

Grade Confirmation System Application Manual for Students

<How to switch to English>

1. Press the icon at the upper right of the page and select “設定” (Settings).



2. Select “英語” (English) under the “言語” (Language) section and press “保存” (Save).

ユーザ設定

取引先

ユーザー名

メールアドレス*

場所

言語

地域

日本語

日本語 (日本)

日本語

英語

キャンセル 保存

キャンセル 保存

3. Press “Home”.



Home Application

User Setting

Cancel Save

Account

Username Email Address *

<How to Apply>

1. Select “Applications”



Home Application

このHTMLエディターを使用して独自のマークアップを追加します。

Applications

manaba +R

MAIL

Information Portal for Course Registration and Student Life

Mail

2. Press “here”



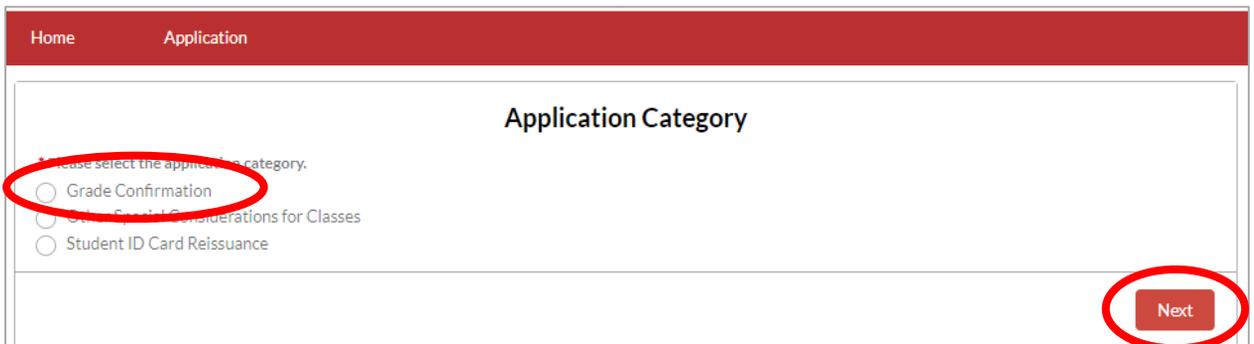
Home Application

Application/Inquiry

■ Application Form

Please submit each application from [here](#).

3. Select “Grade Confirmation” and press “Next”.



Home Application

Application Category

Please select the application category.

Grade Confirmation

Course Credit/EC Considerations for Classes

Student ID Card Reissuance

Next

4. Review the important notes, check the confirmation box, and then press “Next”.

Home Application

Grade Confirmation Notes and Applicant Information

Before applying, please make sure to read the following important notes for Grade confirmation.

- The purpose of this application is to request grade confirmation. It is not for making objections to a grade.
- Your request may be denied if it does not meet specific requirements.

I have checked the above important notes.

■ Applicant Information

College · Graduate School Department Year

Student ID Name

Back Next

5. Select one course for which you wish to apply for grade confirmation. You cannot apply for multiple courses in one application.

Home Application

Course Selection

Please select the course you would like to confirm the grade for.

| Course Code | Course Title | Class | Instructor | Grade |
|-----------------------------|---------------------------------|-------|------------|-------|
| <input type="radio"/> 20408 | Citizens and Politics | GA | | B |
| <input type="radio"/> 20422 | Science and Technology in ... | GC | | A |
| <input type="radio"/> 20493 | Theory of Aesthetics and A... | GB | | A |
| <input type="radio"/> 20551 | East Asia and Korea | S | | C |
| <input type="radio"/> 20554 | European History | S | | F |
| <input type="radio"/> 20572 | Introduction to life science... | GA | | P |
| <input type="radio"/> 20582 | History of Science and Tec... | S | | A+ |
| <input type="radio"/> 22536 | Contemporary Politics | S | | A |

Back Next

6. After reviewing the feedback (if is any), enter the grading method based on the syllabus. Depending on what you have entered, the options that appear next will differ. After that, select the reason for application and press “Next”.

Home Application

Application Contents

■ **Course Information**

Course Code: 20554
Course Title: European History
Class: S
Grade: F

* Did you check feedback/comments about the course/exam?
 Yes
 No feedback available

Course Performance Summary

*Check "Grade Evaluation Method" in syllabus to fill in the boxes.

■ **Grading Methods: Final Examination**

* Percentage (%) *Half-width number only

■ **Grading Methods: Continuous Assessment**

* Percentage (%) *Half-width number only

■ **Reason for Application**

* Reason for applying Grade Confirmation

I received a grade evaluation for a course which I did not register for.
 Registered for the course, met the grading criteria described on the syllabus, but received an F grade.

Back Next

7. Confirm your application and press “Apply”.

Home Application

Confirmation of Application

■ **Application Information**

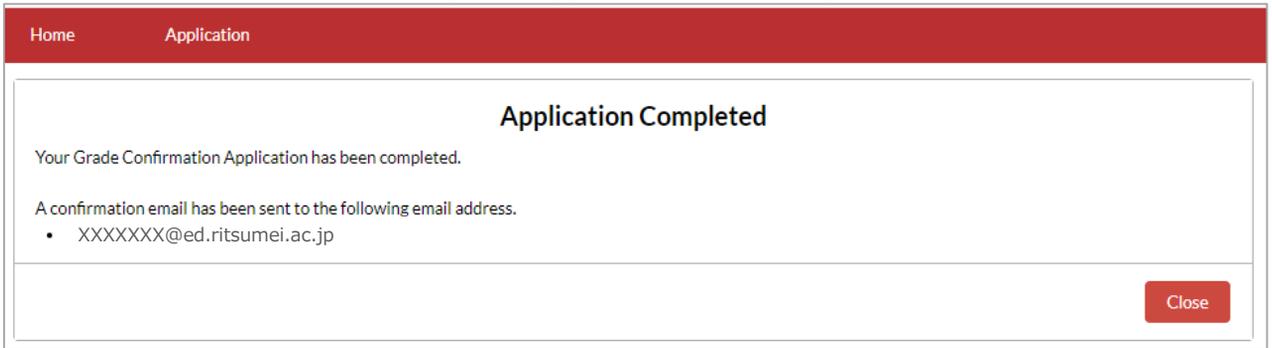
Application Date: 2024/09/02 16:20

■ **Applicant Information**

College - Graduate School:
Department:
Year:
Student ID:
Name:

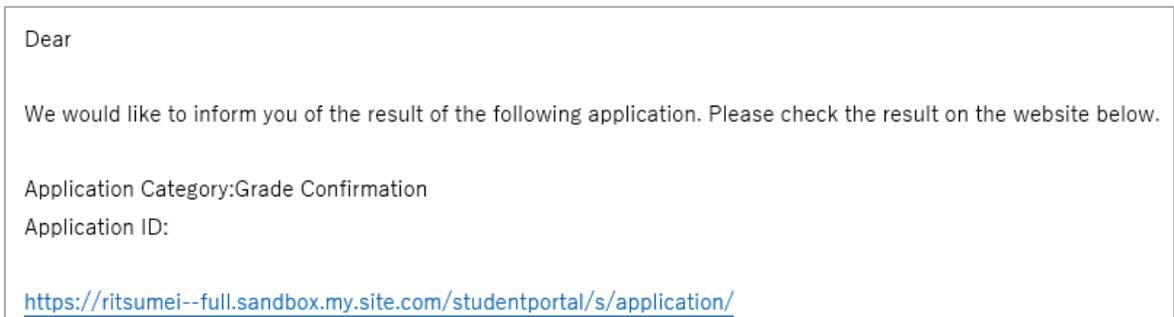
Back Apply

8. Your application is complete. Please check your RAINBOW email address to confirm that your application is complete.



9. You will receive an email after the result of the grade confirmation is confirmed. Please check the result from the URL in the email.

(Email image)



(Result page image)

