

# AY2025 AJI Advanced Research Programs Application Guidelines

The purpose of these programs is to accelerate the creation of research achievements at the Asia-Japan Research Institute. As part of the "AJI Career Corridor (Career Path Development) Program," it consists of the following three monetary grants: (1) English Paper Writing Grant, (2) International Workshop Planning and Execution Grant, and (3) International Co-Authored Paper Writing Grant.

While focusing on the development of AJI research fellows employed in the AJI Career Corridor Program and early-career researchers of the Ritsumeikan Asia-Japan Research Organization, the Asia-Japan Research Institute also wants to contribute to the development of human resources who belong to the University's other organizations (Colleges, Graduate Schools, and Research Organizations) and have good prospect of leading in the next generation of Asia-Japan research.

## 1. Guidelines for applicants

Grant period	Grant is for use from April 1 to December 15, 2025, to cover costs incurred to submit an academic paper. (The submission deadline of invoices, receipts, etc. shall be January 19, 2026)
Application period	Initial application period will be from April 1 (Tue.) to 12:00 noon on April 21 (Mon.), 2025. If there is a balance remaining in the budget, <u>applications will be accepted at any time thereafter.</u> However, the provision of grant money may be suspended during the year period if necessary due to program budgetary reasons.
Eligibility	(1) AJI research fellows employed under "AJI Program for the Dissemination of Research Results" (2) Ritsumeikan University fixed-term Assistant Professors, Tokunin Assistant Professors, Research Assistant Professors, Senior Researchers, Researchers
Note	Since the purpose of this program is to foster early-career researchers, it is assumed that the adoptees will receive advice and guidance from the Asia-Japan Research Institute as they pursue the program.

## 2. Screening/review

Successful candidates will be determined upon selection by the Asia-Japan Research Institute Director and Deputy Director.

## 3. Application procedure

The candidates must apply using the prescribed forms (the application form). When applying, export a List of Research Achievements (books, academic papers, research presentations, etc.) from the "Researcher's database" for the past 5 years (from April 1, 2020 to time of application), attach it to your application form, and submit the documents.

- \* For the List of Research Achievements (books, academic papers, research presentations, etc.), select "Data Output/Check" - "Research Achievements Form Output" from the "Researcher Database."
- \* If you are not registered in the "Researcher Database," submit your research achievements in any form that you wish.

Application period: April 1 (Tue.) to 12:00 noon on April 21 (Mon.), 2025  
 \* Please send all application forms by email. Submission will be considered complete with the reception of a "confirmation of receipt" email from the RARA Office.  
 (If a "confirmation of receipt" email is not received from the RARA Office, please contact the office.)

Where to submit application/Contacts:

Ritsumeikan University, Suzaku Campus, 5F, Ritsumeikan Advanced Research Academy (RARA) Office, Attn: Nakagawa (Ms.), Ueda (Ms.)

Phone: 075-813-8106 / Ext: 510-2417

E-mail: [aji-res@st.ritsumei.ac.jp](mailto:aji-res@st.ritsumei.ac.jp)

# I. English Paper Writing Grant

## 1. Purpose/description of English Paper Writing Grant

This is a program that provides support for book/material costs, travel costs, and other costs necessary to submit a paper to the academic journals published by the Asia-Japan Research Institute.

## 2. Grant details

Grantees	Persons who plan to submit an international co-authored academic paper to the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or "Asia-Japan Research Academic Bulletin" can use the grant to help cover book/material costs, travel costs, and other costs.
Subsidized costs	A maximum of 200,000 yen will be provided to help cover book/material costs, actual airfare, domestic transportation costs, living expenses, and other costs. * "Actual airfare" includes airport/landing fees, air travel insurance, airport taxes, fuel surcharges, and service/handling charges. * Daily allowances, lodging expenses, and such will be handled according to the University's regulations.

## 3. Instructions

Those who have not previously published an English paper in the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or "Asia-Japan Research Academic Bulletin" must submit a paper to either of the journals. Although those who have published a paper in either of the journals in the past are also required to submit an English paper, they are entitled to make a submission to any international journal. In this case, please indicate the year and Vol. in which your paper was published on the application form. In case a submission is in process, this shall also be indicated on the application.

# II. International Workshop Planning and Execution Grant

## 1. Purpose/description of International Workshop Planning and Execution Grant

The purpose of this program (grant) is to improve researchers' abilities to manage and run research-related workshops by planning and hosting international symposiums, workshops, and seminars, to interact on an international level with researchers from overseas, and to form personal networks in their fields of research. This program helps to cover costs incurred.

## 2. Grant details

Grantees	Persons who plan to submit a paper to the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or related publication can use the grant to help cover the cost of inviting overseas researchers or traveling overseas themselves and hosting an international symposium, workshop, or seminar. However, the grant's use is limited to international symposiums, workshops, seminars, and related sessions hosted or co-hosted by the Asia-Japan Research Institute.
Subsidized costs	A maximum of 600,000 yen will be provided to help cover the cost of hosting/holding an international symposium, workshop, or seminar in Japan or overseas (such as travel costs [including daily allowances and lodging expenses], honorarium, venue rental fees, and book/material costs). * "Actual airfare" includes airport/landing fees, air travel insurance, airport taxes, fuel surcharges, and service/handling charges. * Daily allowances, lodging expenses, and such will be handled according to the University's regulations.

## 3. Instructions

1) Knowledge gained by hosting the international workshop must be actively disseminated through various media,

including the "Journal of the Asia-Japan Research Institute of Ritsumeikan University."

- 2) Presenters should be requested to participate in the QS Global Academic Survey for the QS World University Rankings.

### **III. International Co-Authored Paper Writing Grant**

#### **1. Purpose/description of International Co-Authored Paper Writing Grant**

The purpose of this program (grant) is to encourage the writing of international academic papers co-authored with researchers from overseas. This program helps to cover the cost of inviting overseas researchers to hold a seminar, workshop, etc., and the grantee's own cost of traveling overseas to prepare for such event.

#### **2. Grant details**

Grantees	Persons who plan to submit an international co-authored academic paper to the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or "Asia-Japan Research Academic Bulletin" can use the grant to help cover the cost of inviting an overseas researcher to hold a seminar or workshop for the purpose of co-writing said paper, including the cost of traveling overseas for advance meetings.
Subsidized costs	A maximum of 400,000 yen will be provided to help cover actual airfare, domestic transportation costs, living expenses, and other costs. * "Actual airfare" includes airport/landing fees, air travel insurance, airport taxes, fuel surcharges, and service/handling charges.

#### **3. Instructions**

- 1) Those who have not previously published an English paper in the "Journal of the Asia-Japan Research Institute of Ritsumeikan University" or "Asia-Japan Research Academic Bulletin" must submit a paper to either of the journals. Although those who have published a paper in either of the journals in the past are also required to submit an English paper, they are entitled to make a submission to any international journal. In this case, please indicate the year and Vol. in which your paper was published on the application form. In case a submission is in process, this shall also be indicated on the application.
- 2) Co-authors should be requested to participate in the QS Global Academic Survey for the QS World University Rankings.