

November 2023

	Operation Hours of Automated Certificate Issuing Machines			
	Kinugasa Campus/BKC/OIC	Suzaku Campus	Osaka Umeda Campus (14F)	Tokyo Campus
■ Regular hours				
Mon. - Fri.	9:00 - 21:30	9:00 - 20:00	9:30 - 17:00	9:00 - 17:30
Sat.	9:00 - 17:00	No service	No service	No service
Sun. & National Holidays	No service	No service	No service	No service
■ Irregular hours for class days on Sat. and national holidays, and make-up days				
Nov. 3 (Fri. national holiday) class day	9:00—21:30	9:00—20:00	No service	No service
Nov. 11 (Sat.) make-up day	9:00 - 17:00	No service	No service	No service
Nov. 23 (Thu. national holiday) class day	9:00—21:30	9:00—20:00	No service	No service
Nov. 25 (Sat.) make-up day	9:00 - 17:00	No service	No service	No service

■ Important notes

- (1) If students other than graduates-to-be need medical checkup certificates, please come to the Medical Service Center of each campus.
- (2) Tokyo and Osaka Umeda Campus have only one automated certificate issuing machine each.
Please note that certificates may not be issued if there is any problem with these machines.