

What To Do When You're in Trouble

- I've been in a traffic accident.
 - ➔ First dial 110, and 119 if anyone is injured. For consultations regarding traffic accidents, refer to the consultation points 1, 2 and 3 below.
- I'm a victim of billing fraud or have been forced to agree to a high-priced purchase.
 - ➔ Don't comply with the request for payment immediately. Seek advice at consultation points 1 and 4 below.
- I'm a victim of sexual assault, stalking, nuisance phone calls, or online trouble.
 - ➔ Don't try to deal with it on your own. Seek advice at consultation points 1, 2 and 4 below.
- I think I've been harassed.
 - ➔ Don't try to deal with it on your own. Talk to a harassment advisor.

Ritsumeikan University Harassment Prevention Committee website

URL <https://www.ritsumei.ac.jp/mng/gl/jinji/harass-eng/>



① Advice from the Office of Student Affairs

Kinugasa Office of Student Affairs **TEL. 075-465-8167**
 BKC Office of Student Affairs **TEL. 077-561-3917**
 OIC Office of Student Affairs **TEL. 072-665-2130**

② Advice from the police

Kyoto City Police Headquarters General Police Consultation Office **TEL. 075-414-0110**
 Shiga Prefecture Police Headquarters General Consultations **TEL. 077-525-0110**
 Kusatsu Police Department **TEL. 077-563-0110**
 Osaka Prefectural Police Headquarters Resident Reception Center **TEL. 06-6941-0030**
 Ibaraki Police Department **TEL. 072-622-1234**

③ Traffic accidents

Kyoto City Consumer Living Center (Traffic Accident Advice) **TEL. 075-256-2140**
 Kyoto Prefecture Traffic Accident Consultation Center **TEL. 075-414-4274**
 Shiga Prefecture Traffic Accident Consultation Center (Otsu) **TEL. 077-528-3425**
 Ibaraki City Residents Advisory Office **TEL. 072-620-1603**

④ Scams, billing frauds, etc.

Kyoto City International Foundation* **TEL. 075-752-3511**
 Kyoto City Consumer Living Center (Consumer Affairs Advice) **TEL. 075-256-0800**
 Kyoto City Consumer Living Safety Center **TEL. 075-671-0004**
 Kyoto Bar Association **TEL. 075-231-2378**
 Kyoto Prefectural Police Scamming Emergency Line **TEL. 075-451-9449**
 Kyoto Stalking Advisory Support Center **TEL. 075-415-1124**
 Shiga Intercultural Association for Globalization* **TEL. 077-523-5646**
 Shiga Foreign Residents Information Center **TEL. 0749-23-0999**
 Shiga Prefecture Consumer Living Center **TEL. 077-561-2353**
 Kusatsu City Consumer Living Advisory Counter **TEL. 077-528-2662**
 Otsu City Consumer Living Center **TEL. 0570-078377**
 Legal Information for Foreign Nationals* **TEL. 077-522-3238**
 Shiga Bar Association **TEL. 06-6941-2297**
 Living Information for Foreign Residents* **TEL. 072-624-1999**
 Ibaraki City Consumer Living Center **TEL. 06-6616-0888**
 Osaka Prefecture Consumer Living Center **TEL. 06-6364-1248**
 Osaka Bar Association

★ Available in English

What to do when you're in trouble

Avoid Trouble and Lead a Safe, Secure Student Life

University students are members of civil society. You are expected to uphold laws, regulations, and the rules and norms of the university and wider society, as well as conducting yourself responsibly with awareness and pride in your status as a university student. The booklet *TIPS ON CAMPUS LIFE FOR STUDENTS—How to Lead a Safe and Comfortable Campus Life* contains information on how to avoid the types of incidents and trouble that students often find themselves in, and enjoy your life as a student in safety and security. Please be sure to read through this information.

Topics covered include:

- Drugs, alcohol, social media
- Smoke-free campus, commuting rules
- Dangerous inducements, cults, theft, living alone, hazards when commuting to/from campus or going out at night
- Contractual acts, credit, cashless payments, national pension scheme, part-time work
- Comprehensive student support network information
- Student Disciplinary Regulations and Regulations on Disciplinary Action for Student Clubs

URL <https://www.ritsumei.ac.jp/infostudents/campus-diary/>



Injuries in curricular and extracurricular activities

■ The university holds Personal Accident Insurance for Students Pursuing Education and Research for all its regular students. This insurance offers benefits in the unlikely event that you suffer injury in an accident occurring in the course of your curricular (class) or extracurricular activities. (The university pays the insurance premiums.) For details, please check the QR code for "Instructions for making an insurance claim for injuries sustained on university premises or during curricular or extracurricular activities (Gakkensai)". If you are unsure about the procedures, please contact the Office of Student Affairs at OIC.

Events covered by the insurance:

During curricular classes and university events	One or more days of actual treatment
Injuries sustained in university facilities other than during extracurricular activities	4 or more days of actual treatment
During extracurricular activities (by university-recognized groups)	14 or more days of actual treatment

*Incidents during travel, such as commuting to/from campus, are excluded.

*In the event of hospitalization, coverage is provided from the first day



The above insurance does not cover personal injury and damage to property, so we recommend students take out their own insurance to protect against such eventualities.

Temporary loans in emergencies (lost or stolen wallet)

■ In the event that your wallet has been lost or stolen and you are unable to get home, the Office of Student Affairs may be able to loan you cash temporarily. Come to the Office to discuss your situation, bringing your student ID card and personal seal.

- Loan amount: Up to 20,000 yen
- Repayment due: Within three months

Note 1: The basic rule is to seek help from your guarantor first. This loan system is only for cases where help cannot be obtained in time.

Note 2: This system is not designed to support the costs of everyday living.

Scholarship consultations / inability to pay tuition due to change in household conditions / searching for the right scholarship

Ritsumeikan University has many scholarship programs to help students live a secure campus life and pursue their individual goals within and outside the classroom. Please familiarize yourself with these programs and utilize them effectively.

Office of Student Affairs

Kinugasa: 2nd Floor, Kenshinkan BKC: 1st Floor, Central Arc OIC: 1st Floor, Building A (in AS Office)

Financial Support Scholarships **TEL. 075-465-8168** **TEL. 077-561-2854** **TEL. 072-665-2135**
 Growth Support Scholarships **TEL. 075-465-8167** **TEL. 077-561-3917** **TEL. 072-665-2130**