**AY2025 AJI Advanced Research Programs**

**III. International Co-Authored Paper Writing Grant Application Form**

Date: (MM/DD/YYYY)

To Director, Asia-Japan Research Institute:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Applicant | Affiliation/position: | | Name: | |
| Paper title or topic |  | | | |
| Co-author(s) | Affiliation: | Position: | | |
| *Briefly describe person's academic history and reason why he/she will be appropriate co-author.* | | | |
| Invitation purpose |  | | | |
| Invitation dates | From / / to / / (MM/DD/YYYY) | | | |
| Plan to submit to AJI Journal |  | | | |
| Grant amount |  | | | Total Amount |
| Actual airfare Route ( to ) | | | yen |
| Domestic transportation (Enter estimate. Actual calculation will comply with regulations.) | | | yen |
| Living expenses Daily allowance for ( ) days Lodging for ( ) nights | | | yen |
| Honorarium | | | yen |
| Other (Specify the name of goods, etc. to be purchased.) | | | yen |
| Total | | | yen |
| \*If total amount exceeds 400,000 yen, the maximum amount of payment will be 400,000 yen.  \* Honorariums and daily allowances for foreign invitees (non-residents) are subject to a 20.42% withholding tax. In addition, if the invitee pays in advance for air tickets, etc., the same withholding tax applies to air tickets and accommodation expenses.  \* If there is a change from the application after adoption (including the case where the amount paid is less than the amount applied), submit an implementation plan. In this case, if there are any changes from the application, provide an explanation therefor in the remarks column.  \* In principle, the execution of conference expenses (food and beverages such as lunch boxes) is not permitted unless it is unavoidable in the course of the process or when it includes a lunch period. | | | |

Important!

\*1 Monetary aid for invitation/overseas travel costs from other budget sources, if available, will be deducted from the amount of this grant.

\*2 For all costs/expenses, please submit invoices or receipts promptly after receiving them.

\*3 If you wish to purchase goods or execute travel expenses not listed above, please check with the Secretariat immediately. From the viewpoint of proper execution, Asia-Japan Research Institute will make an appropriate decision.