

BKC BBP Project Team Members
2024 Fall Semester Application Guidelines

June, 2024 International Center at BKC, Language Education Center (BKC)

At the Beyond Borders Plaza (BBP), which was started from the 2018 Spring Semester as a place where students from various backgrounds can meet and learn mutually, we are recruiting “Student Project Team Members” for this coming Fall Semester. We look forward to applicants who are eager and willing to plan and operate events and activities to meet students’ desire to improve and utilize their language skills, to meet diverse peoples, to study abroad and to challenge themselves in their student lives. This will be a great opportunity for those of you who are interested in working with regular students outside of your department, especially with other Japanese students on campus.

1. Missions

- (1) Spreading the word about the BBP among students and creating a more easy-to-enter, student-friendly space.
- (2) Operating events that encourage communication and leaning among students beyond their nationalities, languages and other various borders.
- (3) Operating events and activities to meet the needs of students whose interests are in a certain theme or activity, such as study abroad or the improvement of their language skills.

2. Activity conditions

- (1) Term of activity...(Thu.) September 26, 2024 to (Mon.) January 20, 2025
*planning and preparation to carry out events approximately 2 days a week.
- (2) Place of activity...Activities will be held mainly in and around the BKC BBP .

3. Number of candidates sought

Approximately 30 persons

4. Application conditions

- (1) Persons who are interested in international exchange and the internationalization of the university, who can participate with enthusiasm in the activities of the BBP.
- (2) Students belonging to a college or graduate school on BKC or semester-based exchange students studying on BKC such as SKP students enrolled in the Fall semester 2024 as their second semester. All nationals are welcome.
- (3) **【Japanese language based students】** The ability to hold an everyday conversation in English is desirable.
- (4) **【English language based students】** The ability to hold an everyday conversation in Japanese is desirable.
- (5) **Must be able to participate in the start-up training (Scheduled to be held on Friday, September 20, 2024). If you are selected as a member of BBP Management Staff, you are also required to attend the start-up training (Scheduled to be held on Friday, September 20, 2024 which is after the Project Team start-up training). Both training will be conducted as face to face.**

5. Application Documents/ Application Schedule

Application Form . . . **The form is different for each applicants. Please check before applying.**

Applicants	Application Form
For New applicants	Please apply from the form below. https://forms.office.com/r/JhGg7RGACa
For Continued applicants *Continued applicants refer to those who were active members in the Spring Semester of 2024.	Please apply from the form below. https://forms.office.com/r/OJX8gQwq84

※Please be sure to include the following points in your preparation.

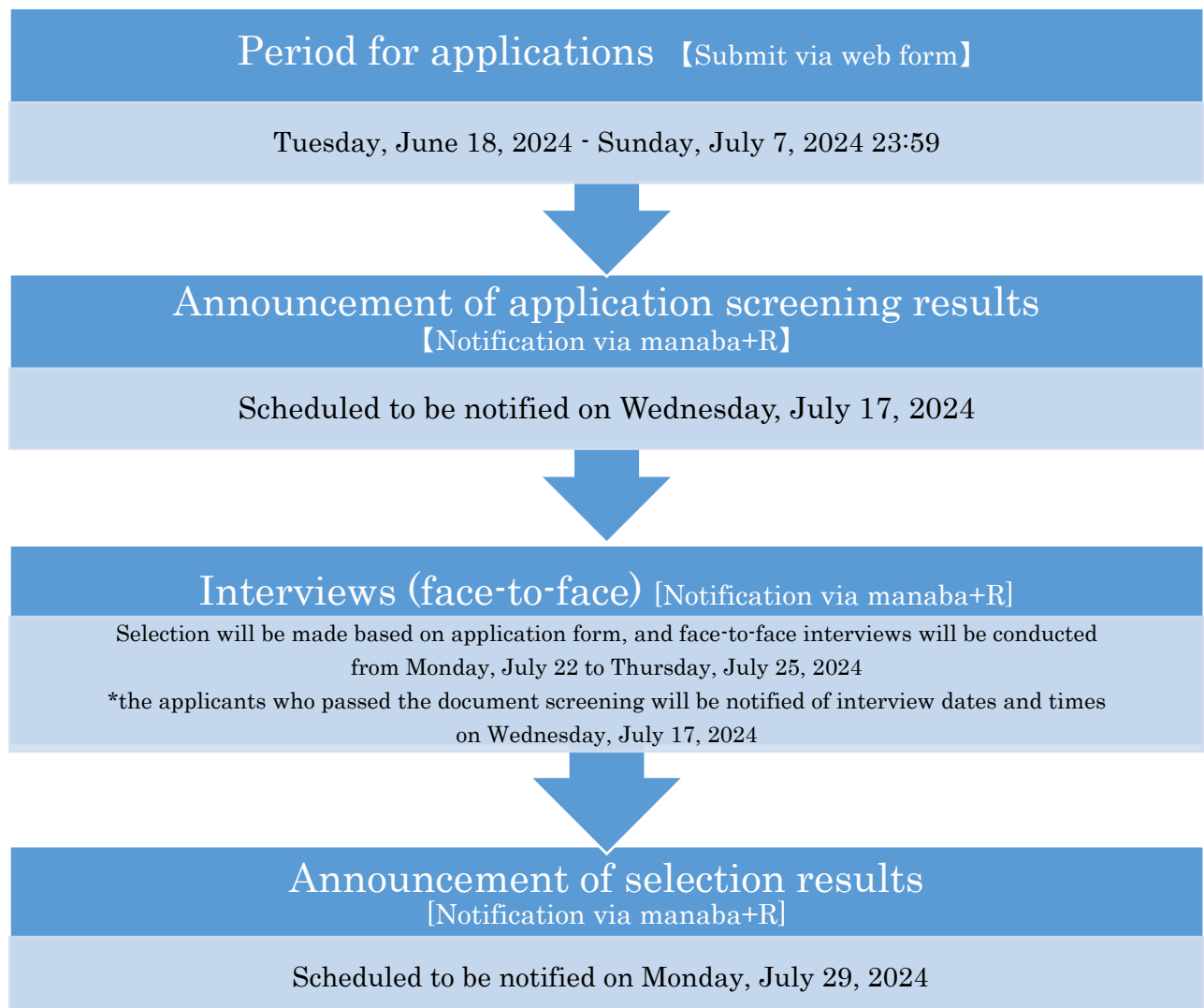
< For New applicants >

Please describe what BBP is to you, why you want to be a member of BBP. What would you like to do as a BBP Project Team Member, based on your experience?

< Those who wish to continue from the Spring semester of 2024 >

Please reflect on your past activities, what you have learned and realized through them, and what you would like to do in the next semester.

(1) Application Schedule



6. Recruitment Informational Meeting

Date and Time: Lunch time (12:20-12:50), (Thu.) June 20 and (Tue.) July 2, 2024

The meeting will be conducted as hybrid (face-to-face at BKC BBP and via Zoom).

For the Zoom URL, please refer to an announcement on manaba+R.

*Participation is not essential for application but if interested, you are encouraged to attend.

7. Notes

From those selected for the BBP Project Team, we will recruit “BBP Management Staff” (a fixed shift / paid work). BBP Management Staff stay work in the BBP for a fixed period of time, and as such there is great opportunity to pick up the opinions of BBP users and find out their needs. You are encouraged to apply for the position. Please note, however, that semester-based exchange students are not eligible to apply.

The details of the BBP Management Staff application can be checked in the “BKC BBP Management Staff 2024 Fall Semester Application Guidelines.”

*BBP Management Staff duties: Reception of BBP users, guidance regarding usage of the facility, surveying of facility usage and processing of usage statistics. Updating of SNS etc. and management operations for the specially established BBP website.

*Working hours of BBP Management Staff: Between 2nd and 5th periods (including Lunch period) from Monday to Friday. <fixed schedule>

If you also apply for a position as a BBP Management Staff, please select “Yes” in the Management Staff Application Confirmation box on the “BKC BBP Student Staff Application Form”.

8. Inquiries

Inquiries regarding applications should be directed to the e-mail address below. Please note, however, we cannot respond to inquiries regarding the content of the screening or screening results.

BKC International Center, Central Arc 2nd fl

E-mail: bkc-bbp@st.ritsumei.ac.jp