



Reservation required

# OIC Language Learning Support Desks

## Use your free time to take advantage of private consultations for English study!

No support for regular course assignments will be available (Ex. Advice on regular course homework).

The BBP Facilitators at the Language Learning Support Desks are there to help you with questions you may have about general English studies or English writing.

Period : From April 6, 2026 to July 15, 2026  
 Target Students : Degree Program Students (Undergraduate and Graduate)  
 Short-Term Exchange Students

### How to make reservations

**STEP1.** Check the timetable for your available periods and the support desk. The timetable can be found on the BBPWEB page.

**STEP2.** Check availability and make a reservation using the reservation form (Ritsumeikan Program Service).  
 \*Ritsumeikan Program Service ID is required to make a reservation.

### [Things to do before your appointment]

- Only Ritsumeikan University students can use this service. Prepare any specific materials that you would like to discuss.
- Please limit your reservation only one per time. You can make next reservation after first consultation finished.  
 If you made two or more reservations at one time, the closest reservation takes a priority, and any other reservations will be canceled by the LEC office.
- No support for regular course assignments will be available (Ex. Advice on regular course homework).
- If you need to cancel a reservation, please ensure to complete the cancellation process at least one hour before the scheduled start time.

**[Reservation period]** 1week ~ 1 hour before the session

## Language Learning Support Desks Time Schedule

Classrooms are subject to change; check the webpage for the latest information >>



|   |                            | Mon                         | Tue                             | Wed  | Thu                                | Fri                             |
|---|----------------------------|-----------------------------|---------------------------------|------|------------------------------------|---------------------------------|
| 2 | 10:45-11:05<br>11:10-11:30 |                             |                                 |      |                                    | F2F                             |
|   | 11:35-11:55<br>12:00-12:20 |                             |                                 |      | Zoom<br><b>Simon BALL</b><br>Room4 | F2F                             |
| 3 | 13:10-13:30<br>13:35-13:55 |                             | Zoom<br><b>Christopher POND</b> |      |                                    | Zoom                            |
|   | 14:00-14:20<br>14:25-14:45 |                             |                                 |      |                                    |                                 |
| 4 | 14:55-15:15<br>15:20-15:40 | Zoom<br><b>Sachiko AOKI</b> |                                 | Zoom |                                    | Zoom<br><b>Kahori KOBAYASHI</b> |
|   | 15:45-16:05<br>16:10-16:30 |                             |                                 |      |                                    |                                 |

F2F

Face to face sessions. Please make a reservation and go to the classroom.

Zoom

Online sessions; Zoom information will be emailed to you after reservation.