

Spring Semester 2026 BBP Project Team Member Application Guidelines

December 2026 International Center/Language Education Center

Beyond Borders Plaza (BBP) was launched as a place where students from diverse nationalities, languages, and backgrounds can meet and learn from each other. We are now recruiting members to join the “BBP Project Team” (extracurricular activities group) for activities in the Spring Semester 2026.

“BBP Project Team” will be responsible for planning and organizing activities and events that respond to the interests of students who want to meet diverse people, are interested in studying abroad or wish to try it, and who aim to improve and make use of their language skills. If you’re interested, we encourage you to apply actively!

1. Objectives of Activities

- (1) To raise awareness of BBP among students and create a more welcoming and accessible space.
- (2) To implement projects that promote communication and learning across national and language barriers.
- (3) To organize activities and events that meet the needs of students interested in themes like studying abroad or language improvement.

2. Activity Conditions

- (1) Activity Period: April 1, 2026 (Wed) – July 16, 2026 (Thu)

Team members are expected to engage in planning and preparation about twice a week.

- (2) Activity Location: Mainly at the BBP on your campus.

3. Number of Positions

| KIC | BKC | OIC |
|------------------|------------------|------------------|
| About 30 members | About 25 members | About 25 members |

4. Eligibility

- (1) Students who are interested in international exchange and the internationalization of the university and who can participate enthusiastically in BBP activities.
- (2) Regular students enrolled in undergraduate or graduate schools on their campuses, or short-term students such as SKP students, who will be in their second semester in Fall 2025. Nationality does not matter.
- (3) **【For Japanese-medium students】**English skills for daily conversation are preferred.
- (4) **【For English-medium students】**Japanese skills for daily conversation are preferred.
- (5) **Be able to participate in training sessions.**

※Those also applying for BBP Management Staff must attend both the Project Team and Management Staff training sessions.

Training sessions

| KIC | BKC | OIC |
|---------------|----------------|------------------|
| April 2 (Thu) | March 26 (Thu) | March 30 (Mon)AM |

5. Application Form and Schedule

- (1) **Application forms vary by applicant type. Please check and apply.**

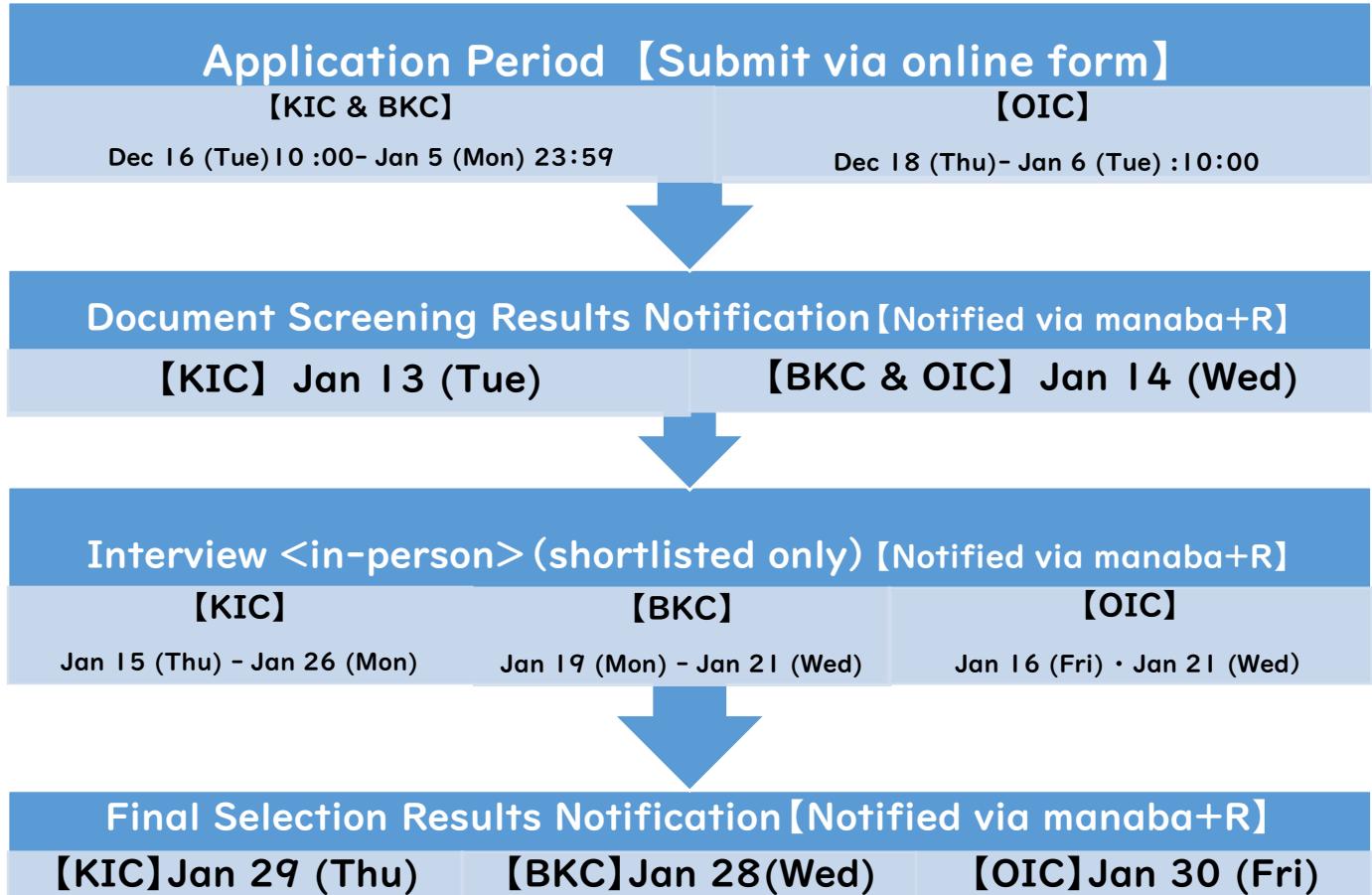
● New Applicants

| Campus | Application Form |
|--------|---|
| KIC | https://forms.office.com/r/VH97D3YzrQ |
| BKC | https://forms.office.com/r/Cmwf5qK4Zc |
| OIC | https://forms.office.com/r/R5jKjUmXk2 |

● Continuing Applicants **※Those who were members in Fall Semester 2025**

| Campus | Application Form |
|--------|---|
| KIC | https://forms.office.com/r/xtm4jkw7GP |
| BKC | https://forms.office.com/r/EyieCC2hhP |
| OIC | https://forms.office.com/r/EaVqMqYadY |

(2) Application schedule



6. Information Sessions ··· Attendance is not mandatory but encouraged for interested students.

Both sessions will cover the same content.

Please check the announcements on manaba+R for the Zoom URL.

| Campus | Date & Time | | Format |
|--------|--|-------------|--|
| KIC | ① Dec 17 (Wed) ② Dec 22 (Mon) | 12:30~13:00 | Hybrid Meeting (On-campus BBP and Zoom) |
| BKC | ① Dec 18 (Thu) ② Dec 23 (Tue) | | |
| OIC | ① Dec 18 (Thu) [Ja] ② Dec 22 (Mon) [En] | | Online (via Zoom) |

7. Others

Among the selected BBP Project Team members, a separate selection will be conducted for the **BBP Management Staff**, who work fixed shifts on-site at BBP and receive compensation. This role provides an excellent opportunity to listen to BBP users and respond to their needs. We encourage you to apply for this position as well.

Note: Short-term students are not eligible to apply for BBP Management Staff positions. For details on recruitment of BBP Management Staff, please refer to the "Spring Semester 2026 BBP Management Staff Application Guidelines".

- Duties of BBP Management Staff: Reception and user guidance, usage surveys, managing BBP's website and social media, etc.
- Working Hours of BBP Management Staff: Weekdays during periods 2-5 (including lunch break) «with fixed shift»

If you wish to apply for BBP Management Staff as well, please select "Apply" in the corresponding section on BBP Staff Application Form.

8. Contact Information

For inquiries about the application, please contact the following by email. We cannot respond to questions regarding the selection process or results.

| Campus | Office | Email |
|--------|--------------------------------------|--|
| KIC | International Center, Meigakukan 1F | kic-bbp@st.ritsumei.ac.jp |
| BKC | International Center, Central Arc 2F | bkc-bbp@st.ritsumei.ac.jp |
| OIC | AS Office, Building A 1F | oic-bbp@st.ritsumei.ac.jp |