberal Arts Subject)JG			APU交流科目 APU exchange subject	Vision Building Subjects
国際法JA International LawJA			PLC特殊講義 Special Lecture	Policy Science Subjects

## 10. Grade Announcement & Confirmation

Grade Announcement: Wednesday, September 6<sup>th</sup> 2023

Grades will be announced on APU Website (Campusmate). You will be able to check your grades on Campusmate until September 20 (Wed). Please make sure to access the website to check your grade. How to check Campusmate and confirm grades will be explained at accepted students information session on July 20 (Thu).

Result for credit transfer at RU will be announced on CAMPUS WEB on September 15 (Fri), summer intensive grade announcement day.

## 11. Expenses

Students are responsible for covering the costs of textbooks, transportation fees, accommodation fees, and any other expenses that may arise during the summer session. They are also responsible for arranging their own accommodation.