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| Check List for APU Student Exchange Program Fall 2025 |

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| **Submission Schedule** | May 19 (Mon) – May 26 (Mon) 11:00 a.m., 2025　【Strict Deadline】 |
| **Place to Submit** | <https://cw.ritsumei.ac.jp/campusweb/SVA20D0.html?key=SUR20250421110621092364872> |
| **Interview Date** | Your college will inform you directly. |
| **Announcement of****Acceptance** | To be announced in the “Announcement to Individuals” on manaba+R on June 25 (Wed) at 1:00 pm |
| **Orientation for****Accepted Students** | Thursday, July 10 (Must Attend) -To be conducted both Face-to-face and Online (Zoom) |

* **Application Qualification**

**\*Applicants must fulfill the following conditions:**

①Undergraduate student in College of Law, College of Social Sciences, College of International Relations (excluding Joint Degree Program), College of Letters, College of Economics, College of Science and Engineering (excluding Department of Civil and Environmental Engineering AY2018-2021 enrollees), College of Sport and Health Science, College of Life Sciences, College of Pharmaceutical Sciences, College of Business Administration, College of Policy Science or College of Comprehensive Psychology.

②Completion of at least one year of study at an undergraduate school before starting the program. However, students cannot start the program in their last two semester of undergraduate studies.

③When applying for the program, the students must have completed an average of 16 credits or more per semester.

④Completion of all foreign language courses required for graduation at the time of application.

⑤Students who have already participated in this program cannot apply.

* **Application Documents**

**\*Please note that we do not accept incomplete application documents.**

1. APU Student Exchange Program application form
2. A screenshot of documents indicating language proficiency (TOEFL ITP®Test, TOEIC®, IELTS™, CASEC etc.)\*

\*If you have lost your score report, please check the box next to "I lost my language test score report document".

1. A screenshot of the following pages: “Credit Earning State”, “Course Registration and Grade” and “GPA” under “Corse Registration and Grade Status” page on CAMPUS WEB
2. A screenshot of your “My courses (Timetable)” on manaba+R
3. Parent /Guardian Consent Form (A wet [signature](https://eow.alc.co.jp/search?q=signature&ref=awlj) of the person is required)
* **Orientation for Accepted Students: Attendance Required \*Accepted Students must attend to the Orientation**

**Schedule: Thursday, July 10 (TBC) (Must attend)**

\*Method of Implementation: Face-to-face and Online (Zoom)

\*Details will be notified to the accepted students at the time of the announcement of　acceptance.

* **Interview Schedule**

Administrative Office of each college will set the interview. The interview date is on a weekday excluding the applicant's class hours, but please write below if you have any unavoidable reason. Specified interview date will be informed by person in charge of Administrative Office of your college at a later date.

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| **Inconvenient Dates for Interview** | **Reason** |
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| Application Form for　APU Student Exchange Program Fall 2025 |

Date of Submission: 20 / /

Year / month / day

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| Student ID |  |  |  |  |  |  |  |  |  |  | － |  | Name |  |
|  |
| Date of Birth |  | Age |  | Gender | Male / Female |
| College/ Year | College of 　　　/　　 　 Year |
| Address(include zip code) |  |
| Phone/E-mails | Home |  | Univ. e-mail | 　　　　@ed.ritsumei.ac.jp |
| MobilePhone |  | e-mail (if any) | @ |
| Exchange Term | Fall Semester (One Semester) |
| Preferred College of Study at APU | □　College of Asia Pacific Studies (APS)□　College of International Management (APM)* College of Sustainability and Tourism (ST)
 |
| AP House | □　I will apply for residence at AP House 3. □　I will NOT apply for residence at AP House 3. |
| Copy of Documents Indicating Language Proficiency | □　TOEFL®（ITP / PBT/ iBT ）Test Score:□　TOEIC®（Test/ IP / SW / Bridge / LPI ）Test Score:□　IELTS™ Score:□　Other language proficiency tests（　　　　　　　　　　　　　　）Those without a copy of a document indicating the language proficiency, please mark a check in the box below.□　I lost my language test score report document.□　I have never taken any language proficiency tests. |

1. **Enter course names below for courses you wish to take at APU**

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1. **Credits Obtained**

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| Total number of the credits required for graduation acquired by the end of AY 2024 Fall Semester | 　　　　　　　　　　　　 |
| Out of the above, acquired foreign language credits required for graduation |  |

1. **Essay**

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| Q1. Why are you interested in studying abroad? (Describe your goals, such as what you want to learn or what skills you hope to acquire.) |
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| Q2. Describe your academic plan in order to achieve the goals listed in Q1.  |
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| Q3．Describe your career plan after graduation to make the most of the goals listed in Q1. |
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| 4. Attach a screenshot of documents indicating language proficiency (TOEFL, TOEIC, IELTS or CASEC, etc.) here. |
| (make a screenshot and attach it within the border line) |
| 5. Attach a screenshot of the “Credit Earning State” page under “Corse Registration and Grade Status” from CAMPUS WEB here. |
| (make a screenshot and attach it within the border line) |
| 6. Attach a screenshot of the “Course Registration and Grade” page under “Corse Registration and Grade Status” from CAMPUS WEB here. |
| (make a screenshot and attach it within the border line) |

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| 7. Attach a screenshot of the “GPA” page under “Corse Registration and Grade Status” from CAMPUS WEB here. |
| (make a screenshot and attach it within the border line) |

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| 8. A screenshot of your “My courses (Timetable)” on manaba+R |
| (make a screenshot and attach it within the border line) |

Parent /Guardian Consent Form

Dear President of Ritsumeikan University,

I consent to the person listed below participating in studies at Ritsumeikan Asia Pacific University if his/her application to the APU Student Exchange Program 2025 is accepted.

College of:

Student ID Number:

Name：

Term: Fall Semester（One semester）

Date: 20 / /

 year / month / day

Parent /Guardian Signature:

(must be a wet signature)