

## AY 2025 APU Summer Session Application Guidelines

**\*This English version is for students in the College of Policy Science (Community and Regional Policy Studies Major) and the College of International Relations (Global Studies Major)**

### 1. Course Period

**July 31 (Thu) – August 4 (Mon), 2025 \*Classes held on Saturday and Sunday**

The Course Period partially overlaps with Ritsumeikan University's Final Examination (Makeup Examination) Schedule. Please note that no special consideration will be provided for students who are unable to take examinations/makeup examinations due to its scheduling conflict with the summer session.

### 2. Applicable Course

1 Course (2 credits)

\* You may select up to your second choice of course when applying. If the first choice has more than expected applicants, you may be able to take your second choice.

### 3. Credit Limit

**Summer Session course credits are not included in the Annual Course Credit Limit** of each college.

<Note>

For students subject to the “Conditions Pertaining to Tuition Payable by Students Whose Total Enrollment Period Exceeds the Standard Enrollment Period”, any courses registered for the APU Summer Session will be included in the total number of credits registered for the Fall Semester. For further details, please refer to the Academic Handbook.

### 4. Number of Students

Maximum Total Acceptances: 100 (with a limited number of accepted students per course)

For each course capacity, please refer ‘8. Course List’.

### 5. Eligibility Applicant

An applicant must:

- Be Undergraduate students enrolled in the following colleges

College of Law, College of Social Sciences, College of International Relations (excluding Joint Degree Program), College of Letters, College of Economics, College of Science and Engineering (excluding students who were enrolled to the Department of Civil and Environmental Engineering in AY2018-2021), College of Life Sciences, College of Pharmaceutical Sciences, College of Sport and Health Science, College of Business Administration, College of Policy Science, and College of Comprehensive Psychology, College of Image Arts and Sciences

- Be Undergraduate students whose registry status is “Enrolled” or “Study Abroad”.
- Have completed at least one year of study at an undergraduate program by the time of starting the program.

\*Students who are expected to graduate at the end of this spring semester cannot apply for the summer session.

## 6. From Application to Enrollment

- **Application Period: 1:00 p.m., June 11 (Wed) – 5:00 p.m., June 17 (Tue) 【deadline strictly enforced】**
- Application Submission: Online (via link below)
- <https://cw.ritsumei.ac.jp/campusweb/SVA20D0.html?key=SUR20250421090920744365195>
- Screening Method: Lottery
  - \*Students who have not previously participated will be given priority.
- Acceptance Result: 1:00 p.m., July 8 (Tue) (Announced via “Personal Notification” on manaba+R)

### <Important Notes for Online Application Process>

1. You may submit your application multiple times within the application period. However, please note that only the most recent submission will be accepted as the official application, and the information from previous submissions will be deleted.
2. Click the "Proceed to Application Review (申請内容画面へ進む)" button to confirm your entered information. If everything is correct, please print the page and keep it for your records. After printing, click the "Submit Application" button to complete your application.
3. Once the application is complete, a message will appear stating, "Your application has been received." If this message does not appear, your application has not been successfully submitted.
4. If there is no activity for more than 30 minutes after logging in, you will be automatically logged out and returned to the login screen. Please note that any unsaved data will be lost.

### <APU Summer Session Guidance for Accepted Students >

**All accepted students are required to attend the following Guidance Session.**

\*Please make sure to adjust your schedule as needed to attend the following guidance session.

- ❖ Tentative Date: July 11, 2025 (Fri)
- ❖ Session Start Time: 18:25 p.m.
- ❖ Venue: Online (Zoom)
  - \*Zoom URL and other details will be notified to those who have been approved.
  - \*The guidance session will be held in Japanese only. Please send your inquiry by email if you have any questions or concerns.

## 7. Course Withdrawal

Withdrawing from a course **will not be allowed under any circumstances.**

## 8. Course List

You may select up to your second choice of course when applying. If there are too many applicants for the first choice, you may be placed in your second choice of course.

APU Course Name	Language	Instructor	Eligible Students	Enrollment Capacity
財務会計論 I JA	Japanese	小形 健介	2nd year and above	30
Financial Accounting I JA		OGATA KENSUKE		
国際会計EA	English	LASMIN	3rd year and above	30
International Accounting EA		LASMIN		
地域研究ED	English	保井 啓志	2nd year and above	30
Area Studies ED		YASUI Hiroshi		
会計 特殊講義 EA	English	Frendy	3rd year and above	30
Special Lecture in Accounting EA		Frendy		
アメリカ経済論 EA	English	OH Jinhwan	3rd year and above	30
American Economy EA		OH Jinhwan		
特殊講義（共通教養科目）JG	Japanese	陳 世宗	1st year and above	30
Special Lecture (Liberal Arts Subject) JG		CHEN Zu-Chung		
AIと社会 JB	Japanese	小宮山 功一朗	1st year and above	30
AI and Society JB		KOMIYAMA Koichiro		
国際法 JA	Japanese	薬師寺 公夫	2nd year and above	30
International Law JA		YAKUSHIJI Kimio		
人権論 JA	Japanese	徳永 恵美香	2 <sup>nd</sup> year and above	30
Human Rights JA		TOKUNAGA EMIKA		

**\*Certain courses are not available to students in the College of Law, College of Economics, and the College of Comprehensive Psychology. Please be sure to check the table "9. Transfer Credit Approval" on the next page for eligible courses.**

\*Regardless of the number of available seats in each course, the total number of students accepted is 100.

\*The class schedule is expected to be released at the end of July on Campus Terminal (APU Web) and on the APU Academic Office website (on the class schedule page).

\*The course syllabus can be accessed at the following URL:

[http://www.ritsumei.ac.jp/life/apu/info/summer\\_session.html](http://www.ritsumei.ac.jp/life/apu/info/summer_session.html)

\*Depending on the course, you will be required to attend 3 to 4 class sessions per day, for 5 days.

\*Each APU class period is 100 minutes long.

\*Except for the class hours, the remaining time is generally free time.

## 9. Transfer Credit Approval

The courses that have been approved for enrollment will be transferred as courses offered in the Fall Semester. Therefore, for students in their fifth year or higher, these courses will not count as part of the graduation requirements for the spring semester. The transfer will be given as either "T" (transferred) or "F" (failed). The "T" grade will not be included in the GPA calculation, while the "F" grade will be included in the total credits registered when calculating the GPA. Please check the chart below, which outlines the conversion of APU courses into RU courses for credit transfer purposes.

As for the timing of the transfer, although the academic handbook states "Spring Semester," it will be transferred as the "Fall Semester."

## 10. Important Notes on Application

1. Students planning to graduate in the Spring Semester are not eligible to apply.
2. Only students who are enrolled or studying abroad during the Fall Semester can have their credits transferred.
3. [For the College of Policy Science, and College of Comprehensive Psychology]

There are certain courses that can be transferred as specific courses within Ritsumeikan University's own course. If you have already completed the equivalent courses, you will not be able to apply for or receive credit transfer for the corresponding APU courses. Please check your course grades and enrollment status before applying.

4. [For the College of Law, College of Economics, and College of Comprehensive Psychology]

There are some courses that are not eligible for credit transfer (courses that cannot be taken). Be sure to check the table on the next pages to confirm. You cannot apply for courses that are not eligible for credit transfer.

### 【Approval of Credit Transfer】

For students in the College of Policy Science (Community and Regional Policy Studies Major) and the College of International Relations (Global Studies Major)

APU Course Name	College of International Relations	
	RU Transfer Course Name	RU Transfer Category
Financial Accounting I JA	APU Course ( General Education Courses )	General Education Courses
International Accounting EA		
Area Studies ED	APU Course ( Area Studies Courses )	Area Studies Courses
Special Lecture in Accounting EA	APU Course ( General Education Course )	General Education Course
American Economy EA	APU Course ( Area Studies Courses )	Area Studies Courses
Special Lecture (Liberal Arts Subject) JG		
AI and Society JB	APU Course ( General Education Course )	General Education Course
International Law JA	APU Course ( Core Related Course )	Core Related Course
Human Rights JA		

	College of Policy Science	
	CRPS	
APU Course Name	RU Transfer Course Name	RU Transfer Category
Financial Accounting I JA	PLC Special Lecture	Policy Science Subjects
International Accounting EA		
Area Studies ED		
Special Lecture in Accounting EA		
American Economy EA		
Special Lecture (Liberal Arts Subject) JG	APU Course	Vision Building Subjects
AI and Society JB		
International Law JA	PLC Special Lecture	Policy Science Subjects
Human Rights JA		

## 11. Grade Announcement & Confirmation

APU Grade Announcement Date: Monday, September 8, 2025

The grades will be announced on the APU Website (Campusmate) on the grade announcement date, so please check them yourself. You will be able to check your grades on Campusmate until September 10, 2025 (Wed). Details on how to access Campusmate and inquire about grades will be explained during the accepted student guidance session held on July 11, 2025 (Fri).

The result of the credit transfer at RU will be announced on CAMPUS WEB on March 4 (Wed), the Grade Announcement Date for the AY2025 Fall Semester.

## 12. Expenses

Students are responsible for covering the costs of textbooks, transportation fees, accommodation fees, and any other expenses that may arise during the summer session. They are also responsible for arranging their own accommodation.