

August 2025

		Automated Certificate Issuing Machines Operation Hours			
		Kinugasa/BKC/OIC Campus	Suzaku Campus	Osaka Umeda Campus (5F)	Tokyo Campus
August 1 ~ August 7	Mon. ~ Fri.	9:00—17:00	9:00—17:00	Graduate and undergraduate students 9:30 – 17:00 Graduate students (MBA, MOT, LEIS) 9:30 – 17:30	9:00—17:30
	Sat.	No service	No service	No service	No service
	Sun.	No service	No service	No service	No service
August 8 ~ August 18	—	No service	No service	No service	No service
August 19 ~ August 31	Mon. ~ Fri.	9:00—17:00	9:00—17:00	Graduate and undergraduate students 9:30 – 17:00 Graduate students (MBA, MOT, LEIS) 9:30 – 17:30	9:00—17:30
	Sat.	No service	No service	No service	No service
	Sun.	No service	No service	No service	No service

■ Important notes

【Out of Service Dates and Periodic Inspection】

- (1) **August 8 to 18** is a holiday period and the machines shall be out of service for the purpose of system maintenance.
 * Please note that during this period you will not be able to obtain certificates from the administrative offices either.

- (2) Machine operation shall be suspended (2 hours per machine) for the purpose of periodic inspection as follows:

【Kinugasa Campus】... August 28 (Thu.) from 10:00
 【BKC】... August 27 (Wed.) from 10:00
 【OIC】... August 26 (Tue.) from 10:30
 【Suzaku Campus】... August 29 (Fri.) from 10:00
 【Tokyo Campus】... August 28 (Thu.) from 9:30
 【Osaka Umeda Campus】... August 26 (Tue.) from 9:00

* Tokyo and Osaka Campuses have only one automated certificate issuing machine each.
 Please note that no certificates can be issued during the inspection time.