



Ritsu-Mate Registration Manual (for Graduate School Applicants)

- Ritsumeikan University has introduced an Online Application System in which applicants complete a part of the Graduate School application process.
- This Online Application System is called “Ritsu-Mate”.
- This manual shows you how to use “Ritsu-Mate”. Please be sure to read it when using “Ritsu-Mate”.

Table of Contents (Procedures to use "Ritsu-Mate")

Introduction

STEP1



STEP2



STEP3



STEP4



STEP5

For STEP 5 when applying to the RJ method(Japanese only), refer to the Application guidelines (RJ method), not this manual.



STEP6



STEP7

Register "Ritsu-Mate" Account

Complete "Ritsu-Mate" Registration

Register Application

1. Register Application

2. Register International Student Information

(*Only for applicants who do not have Japanese nationality)

Pay Application Fee

Print Application Sheet / Mailing Label

Mail Application Documents

Print Examination Sheet / Check notifications

Screening / Examination / Interview

Confirm Examination Result

<For Reference> Check Application Information>

Introduction

<1> Before start using "Ritsu-Mate"



Check Internet Environment

Prepare devices with internet connection such as computers, tablets, and smartphones.

▼ Browsers

There may be cases where some devices don't work correctly under the recommended environment as below.

(Windows) Microsoft Edge, Google Chrome, Mozilla Firefox

(MacOS) Safari 10 or latest

(iOS10 or latest) Apple Safari

(Android 7.0 or latest) Google Chrome

▼ Other necessary software requirements

To confirm the application documents in PDF format, Adobe Acrobat Reader (Free) by Adobe Systems Inc. is required.

Printing Environment

To print the Application Sheet, Examination Sheet, and Mailing Label, you need to secure a place for printing. In case there is no printer at home, make sure that you can print at convenience store, etc.

email Address

To register "Ritsu-Mate", an email address is required. It is used as an ID for log-in.

Please use an email

address which is most frequently used without any possibilities of changes or deletion during the whole application process. Also, please check the email setting to make sure that messages from "@st.ritsumeai.ac.jp" can be received if domain setting is currently on.

Payment Method of Application Fee

Credit Card, Convenience Store, PayPal, Alipay are available. Each method requires a handling charge, and has the limitations and procedures. Please check "(3) Application fee" of "1: How to Apply / Application Process" in "Application Guidelines (For all Graduate Schools)" in advance, and then select the payment method.

Prepare Information to enter in "Ritsu-Mate"

In "Ritsu-Mate", applicants are required to enter several information such as applying school, program, major, course as well as personal and Parent's/Guardian's mailing, academic backgrounds (Name of institutions, colleges).

Check the manual beforehand for what to enter in "Ritsu-Mate", and prepare necessary information before starting the application. **Please note that "Ritsu-Mate" does not have a saving function, and the system will be automatically logout if there is no screen transition for 90 minutes.**

In case the screen froze etc. during operation

Logout at once, close all the screens and log in again.

How to access "Ritsu-Mate"

"Ritsu-Mate" URL : <http://www.ritsumeai.ac.jp/applicants/>

The URL is available in the "Ritsumeikan University Graduate School Entrance Examination Information Website".

<How to reach "Ritsu-Mate" from the University top page>

"Ritsumeikan University Web page" → "Admissions & Aid" → "Master's", "Doctoral" →

"Information for Graduates" → "Ritsumeikan University Graduate School Entrance Examination Information Website" → "Ritsu-Mate"

Introduction

<2> First-time users Login screen

- First time users:
Click on the "Create Account" while leaving the "Account" and "Password" empty.
- Users with an existing account:
Enter the email address you have registered as "Account" and the password you have registered as "Password".

The screenshot shows the Ritsu-Mate Login interface. At the top left is the Ritsumeikan University logo and name. At the top right is a language selector set to "JAPANESE". Below the header is the "Ritsu-Mate Login" title. There are two input fields: "Account *" and "Password *". Below the input fields are three buttons: "Login", "Create Account", and "Reset Password".

[Account]
Enter the email address you have registered as "Account"
(for users with an existing account).

[English]
You can switch from Japanese to English by clicking on
"English" in the top right-hand corner of the screen.

[Reset Password]
Click on the "Reset Password" if you have forgotten your
password, and follow the procedures to reissue your password.

[Create Account]
Click on the "Create Account" if you are a first time user.

For those who don't have a Ritsu-Mate account, click "Create Account" button to register.
If you forget your password, click Reset Password.

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Introduction

<3> Explanation on Screen Display

立命館大学 Ritsumeikan University

Account : EXP1000052
Name : Ritsu Mate
2017-01-26T11:27:46.815901 [ADH91FD] [OT]

[Ritsu-Mate My Page] > [Application Details Registration]

Confirmation of User Policy | Semester Of Enrollment | College | Department | Major/Course | Admission Method and Date of Examination

Application Fee | Personal Information | Information of High School | Questionnaire | Confirmation of Registration Information | Completed

Application Fee

Your Application fee as well as transaction fee to be paid and the payment deadline are listed below.

Application Fee	5000
Payment Deadline	03/31/17

< Back | Next >

- ① You can consult the manual during registration by clicking on "Manual" in the top right-hand corner.
- ② Be sure to click on "Logout" in the top right-hand corner once you have finished entering your information.
- ③ The current status is displayed after you log in.
- ④ The current status is displayed after each entry item is selected or registered.
- ⑤ Click on the relevant blue button at the bottom of each screen to go forward or back from the current screen. Alternatively, you can click on the link to display the previous screen in the upper area of the screen (③).

<4> Notes

1. Session timeout

You will be automatically logged out after 90 minutes of inactivity.

2. Changing registered information

Once you click on "Register", your information cannot be changed anymore. If you need to modify your application, take the following procedures. **Please do not register again.**

(1) Items which are shown on your Application Sheet

1) Year of Enrollment, Semester of Enrollment and Graduate School which you apply for

... Cannot be corrected. In case you have registered wrong details, contact the administrative office of graduate school which you applied for.

2) Other than 1)

... Correct the printed Application Sheet by handwriting (in red).

(2) Items which are not shown on your Application Sheet (Education Information, International Student Information, etc.)

... Clarify the details to be corrected and contact the administrative office of graduate school which you applied for.

3. Suspension of "Ritsu-Mate" service

Periodic maintenance will be performed from 7:30 p.m. on every Wednesday to 5:30 a.m. (Japan time) of the following day.

Please be aware that "Ritsu-Mate" is not available during this period.

STEP 1 Register "Ritsu-Mate" Account

Procedure 1 Login Screen

Click on "Create Account" while leaving "Account" and "Password" empty.

立命館大学 Ritsumeikan University

JAPANESE

Ritsu-Mate Login

Account *

Password *

[English]
You can switch from Japanese to English by clicking on "English" in the top right-hand corner of the screen.

Login Create Account Reset Password

For those who don't have a Ritsu-Mate account, click "Create Account" button to register.
If you forget your password, click Reset Password.

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STEP 1 Register "Ritsu-Mate" Account

Procedure 2 Confirmation of "Terms of Use"

Read the Terms of Use in full, select "I agree", and click on "Next >".



Account :
Name :
[ADC20FA] [OT]

[Create account]

Confirmation of
User Policy

Create account

Completed

Terms of Use

Please read the Terms of Use below, tick box if you agree, and click Next.

Ritsu-Mate User Policy

If you have read this user policy and agree with its contents, enter a check mark for "I agree with the user policy" and select "Next."

■ Purpose

· This user policy defines the conditions applied to the users and The Ritsumeikan Trust (hereinafter called "the University") with regards to the use of Ritsu-Mate (hereinafter called "this service").

■ Applicants for use

· The application for registration must always be by the student to sit the examination or by a guardian of that student.

■ Establishment as a user

· The registration as a user of this service shall be established when correct information has been registered following the method specified by the University.

· After the registration of a user, it shall be possible to change the details registered.

■ Definition of personal information

· The personal information referred to in this user policy is information related to living individual persons and information from which it is possible to identify a specific individual using the name, date of birth or other details contained in the information (including information when it is easily possible to perform a comparison with other data and doing so makes it possible to identify a specific individual).

■ Handling of personal information

· The personal information that is registered for this service will be strictly handled in accordance with the basic policy of The Ritsumeikan Trust regarding personal information protection.

■ Purpose of use of personal information

· The personal information registered for this service will be used by the University for the purposes listed below and will not be used for any other purpose.

(1) To send documents such as pamphlets and guidance on the University or graduate schools

(2) To send notifications on matters such as University and graduate school information sessions and entrance consultation sessions or open campus events

(3) To respond to inquiries regarding the use of this service

(4) To implement questionnaires

(5) For investigations, statistics and analysis related to the use of this service

(6) For the maintenance of the system

■ Period of validity of registration

· Accounts will be deleted if there is no access for three years from the final login date.

I agree I do not agree

Close

Next >

STEP 1 Register "Ritsu-Mate" Account

Procedure 3 Account Registration

Enter your email address, and click on "Submit".

- The email address entered will be used as your Account to log in. Register an email address that you are unlikely to modify or delete, and that you can easily check on a daily basis.

*Please register the email address that you can continue to use from Application to Admission Prosedure completion. (You cannot change your registered email address after your application is completed.)

*You need to set to receive emails from "@st.ritsumei.ac.jp" in advance. If you do not have any email address, you need to obtain a free email address.

The screenshot shows the Ritsumeikan University account registration interface. At the top, the university logo and name are displayed. A progress bar indicates the current step is 'Create account'. Below this, the 'Create Account' form is visible. It includes two input fields: 'Login Email Address *' and 'Confirm Email Address *', both containing the email address '@gst.ritsumei.ac.jp'. A red box highlights these two input fields. Below the form, there is a section titled 'About registration' with instructions: 'Enter your email address and click Submit. We will send you a registration email. Use the link in the email to complete registration procedures. *If you are using an email filter, set [ritsumei.ac.jp] as an allowed domain.' At the bottom of the form, there are two buttons: '< Back' and 'Submit', with the 'Submit' button highlighted by a red box.

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Once you have completed the registration, click on "Close", and close the screen completely.

An email will be sent to your registered email address. Complete the next step (STEP 2) within 24 hours.

STEP 2 Complete "Ritsu-Mate" Registration

Procedure 1 email Confirmation

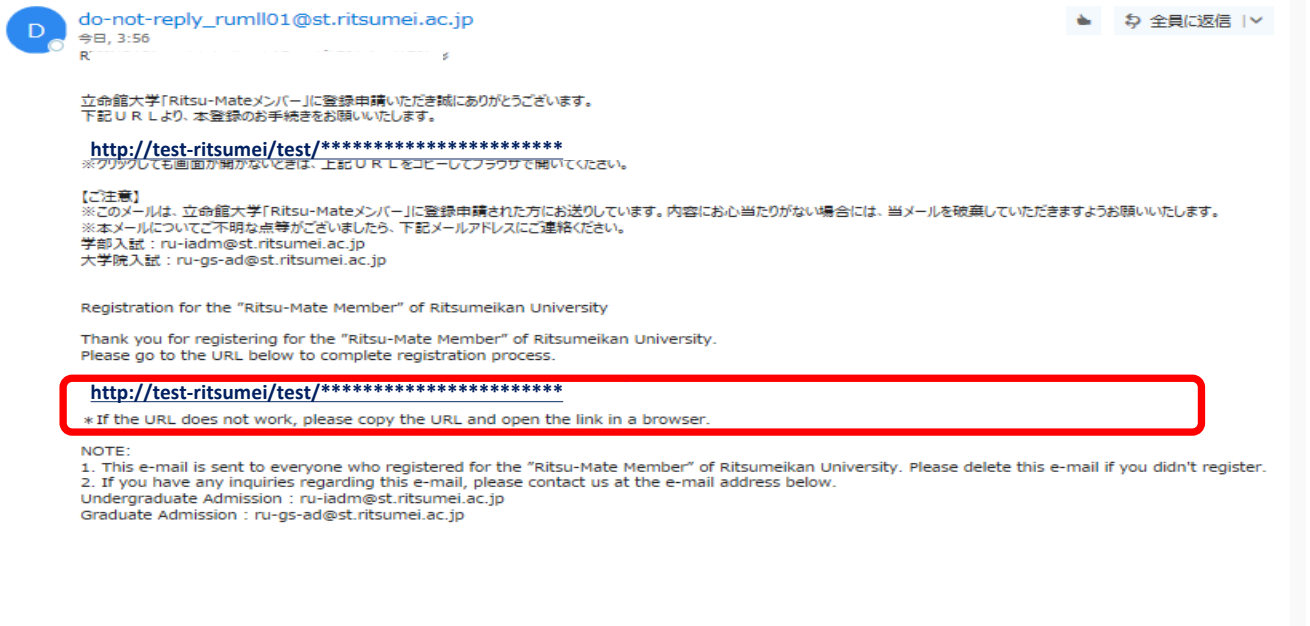
The University will send an email about your "Ritsu-Mate Registration" to your registered email address.

Click on the URL indicated in the email to proceed to the registration screen.

email subject:

立命館大学「Ritsu-Mateメンバー」登録申請受付メール／Registration for the "Ritsu-Mate Member" of Ritsumeikan University

立命館大学「Ritsu-Mateメンバー」登録申請受付メール／Registration for the "Ritsu-Mate Member" of Ritsumeikan University



【In case the email from the University to complete your "Ritsu-Mate" registration has not arrived】

Please check the following:

- 1) The message could have arrived in another folder such as spam/junk email folder.
- 2) Messages from the domain, "@st.ritsumei.ac.jp" are blocked due to your email account setting.
- 3) Your mailbox is full.
- 4) The email address you registered with "Ritsu-Mate" was incorrect.

If you checked 1) through 4) above, and found anything wrong with your account or the email address you registered, re-register for "Ritsu-Mate Member," or register for "Ritsu-Mate Member" with another email address.

STEP 2 Complete "Ritsu-Mate" Registration

Procedure 2 "Ritsu-Mate" Main Registration

You can choose Japanese or English in entering your information. And then click on "入力内容確認へ進む / Confirm".

立命館大学 Ritsumeikan University Account :
Name :
[ADC30F0] [PR]

[Ritsu-Mate新規登録 / New Register]

登録 / Register 登録内容確認 / Registration Information 完了 / Completion

Ritsu-Mate登録 / Registration

以下の情報を入力してください。
登録（日本語）もしくは登録（英語）のいずれかに入力してください。

Please complete the form below.
Please input in one of the register (Japanese) or the register (English).

登録（日本語） / Register (Japanese)

ログイン用パスワード（登録用） (パスワード形式) 6～8桁の半角英数字で、最初を英文字にしてください。

ログイン用パスワード（確認用） 確認のため再度入力してください。

氏名 全角で入力してください。姓と名の間に、スペースを入れてください。

受験区分

入学年度

入学時期

国籍

居住国

登録（英語） / Register (English)

Login Password Password: Input 6 to 8 alphanumeric characters. The first character must be an alphabet. Both uppercase and lowercase can be used. Be careful not to forget your password.

Confirm Password Enter the password again

Name RITSUMEI Tarou

Undergraduate/Graduate Graduate School

Year of Enrollment 2021 Select an academic year and a term you are scheduled to enroll. You do not take a procedure of reapply even if you change it.

Semester of Enrollment April

Nationality United States of America If you have multiple citizenships and one of them is Japan, please select Japan as your nationality. If you have multiple citizenships and none of them is Japan, select the nationality of the passport that you use when entering Japan as your nationality.

Country of Residence United States of America

入力内容確認へ進む / Confirm >

[Login Password]
Your password must be composed of 6 to 8 half-width alphanumeric characters. **The first character must be an alphabet.** Both uppercase and lowercase can be used. Be careful not to forget your password.

[Undergraduate/Graduate]
Select "Graduate School Admission Examination".

[Year of Enrollment and Semester of Enrollment]
Select an academic year and a term you are scheduled to enroll. You do not take a procedure of reapply even if you change it.

[Nationality]
If you have multiple citizenships and one of them is Japan, please select Japan as your nationality.
If you have multiple citizenships and none of them is Japan, select the nationality of the passport that you use when entering Japan as your nationality.

[Country of Residence]
Enter the country where you live at the time of application.

STEP 2 Complete "Ritsu-Mate" Registration

Procedure 3 Confirmation of Registration Information

Confirm the information you have entered, and click on the "登録 / Register" if there are no errors.

If you find parts to be corrected, please return to the previous screen by clicking "前に戻る / Back".

R 立命館大学 Ritsumeikan University Account :
Name :
[ADC30C0] [PR]

[Ritsu-Mate新規登録 / New Register]

登録 / Register ▶ **登録内容確認 / Registration Information** ▶ 完了 / Completion

Ritsu-Mate登録確認 / Registration Information

以下の登録内容をご確認ください。
間違いがあれば、【< 前に戻る】ボタンを押して登録画面で修正してください。

Please check all the information you entered is correct.
If necessary, go back to the previous page and correct the information.

登録（日本語） / Register (Japanese)

ログイン用パスワード（登録用）

ログイン用パスワード（確認用）

氏名

受験区分

入学年度

入学時期

国籍

居住国

登録（英語） / Register (English)

Login Password

Confirm Password

Name RITSUMEI Tarou

Undergraduate/Graduate Graduate School Admission Examination

Year of Enrollment 2021

Semester of Enrollment April

Nationality United States of America

Country of Residence United States of America

< 前に戻る / Back **登録 / Register**

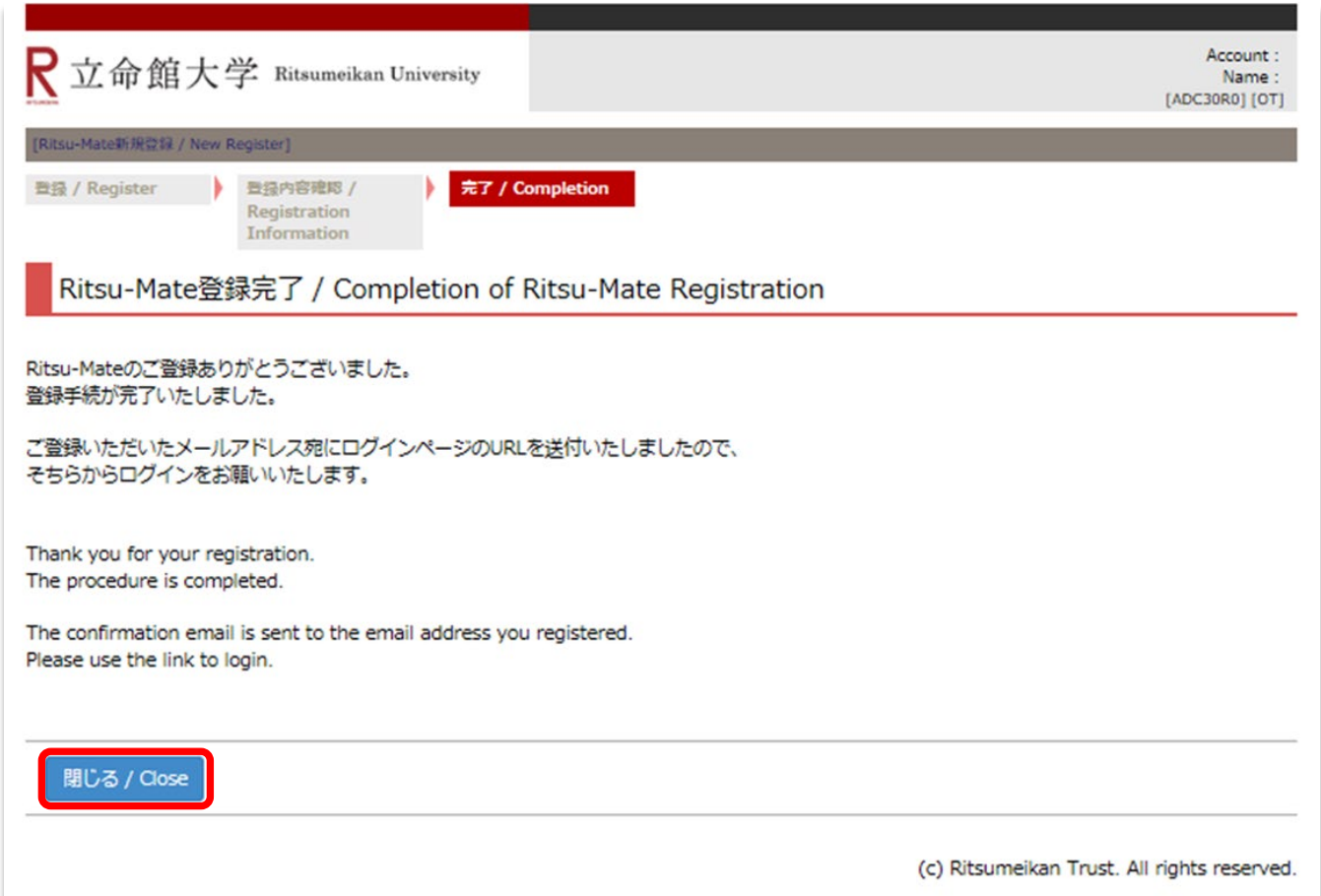
[登録 / Register]
Note: Once you click on "登録 / Register", your information cannot be changed anymore.

STEP 2 Complete "Ritsu-Mate" Registration

Procedure 4 Completion of "Ritsu-Mate" Registration

The following screen is displayed upon completion of the registration.

Once you have completed the registration, click on "閉じる / Close" and close the screen completely.



The screenshot shows the Ritsu-Mate registration completion page. At the top left is the Ritsumeikan University logo and name. At the top right, the account name is displayed as [ADC30R0] [OT]. Below the header is a navigation bar with three items: "登録 / Register", "登録内容確認 / Registration Information", and "完了 / Completion". The "完了 / Completion" item is highlighted in red. The main heading is "Ritsu-Mate登録完了 / Completion of Ritsu-Mate Registration". The page contains Japanese text: "Ritsu-Mateのご登録ありがとうございました。登録手続きが完了いたしました。" and "ご登録いただいたメールアドレス宛にログインページのURLを送付いたしましたので、そちらからログインをお願いいたします。" Below this is the English translation: "Thank you for your registration. The procedure is completed. The confirmation email is sent to the email address you registered. Please use the link to login." At the bottom left, there is a blue button with the text "閉じる / Close" highlighted by a red box. At the bottom right, there is a copyright notice: "(c) Ritsumeikan Trust. All rights reserved."

Before moving onto the Procedure 5 Confirmation of the email from the University, **make sure to close all the screens or tabs.**



STEP 2 Complete "Ritsu-Mate" Registration

Procedure 5 Confirmation of the email from the University

The University will send an email about "Completion of Your Registration" to your registered email address.
Click on the URL indicated in the email to proceed to the login screen.

email subject:

Ritsu-Mate登録完了メール/Completion of your registration for the "Ritsu-Mate Member" of Ritsumeikan University

Ritsu-Mate登録完了メール/Completion of your registration for the "Ritsu-Mate Member" of Ritsumeikan University



do-not-reply_nu1101@st.ritsumei.ac.jp

RISING4GシステムカイバツテストADユーザ179(r4tad179)

📧 全員に返信

Ritsu Mate 様
この度、Ritsu-Mateにご登録いただき誠にありがとうございます。会員登録が完了しましたので、ご連絡させていただきます。

http://test-ritsumei/test/*****
ご登録いただいたメールアドレスとパスワードで以下のURLからログインしてください。

<http://172.17.226.44:19081/applicants/login.html>

※クリックしても画面が開かないときは、上記URLをコピーしてブラウザで開いてください。

【ご注意】

※このメールは、立命館大学「Ritsu-Mateメンバー」に登録された方にお送りしています。
内容にお心当たりがない場合には、当メールを破棄していただきますようお願いいたします。
※本メールについてご不明な点等ございましたら、下記メールアドレスにご連絡ください。
学部入試 : ru-iadm@st.ritsumei.ac.jp
大学院入試 : ru-gs-ad@st.ritsumei.ac.jp
※本メールに返信いただいても回答はできませんのであらかじめご了承ください。

http://test-ritsumei/test/*****

Dear Ritsu Mate,

Thank you for joining the Ritsu-Mate Member. Your registration has been successfully completed.

▼Log-in Information

With your registered e-mail address and password, please log in from the URL below.

<http://172.17.226.44:19081/applicants/login.html>

* If the URL does not work, please copy the URL and open the link in a browser.

NOTE:

1. This e-mail is sent to everyone who registered as the "Ritsu-Mate Member" of Ritsumeikan University. Please delete this e-mail if you didn't register.
2. If you have any inquiries regarding this e-mail, please contact us at the e-mail address below.
Undergraduate Admission : ru-iadm@st.ritsumei.ac.jp
Graduate Admission : ru-gs-ad@st.ritsumei.ac.jp
3. Your reply to this e-mail will not be answered. Thank you for your understanding.

STEP 2 Complete "Ritsu-Mate" Registration

Procedure 6 Confirmation of "Ritsu-Mate" top page

Enter the email address as an "Account" and the password you had registered as a "Password", and then click on the "Login".

JAPANESE

立命館大学 Ritsumeikan University

Ritsu-Mate Login

Account * 9@gst.ritsumei.ac.jp

Password * ●●●●●●

For those who don't have a Ritsu-Mate account, click "Create Account" button to register.
If you forget your password, click Reset Password.

Login Create Account Reset Password

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After you log in, "Ritsu-Mate" top page will be displayed.

【If you cannot login】 Please check the following points;

- Entered all characters, including @.
- Entered using half-width characters.
- Not containing space, etc.

STEP 3-1 Register Application

Procedure 1 Start Application Registration

The application registration can be made from 10:00 AM (Japan time) of the first day of the application period of the Graduate School/Examination method. Any application cannot be made outside the specified period.

JAPANESE | Manual | Logout

立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page]

RITSUMEI Taro's Page

MESSAGE

< Go to message box... >

MENU

■ Admission *Registration is only open 1st day of application period, 10AM (JST).

Register Application Information for Undergraduate Schools

Register Application Information for Graduate Schools

■ Inquiry

Inquiry for Admission

LINK

[RITSUMEIKAN UNIVERSITY HP](#)

[International admissions for English-medium undergraduate programs](#)

[Admissions to Graduate Schools](#)

[Startup Guide to New Students](#)

[Welcome events for freshmen by senior students\(undergraduate\) \(Japanese Only\)](#)

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Note: Changing registered information

Once you click on "Register", your information cannot be changed any more. If you need to modify your application, take the following procedures. **Please do not register again.**

- (1) Items which are shown on your Application Sheet
 - 1) Year of Enrollment, Semester of Enrollment and Graduate School which you apply for
... Cannot be corrected. In case you have registered wrong details, contact the administrative office of graduate school which you applied for.
 - 2) Other than 1)
... Correct the printed Application Sheet by handwriting (in red).
- (2) Items which are not shown on your Application Sheet (Education Information, International Student Information, etc.)
... Clarify the details to be corrected, and contact the administrative office of graduate school which you applied for.

STEP 3-1 Register Application

Procedure 2 Confirmation of "Terms and Conditions and Use of Personal Information"

Read the Terms and Conditions and Use of Personal Information in full, select "I agree," and click on "Next >".

立命館大学 Ritsumeikan University

Manual Logout

Account : EXP1000052 Name : Ritsu Hase 2017-01-25T13:33:47.252014 [ADH10FA] [OT]

[Ritsu-Mate My Page] > [Application Details Registration]

Confirmation of User Policy Semester Of Enrollment Graduate School Degree Program Major/Course Course

Examination Date And Method Application Fee Personal Information Education Information Questionnaire Confirmation of Registration Information

Completed

Terms and Conditions and Use of Personal Information

Please read the Terms of Use below, tick box if you agree, and click Next.

User Policy

(Purpose)

This user policy determines the conditions related to the use of Internet applications (hereinafter called "this service") between the person applying to place an application (hereinafter called "the applicant") and The Ritsumeikan Trust (hereinafter called "the University").

(Applicant for this service)

The application for this service must always be by the student to sit the examination or by a guardian of that student.

(Notes regarding the establishment of the application)

- To make an application, it is necessary to complete the payment of the entrance examination fee and the sending of the application documents within the application period.
- The application is established when the applicant has used this service and registered accurate application information and when, within the application period, the applicant has paid the entrance examination fee with a payment method specified by this service and the documents necessary for the application have been accepted by the University.
- An application cannot be accepted if the applicant does not provide the University with the information and documents necessary for an application.
- If applications are made simultaneously (with a single application receipt number) for examination dates that have different application periods, then the earlier of the deadlines for the applications will apply.
- It is not possible to change the details of the information after pressing the confirmation button for the application registration.
- It is not possible to change the details of the application after the application is established.

as materials for investigations and research for future entrance examinations and it will also be used for the purpose of revealing information to persons wishing to advance to the university. It will not be possible to identify individuals from the statistical materials that are published.

* Basic policy of The Ritsumeikan Trust regarding personal information protection

User Policy

I agree I do not agree

Back

Next >

(1) Purpose of use

- The implementation of the entrance examination (application processing, sending of examination admission ticket, etc., and implementation of entrance examination) and the selection process
- Notification and announcement of the examination results
- The sending of various questionnaire investigations after the entrance examination
- The sending of entrance procedure documents to successful applicants
- The sending to successful applicants of guidance on life after university entrance (housing mediation, accident insurance and cooperative)
- The transfer to the personal information on the student to be used by the university after entrance to the university (for persons who have completed the second stage of entrance procedures only)

(2) Management of personal information

The personal information of the student to sit the examination will be managed safely in accordance with the laws and ordinances to prevent leaks, loss and damage, etc.

(3) The outsourcing of work related to personal information Work which involves the handling of personal information may be outsourced to an external company after the conclusion of a contract regarding the appropriate handling of personal information and the result of this may be that the company is permitted to handle the personal information data.

(4) Statistical documents regarding the entrance examination

The personal information obtained from the student to sit the examination will be subjected to various statistical processing and then used as materials for investigations and research for future entrance examinations and it will also be used for the purpose of revealing information to persons wishing to advance to the university. It will not be possible to identify individuals from the statistical materials that are published.

* Basic policy of The Ritsumeikan Trust regarding personal information protection

User Policy

I agree I do not agree

Back

Next >

STEP 3-1 Register Application

Procedure 3 Semester of Enrollment Selection

Select a semester of enrollment.

Note: Only the semesters that you can apply on the day when you log in are displayed.

The screenshot shows the Ritsumeikan University application portal. At the top left is the university logo and name. At the top right, there are links for 'Manual' and 'Logout', and user information including 'Account : EXP1000052', 'Name : Ritsus Mate', and a timestamp. Below this is a breadcrumb trail: '[Ritsus-Mate My Page] > [Application Details Registration]'. A horizontal menu of application steps is shown, with 'Semester of Enrollment' highlighted in red. Other steps include 'Confirmation of User Policy', 'Graduate School', 'Degree Program', 'Major/Course', 'Course', 'Examination Date And Method', 'Application Fee', 'Personal Information', 'Education Information', 'Questionnaire', and 'Confirmation of Registration Information'. A 'Completed' status bar is also visible.

Semester of Enrollment

Please select a Semester of Enrollment.

The application registration can be made from 10:00 AM (Japan Standard Time) of the first day the application period.

2018 April

2018 September

2019 April

< Back

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STEP 3-1 Register Application

Procedure 4 Graduate School Selection

Select a graduate school from the list below.

Note: Only the graduate schools that you can apply at the time you log in are displayed.

JAPANESE | [Manual](#) | [Logout](#)

R 立命館大学 Ritsumeikan University Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Application Details Registration]

Confirmation of User Policy	Semester Of Enrollment	Graduate School	Degree Program	Major/Course	Course
Examination Date And Method	Application Fee	Personal Information	Education Information	Questionnaire	Confirmation of Registration Information

Completed

Graduate School

Please select a graduate school.

The application registration can be made from 10:00 AM (Japan Standard Time) of the first day the application period.

- Graduate School of Law
- Graduate School of Economics
- Graduate School of Business Administration
- Graduate School of Sociology
- Graduate School of International Relations
- Graduate School of Policy Science
- Graduate School of Letters
- Graduate School of Science for Human Services
- Graduate School of Science and Engineering
- Graduate School of Core Ethics and Frontier Sciences
- Graduate School of Language Education & Information Science
- School of Law Juris Doctor Program
- Graduate School of Technology Management

STEP 3-1 Register Application

Procedure 5 Program Selection

Select Master's or Doctoral program.

Note: Only the graduate school programs that you can apply on the you log in are displayed.

Manual | Logout

立命館大学 Ritsumeikan University

Account : EXP1000052
Name : Ritsu Mate
2018-07-25T11:37:31.735851 [ADH10FD] [IT]

[Ritsu-Mate My Page] > [Application Details Registration]

Confirmation of User Policy | Semester Of Enrollment | Graduate School | **Degree Program** | Major/Course | Course | Examination Date And Method | Application Fee | Personal Information | Education Information | Questionnaire | Confirmation of Registration Information

completed

Degree Program

Please select a degree program.

The application registration can be made from 10:00 AM (Japan Standard Time) of the first day the application period.

Master's program

Doctoral program

< Back

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STEP 3-1 Register Application

Procedure 6 Major / Course Selection

Select a major, and click on "Next >".

立命館大学 Ritsumeikan University

Account : EXP1000052
Name : Ritsu Mate
2018-07-25T11:37:42.917505 [ADH10FE] [IT]

[Ritsu-Mate My Page] > [Application Details Registration]

Confirmation of User Policy | Semester Of Enrollment | Graduate School | Degree Program | **Major/Course** | Course

Examination Date And Method | Application Fee | Personal Information | Education Information | Questionnaire | Confirmation of Registration Information

Completed

Major

Please select a major / course.

The application registration can be made from 10:00 AM (Japan Standard Time) of the first day the application period.

* Required field

< Back **Next >**

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STEP 3-1 Register Application

Procedure 7 Course Selection

Select a course, and click on "Next >".

JAPANESE | Manual | Logout

R 立命館大学 Ritsumeikan University Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Application Details Registration]

Confirmation of User Policy ▶ Semester Of Enrollment ▶ Graduate School ▶ Degree Program ▶ Major/Course ▶ **Course** ▶
Examination Date And Method ▶ Application Fee ▶ Personal Information ▶ Education Information ▶ Questionnaire ▶ Confirmation of Registration Information ▶

Completed

Course

Please select a course. (Course name is different based on Course, Program, Unit etc.)
If only "*" appears in the selection, please select "*".

The application registration can be made from 10:00 AM (Japan Standard Time) of the first day the application period.

* Required field

Major

Course *

< Back **Next >**

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STEP 3-1 Register Application

Procedure 8 Select Examination Date and Method

Read the Application Guidelines thoroughly, and click on one of the examination date and admission method you apply.

Regarding the Admission Method of documents screening only, or the Admission Method of which examination date is not fixed at the time the application period starts, the results notification date is indicated instead of the examination date.

The screenshot shows the Ritsumeikan University application portal. At the top right, there are links for 'Manual' and 'Logout', and user information: 'Account : EXP1000052', 'Name : Ritsu Mate', and '2018-07-25T11:38:09.334052 [ADH10FG] [IT]'. The main navigation bar includes '[Ritsu-Mate My Page] > [Application Details Registration]'. Below this, a series of steps are shown in a horizontal flow: 'Confirmation of User Policy', 'Semester Of Enrollment', 'Graduate School', 'Degree Program', 'Major/Course', 'Course', 'Examination Date And Method' (highlighted in red), 'Application Fee', 'Personal Information', 'Education Information', 'Questionnaire', and 'Confirmation of Registration Information'. A 'Completed' status is shown below the 'Examination Date And Method' step. The main heading 'Examination Date and Method' is displayed below the navigation bar.

Please select an examination date and method.

For admission methods of documents screening only, result notification date is shown in the column "Exam.Date".

The application registration can be made from 10:00 AM (Japan Standard Time) of the first day the application period.

- 09/15/18 Regular Admissions(April Enrollment)
- 09/15/18 In-University Advancement Admissions (April Enrollment)
- 09/15/18 International Student Admissions (April Enrollment)
- 09/15/18 Adult Learners Admissions (Regular) (April Enrollment)
- 09/15/18 Adult Learners Admissions (Applicants with academic credentials) (April)

STEP 3-1 Register Application

Procedure 9 Application Fee Confirmation

Confirm the deadline for the payment of the Application Fee, and click on the "Next >".

Note: Besides the displayed Application Fee, a transaction fee is also charged.

The screenshot shows the Ritsumeikan University application portal. At the top, there is a navigation bar with 'Manual' and 'Logout' links. The university logo and name '立命館大学 Ritsumeikan University' are on the left. User information on the right includes 'Account : EXP1000052', 'Name : Ritsu Mate', and a session ID '2017-01-25T13:45:29.514971 [ADH10FH] [OT]'. Below this is a breadcrumb trail: '[Ritsu-Mate My Page] > [Application Details Registration]'. A horizontal menu shows the application process steps: 'Confirmation of User Policy', 'Semester Of Enrollment', 'Graduate School', 'Degree Program', 'Major/Course', 'Course', 'Examination Date And Method', 'Application Fee' (highlighted in red), 'Personal Information', 'Education Information', 'Questionnaire', and 'Confirmation of Registration Information'. A 'Completed' status bar is shown below the menu. The main heading is 'Application Fees'. The text below reads: 'Your Application fee as well as transaction fee to be paid and the payment deadline are listed below.' Two data boxes are displayed: 'Application Fee' with the value '35000' and 'Payment Deadline' with the value '03/31/17'. At the bottom, there are two buttons: '< Back' and 'Next >', with the 'Next >' button highlighted by a red square.

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<Points to note for those who do not need to pay Application Fee>

The Application Fee may be displayed for system processing reasons even you do not need to pay it.
There is no need to actually pay it.

To confirm whether you NEED to or you do NOT NEED to pay the Application Fee, check "(3) Application fee" of "1 : How to Apply / Application Process" in "[Application Guidelines \(For all Graduate Schools\)](#)".

STEP 3-1 Register Application

Procedure 10 Personal Details Registration

Fill in all the fields below, and click on "Next>".

[Example]

[Name]

For details on how to enter your name, check "2: Points to Note when Applying for Admission" in the ["Application Guidelines \(For all Graduate Schools\)"](#).

<Applicants with Japanese citizenship>

Please enter your name on the family register (written in the official family registry (戸籍, koseki) or Certificate of Residence (住民票, juminhyo).

<Applicants with non-Japanese citizenship but who have a Student Visa (including who are expected to get)>

- Please enter your name written on the Certificate of Residence or Passport in Western alphabet

- **Even if you use Chinese characters in your own country, do not use Chinese characters.**

- Enter your name in the order of Family name (all uppercase), First name (the first letter in uppercase and the rest in lowercase), and Middle name (the first letter in uppercase and the rest in lowercase). Example: RITSUMEI Taro Saionji

<Applicants with non-Japanese citizenship and who have other residential status (such as Special Permanent Resident, Permanent Resident etc.)>

Please enter your name or alias recorded on the Certificate of Residence or substitute for it such as Passport or Residence Card.

[Name (Katakana)]

Enter your name in Katakana in the "Name (Katakana)".

• If you selected Japanese nationality during the registration in STEP 2, **this field must be filled with Katakana though the red asterisk is not indicated**

• Those who don't have Japanese nationality need to enter their names in Katakana or please leave the blank in this field.

[Date of Birth]

Enter your date of birth directly into the field.

E.g.: 1990/04/01

[Application Fee]

Select "Required."

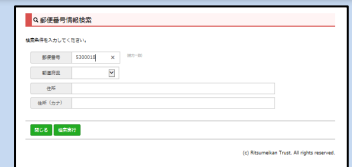
Only those who do not need to pay it, please select "Non-Required".

※Regarding the qualification for exemption from the application fee, please check "1: How to Apply / Application Process" in the ["Application Guidelines \(For all Graduate Schools\)"](#).

[Address]

If you click a magnifying glass icon next to Postal Code, the search screen appears.

If you input your Postal Code directly in the search screen and search, then the address only in Japan will be inputted automatically.



<Overseas Address>

Postal Code: Enter "999-9999."

Prefecture: Enter "Other than those above."

Address 1 to 3:

- The maximum number of characters you can use to enter information for any of these fields is 40.

- Please include your country name.

- **Enter your information using alphabets even for countries or regions where Chinese characters are used.**

E.g.: 10 Xisanhuan Beilu,
Haidian District,
Beijing, China

<Sending the result notification to an address different from the one entered>

Enter the alternate name and address in the "Notes (Ex. Another Address)" box at the bottom of the "Application Sheet" printed in "Printing the Application Sheet" in STEP 5.

[Telephone Number]

Be sure to enter a telephone number that can be used to get in touch with you as it will be necessary to contact you about the application. Either a "Home Telephone Number" or a "Mobile Telephone Number" must be entered. Hyphens are not needed between numbers.

[Parent/Guardian's Telephone Number]

Either "Home Telephone Number" or "Mobile Telephone Number" must be entered for the Parent/Guardian's information.

STEP 3-1 Register Application

Procedure 11 Eligibility Details Registration

Enter all the necessary information, and click on "Confirm >".

[How to fill in each Eligibility Details, and examples of Academic Standing and Graduation]

- *Eligibility Details except "Degree" must be entered.
- *Education Information before entering university need not be entered (but need to be entered only for those whose educational background is high school)
- *If you have graduated from several universities/schools, please enter the educational background which is related to the eligibilities to apply.

Example1: You are now a 4th year student of university and apply for Master's Program.
Fill in the part ① about the university which you are expected to graduate.
Academic Standing: University Graduate, Status: Expected to graduate

Example2: You have already graduated from a university and apply for Master's Program.
Fill in the part ① about the university which you have already graduated.
Academic Standing: University Graduate, Status: Eligible to graduate

Example3: You are now a 2nd year master student and apply for Doctoral Program.
Fill in the part ① about the university which you have already graduated.
Academic Standing: University Graduate, Status: Eligible to graduate
Fill in the part ② about the graduate school which you are expected to have completed.
Academic Standing: Completed a Master's Program, Status: Thesis under evaluation

Example4: You are now a 3rd year student of Ritsumeikan University and apply for Master Program with Admissions for Accelerated Learners (Grade skippers).
Fill in the part ① about the university which you are now enrolled in.
Academic Standing: Completed a 3 Years of University Study, Status: Expected to receive credit
(Estimated)Graduation Date: Enter the expected year/month you will be expected to finish your 3rd year

Example5: You have already graduated from a university and completed a Master's Program,
in addition you have graduated from vocational schools etc.
Fill in the part ① about the university which you are expected to graduate.
Academic Standing: University Graduate, Status: Eligible to graduate
Fill in the part ② about the graduate university which you have already completed.
Academic Standing: Completed a Master's Program, Status: Received qualification
Fill in the part③ about the vocational school which you have graduated.
*University code can be left as blank.
Academic Standing: Other, Status: Eligible to graduate

Example6: You are now a 5th or 6th semester in Accelerated program and apply for Master's Program.
Fill in the part ① about the university which you are expected to graduate.
Academic Standing : Completed a 3 Years of University Study, Status: Expected to graduate

[Those Who Gained Eligibility to Enter a Graduate School by the Individual Preliminary Screening]

- *On entering Eligibility Details, all parts except "Degree" must be filled in.

Enter your educational background in ①.

Example: If your educational background is high school
Academic Standing: 3-Year Senior High School Graduate , Status: Eligible to graduate
University Code: Blank
University: Enter the name of high school which you have graduated
College/Department: College(Course/Program) of high school which you have graduated
(Estimated) Graduation Date: The year/month you passed the Individual Preliminary Screening

Enter the items below in the part of Other academic background
Academic Standing: Other , Status: Expected to receive qualification
University/Graduate School Name:9998
University/Graduate School Name, College and Department/Major and Degree:
Enter "入学資格弾力化対象" or "Nyugakushikakudanryokuka".
(Estimated) Graduation Date: The year/month you passed the Individual Preliminary Screening

[University Code]
Click on the magnifying glass button, enter the university name, and search.
Search is done by a partial match.

[Our University Codes]
Ritsumeikan University: 2200
Ritsumeikan Asia Pacific University: 2480

[Overseas universities]
Do not use the magnifying glass button search function.
University Code: Enter "9200" directly into the field.
University: Enter the university name directly into the field.

[Magnifying Glass Function]
- Search the University Code by "Prefecture" or "University" name.
- Please do not select a university which has (IB) in front of the University Code.
- A country code cannot be used.

[Degree]
This is not a required field. The name of the degree is often indicated on the graduation certificate and other similar documents. However, this field can be left blank if you are not sure about the name of your degree.

①

②

③

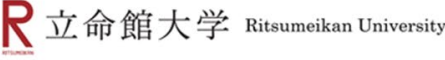
[Student ID Number]
Be sure to enter your Student ID Number if you have graduated from or currently enrolled in Ritsumeikan University (except a hyphen) .

STEP 3-1 Register Application

Procedure 12 Questionnaire (Optional)

Put a check mark next to all applicable items, and click on "Confirm >".
Your answer to this inquiry has no impact on your examination result.

[JAPANESE](#) | [Manual](#) | [Logout](#)



立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Application Details Registration]

Confirmation of User Policy

Examination Date And Method

Completed

Semester Of Enrollment

Application Fee

Graduate School

Personal Information

Degree Program

Education Information

Major/Course

Questionnaire

Course

Confirmation of Registration Information

Inquiry(Optional)

Please tick any box that applies to the reason why you chose this graduate school.
(Multiple answers allowed)
NOTE: This questionnaire is for the purpose of future student recruitment and has no effects on your screening result.

1. What motivated you to think of going to "Ritsumeikan University Graduate School" when you compared to other University?
(Multiple answers are allowed)

Graduated from Ritsumeikan Univ. Recommended by Professors at a university I attended (Ritsumeikan)

Recommended by Professors at a university I attended (other than Ritsumeikan)

Recommended by teachers at a Japanese school/ professional school I attended

Recommended by family/ bosses/ seniors/ friends Recommended at work

High name recognition Ritsumeikan Univ. was ranked in World University Ranking such as THE, QS etc.

Professor, who would like to learn from

Ritsumeikan Univ. Graduate Schools offer the area of research I wanted to conduct

Fairs for international students or admission guidance at a Japanese School Admission guidance of Ritsumeikan Univ.

Admission guidance or event of individual graduate school Graduate school week

Saw advertisements (Guidebook of Ritsumeikan Graduate School/website/informative magazines etc.)

Tuition and fees Other

2. The reason you considered applying or applied Graduate Schools at other universities.*Please select the choices which you think the other university is superior to Ritsumeikan. (Multiple answers are allowed)

Research continuity Research achievements Research environment (facilities/ equipment)

Research guidance method Academic advisors Curriculum (educational contents)

Tuition and fees Scholarships and grants

Location of the campus/ accessibility Name recognition Career-path support

Employment results Acquirable skills/certificates

I didn't consider applying or applied to other universities

< Back

Confirm >

STEP 3-1 Register Application

Procedure 13 Confirmation of Application Registration Details

Confirm the information you have entered, and click on "Register >".

JAPANESE | Manual | Logout

立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Application Details Registration]

Confirmation of User Policy | Semester Of Enrollment | Graduate School | Degree Program | Major/Course | Course | Examination Date And Method | Application Fee | Personal Information | Education Information | Questionnaire | **Confirmation of Registration Information**

Completed

Application Details

If you need to modify the input data after confirming, click " Back".
Once you click on "Register", your information cannot be changed anymore.

User Policy | I agree

Semester of Enrollment | 2021 April

Graduate School | Graduate School of International Relations

Degree Program | Master's program

Major | Major in International Relations

Course |

Examination Date and Method | 12/02/20 Regular Admissions (Document Screening for Japanese Based Program) (April)

Application Fee | 25000

Omission

High name recognition Ritsumeikan Univ. was ranked in World University Ranking such as THE, QS etc.

Professor, who would like to learn from

Ritsumeikan Univ. Graduate Schools offer the area of research I wanted to conduct

Fairs for international students or admission guidance at a Japanese School Admission guidance of Ritsumeikan Univ.

Admission guidance or event of individual graduate school Graduate school week

Saw advertisements (Guidebook of Ritsumeikan Graduate School/website/informative magazines etc.)

Tuition and fees Other

2. The reason you considered applying or applied Graduate Schools at other universities.*Please select the choices which you think the other university is superior to Ritsumeikan. (Multiple answers are allowed)

Research continuity Research achievements Research environment (facilities/ equipment)

Research guidance method Academic advisors Curriculum (educational contents)

Tuition and fees Scholarships and grants

Location of the campus/ accessibility Name recognition Career-path support

Employment results Acquirable skills/certificates

I didn't consider applying or applied to other universities

< Back | **Register**

NOTE: Once you click on "Register", your information cannot be changed any more. Please confirm the information you have entered carefully before registration.

Click on "< Back" to return to the previous screen if you need to make any corrections/changes.

Note: Once you click on "Register", your information cannot be changed any more. If you need to modify your application, take the following procedures. **Please do not register again.**

(1) Items which are shown on your Application Sheet

1) Year of Enrollment, Semester of Enrollment and Graduate School which you apply for

... Cannot be corrected. In case you have registered wrong details, contact the administrative office of graduate school which you applied for.

2) Other than 1)

... Correct the printed Application Sheet by handwriting (in red).

(2) Items which are not shown on your Application Sheet (Education Information, International Student Information, etc.)

... Clarify the details to be corrected and contact the administrative office of graduate school which you have applied for.

STEP 3-1 Register Application

Procedure 14 Completion of Application Registration Details

Confirm that the following screen is displayed, and click on "Completed".

- Applicants who do not have Japanese nationality... Move to STEP3-2 "International Student Register"
- Applicants who have Japanese nationality ... Move to STEP4 "Pay Application Fee"

The screenshot shows the top navigation bar with '立命館大学 Ritsumeikan University' and user account information. Below is a breadcrumb trail for 'Application Details Registration' with steps: Confirmation of User Policy, Semester Of Enrollment, Graduate School, Degree Program, Major/Course, Course, Examination Date And Method, Application Fee, Personal Information, Education Information, Questionnaire, and Confirmation of Registration Information. A 'Completed' status bar is visible. The main content area displays 'Registration is Complete' and provides instructions on payment and document submission. A 'Completed' button is highlighted with a red box. The footer contains the copyright notice '(c) Ritsumeikan Trust. All rights reserved.'


The top page will be displayed.

The screenshot shows the 'RITSUMEI Taro's Page' menu. At the top, there is a 'MESSAGE' section with a link '< Go to message box... >'. Below is the 'MENU' section with a blue banner: 'Admission *Registration opens at 10AM (JST) on 1st day of Application Period.' The menu items are: Register Application Information for Undergraduate Schools, Register Application Information for Graduate Schools, Register International Student Information (highlighted with a red box and a callout box), Pay Application Fee, (for RJ Admissions)Photo Upload, Download Application Sheet & Mailing Label, Examination Sheet Download, and Check Application Information (highlighted with a red box and a callout box). The callout boxes provide additional instructions: '【International Student Register】 See STEP 3-2 : Register International Student Information' and '【Check Application Information】 You can check the information you have registered.'

Procedure 1 Start International Student Information Registration

Be sure to register if you don't have Japanese nationality (Special Permanent Residents do not need to register.).

Click on the "Register International Student Information" button.

JAPANESE |  Manual | Logout

R 立命館大学 Ritsumeikan University Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page]

RITSUMEI Taro's Page

MESSAGE

[< Go to message box... >](#)

MENU

■ Admission *Registration opens at 10AM (JST) on 1st day of Application Period.

- Register Application Information for Undergraduate Schools
- Register Application Information for Graduate Schools
- Register International Student Information**
- (for RJ Admissions)Photo Upload
- Download Application Sheet & Mailing Label
- Examination Sheet Download
- Check Application Information

■ Examination Result

- Examination Result

■ Online Enrollment Procedure

- Online Enrollment Procedure

■ Inquiry

- Inquiry for Admission

Procedure 2 Examination Selection

Confirm the application information you have registered during the Application Registration step, and click on "Reg."

JAPANESE | Manual | Logout

R 立命館大学 Ritsumeikan University Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [International Student Information Registration]

Select Application

Please select an application to register your international student information.

*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

(Total 2 item(s))

	Registration Number	Application Start Date	Application End Date	Year and Semester of Enrollment	College/Graduate School	Degree program	Department/Major	Major/Course	Examination date	Admission Method
Reg	0211101318	07/29/20	08/19/20	2021 April	Graduate School of Sociology	Master's program	Major in Applied Sociology	*	09/12/20	International Student Admissions (April Enrollment)

Back

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In case your application information is not displayed logout and login again.

STEP 3-2

Register International Student Information (*Only for applicants who do not have Japanese nationality)

Procedure 3 Register International Student Information

Fill in all the fields below, and click on "Confirm >".

The screenshot shows the registration form for international students. At the top, there is a navigation bar with "JAPANESE", "Manual", and "Logout" links. The university logo and name "立命館大学 Ritsumeikan University" are on the left, and account information "Account : EXP1015418 Name:RITSUMEI Tarc" and a timestamp "2020-10-29T16:26:23.227649 [ADK10A0] [PR]" are on the right. The breadcrumb trail is "[Ritsu-Mate My Page] > [International Student Information Registration]".

The form is divided into sections: "New Registration", "Confirmation of Registration Information", and "Completed". The main section is "International Student Information".

Instructions: "Please complete the form below. After entering your information, click on 'Confirm >'." Below this, a list of required fields is shown: "International Student Information", "Name (Alphabet)", "1st Nationality", "2nd Nationality", "Resident Status", "Resident Status", "Expiry Date", "Financial Aid", "(Scheduled) Date of Arrival", "Scholarship Information", "Past Experience with Japanese Government (Monbukagakusho) Scholarships", "Study Abroad Period: FROM", "Study Abroad Period: TO", "University", "Japanese language Organization before your enrollment", "Japanese Language School Code", "Japanese Language School Name", "Enrollment Date", and "Graduation Date".

Callout boxes provide detailed instructions for several fields:

- [Name]**: Name in roman alphabet as indicated on the Certificate of Residence or passport. Applicants from countries or regions where Chinese characters are used should NOT enter their names in Chinese characters. E.g.: RITSUMEI Hanako. Read "2. Points to note when Applying for Admission" in "Application Guidelines (For all Graduate Schools)" carefully and enter your name.
- [Resident Status]**: If you have a status of residence in Japan: Enter your Resident Status as well as the Expiry Date. If you do not have a status of residence in Japan: Leave the Resident Status and the Expiry Date field blank.
- [Financial Aid]**: "MEXT Scholarship" refers to the Ministry of Education, Culture, Sports, Science and Technology's "Monbukagakusho Scholarships". Select "MEXT Scholarship" if this applies to you. If it does not apply to you, select "Privately financed."
- [(Scheduled) Date of Arrival]**: This field can be left blank if you are not sure of your scheduled date of arrival.
- [Past Experience with Japanese Government (Monbukagakusho) Scholarships]**: This item refers to the Ministry of Education, Culture, Sports, Science and Technology's "Monbukagakusho Scholarships".


At the bottom of the form, there are two buttons: "Abort" and "Confirm >". The "Confirm >" button is highlighted with a red box.

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In case the screen does not move to the next page even you click "Confirm >",
logout at once and login again.

Procedure 4 Confirmation of International Student Information Registration

Confirm the information you have entered, and click on "Register" if there are no errors.
If you find parts to be corrected, please return to the previous screen by clicking "Back".



立命館大学 Ritsumeikan University

[JAPANESE](#) | [Manual](#) | [Logout](#)
 Account : EXP1015418
 Name:RITSUMEI Tarc
 2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [International Student Information Registration]

New Registration
Confirmation of Registration Information
Completed

International Student Information Confirmation

Please check that the information you entered is correct and click Register.

International Student Information

Name (Alphabet) RITSUMEI Taro

1st Nationality United Kingdom of Great Britain and Northern Ireland

2nd Nationality

Resident Status International student

Resident Status student

Expiry Date 2021/03/31

Financial Aid Privately financed

(Scheduled) Date of Arrival 2021/03/01

Scholarship Information

Past Experience with Japanese Government (Monbukagakusho) Scholarships. Not-Exist

Study Abroad Period: FROM

Study Abroad Period: TO

University

Japanese language Organization before your enrollment

Japanese Language School Code 099

Japanese Language School Name RITSUMEIKAN BKC Japanese Language School

Enrollment Date 2020/04

Graduation Date 2021/01

< Back
Register

NOTE: Once you click on "Register", your information cannot be changed any more. Please confirm the information you have entered carefully before registration.
*Please do not register again.

Procedure 5 Completion of International Student Information Registration

Confirm that the following screen is displayed, and click on "Completed".

The screenshot shows the Ritsumeikan University registration completion page. At the top, there is a header with the university logo and name in Japanese and English, and user account information. Below the header, a navigation breadcrumb shows the current step as "Completed". The main heading is "Registration is Complete". A message states: "Your international student information has been registered. If you need to complete other procedures, please go to Ritsu-Mate My Page." A blue button labeled "Completed" is highlighted with a red box. At the bottom right, there is a copyright notice: "(c) Ritsumeikan Trust. All rights reserved."

The top page will be displayed.

The screenshot shows the RITSUMEI Taro's Page top page. The header includes the university logo and name, and user account information. Below the header, the page title is "RITSUMEI Taro's Page". A "MESSAGE" section contains a link: "< Go to message box... >". A "MENU" section features a blue banner with the text: "■ Admission *Registration opens at 10AM (JST) on 1st day of Application Period." Below the banner, there is a list of menu items in orange buttons: "Register Application Information for Undergraduate Schools", "Register Application Information for Graduate Schools", "Register International Student Information", "Pay Application Fee", "(for RJ Admissions)Photo Upload", "Download Application Sheet & Mailing Label", "Examination Sheet Download", and "Check Application Information".

STEP 4 Pay Application Fee

Procedure 1 Application Fee Payment

This step is unnecessary for those who do not need to pay the Application Fee.
Please move to "STEP5 Print Application Sheet and Mailing Label".

JAPANESE | Manual | Logout

R 立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page]

RITSUMEI Taro's Page

MESSAGE

[< Go to message box... >](#)

MENU

■ Admission *Registration opens at 10AM (JST) on 1st day of Application Period.

Register Application Information for Undergraduate Schools

Register Application Information for Graduate Schools

Register International Student Information

Pay Application Fee

(for RJ Admissions)Photo Upload

Download Application Sheet & Mailing Label

Examination Sheet Download

Check Application Information

* "Pay Application Fee" button will be appeared only application period.

STEP 4 Pay Application Fee

Procedure 2 Payment Status Confirmation

Click on "Unpaid" next to the Examination Method you are applying for.
(After the payment is completed, "Status of Payment" will be displayed as "Complete.")

JAPANESE | Manual | Logout

R 立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Payment Status of Application Fee]

Payment Status of Application Fee

The payment status for Entrance Examination Method you are applying for is as follows.

"Unpaid" : You have not completed the payment.

For making payment, please proceed to the next page from "Unpaid" link.

*For updating the status, please click on "Reload."

*The time and date are Japan Standard Time.

*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

Reload

(Total 1 item (s))

Status of Payment	Registration Number	College/Graduate School	Admission Method	Examination date	Application Fee(JPY)	Commission Paid(JPY)	Due Date & Time for Payment	Payment Date & Time	Method of Payment
Unpaid	0211101318	Graduate School of Sociology	International Student Admissions (April Enrollment)	2020/09/12	35000	500	2020/08/19 23:59:59		

Back

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STEP 4 Pay Application Fee

Procedure 3 Confirmation of Entrance Examination

A separate window will open, and "Confirmation of Entrance Examination" screen is displayed. Confirm the displayed information, and click on "Next".

JAPANESE | Manual | Logout

立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

Confirmation of Entrance Examination

Entrance Examination Method you have applied for is as follows.
Please click "Next" if no correction is needed

College/Graduate School	Graduate School of International Relations
Admission Method	Regular Admissions (Document Screening for Japanese Based Program) (April)
Exam. Date	2020/12/02
Application Fee	35000
Commission paid(JPY)	500
Due Date & Time for Payment	2020/10/21 23:59:59

Close **Next >**


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In case the screen does not move to the next page even you click "Confirm >",
logout at once and login again.

STEP 4 Pay Application Fee

Procedure 4 Start Application Fee Payment

Click on "Make Payment".

JAPANESE | Manual | Logout
 立命館大学 Ritsumeikan University
Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

Payment Processing

Please click "Make Payment" in order to complete the payment.

If you choose "Convenience store payment", the number necessary for payment will be displayed on the screen,

Please take down the number or print out the screen.

Note : The payment systems in convenience stores are only available in Japanese.

Make Payment

(c) Ritsumeikan Trust. All rights reserved.

STEP 4 Pay Application Fee

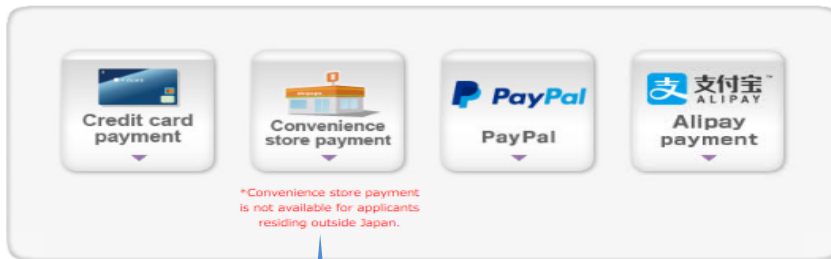
Procedure 5 Payment Method Selection

Select a payment method by clicking on one of the following four options.



Payment methods

Select a payment method then click the button below.



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[Convenience Store Payment]

The payment systems in convenience stores are available only in Japanese.

-Credit card payment	Go to Procedures (6)-1
-Convenience store payment	Go to Procedures (6)-2
-PayPal payment	Go to Procedures (6)-3
-Alipay payment	Go to Procedures (6)-4

If you are making a payment from overseas and cannot use any of the four options above, you can make an overseas remittance at a financial institution. Read the [“Application Guidelines \(For all Graduate Schools\)”](#) for more information about overseas remittance option.

STEP 4 Pay Application Fee

Procedures 6-1 Credit card payment

Credit Card

Select "Credit card payment" as the payment method in Procedures (5).
Enter your credit card information, and click on "Next >".



Credit card payment

Please fill out the required information below.

Credit card number	<input type="text"/> (omit "-")
Credit card expiration date	<input type="text"/> mm / <input type="text"/> yyyy
Security Code	<input type="text"/> Please enter your Security Code.

What is a Security Code?
The Security Code is the last three digits in the signature area on the back of the credit card.
(If the number is 1234 567, the Security Code is 567.)

In some cases, a four-digit number printed on the front side of the credit card, above the main credit card number, is the Security Code.
If you have any questions, please contact your credit card company.

Accepted credit cards

< Back Cancel **Next >**

[Note]
If you click on "Cancel", you will need to wait for about 30 minutes before you can try again. After 30 minutes, start again from Procedures 2.

STEP 4 Pay Application Fee

Procedures 6-1 Payment Information Confirmation

Credit Card

Confirm the payment information, and click on the "Confirm >".



R RITSUMEIKAN

Information regarding your payment

The details of your payment are shown below.
If the information is correct, please click the "Confirm" button.

Purpose	検定料 / Application Fee
Fee amount	¥35,500

< Back Cancel **Confirm >**

[Payment Amount]
The total amount, including the transaction fee, is displayed.

[Note]
If you click on "Cancel", you will need to wait for about 30 minutes before you can try again. After 30 minutes, start again from Procedures 2.

STEP 4 Pay Application Fee

Procedures 6-1 Payment Completion

Credit Card

Confirm the information displayed on the screen below, and click on "Next >".



Payment confirmation

Your payment has been successfully completed.
Thank you.

Next >

(c) Rit

Once payment has been confirmed, click on "Close" to close the screen completely.



Payment completed

Your payment has been successfully completed.

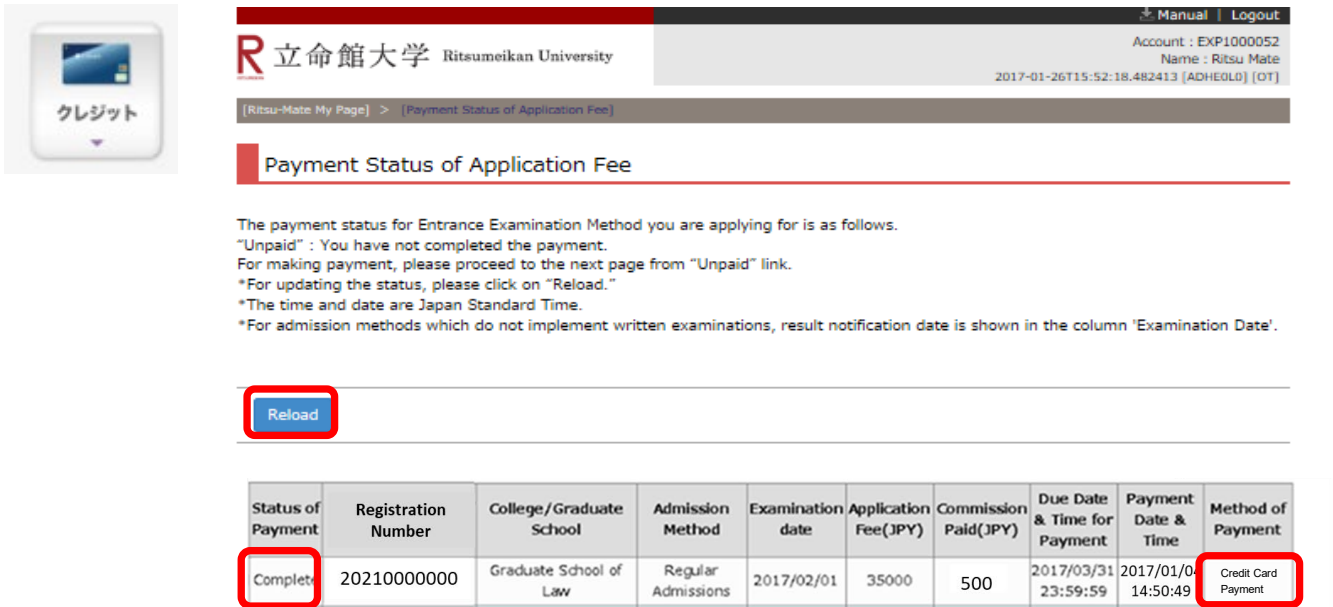
Close

STEP 4 Pay Application Fee

Procedures 6-1 Payment Status Confirmation

Credit Card

Click on "Reload" on the "Payment Status of Application Fee" screen. Once "Status of Payment" and "Method of Payment" are displayed as "Complete" and "Credit Card Payment" respectively, the payment procedures are completed.



立命館大学 Ritsumeikan University

Account : EXP1000052
Name : Ritsu Mate
2017-01-26T15:52:18.482413 [ADHE0LD] [OT]

[Ritsu-Mate My Page] > [Payment Status of Application Fee]

Payment Status of Application Fee

The payment status for Entrance Examination Method you are applying for is as follows.
"Unpaid" : You have not completed the payment.
For making payment, please proceed to the next page from "Unpaid" link.
*For updating the status, please click on "Reload."
*The time and date are Japan Standard Time.
*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

[Reload](#)

Status of Payment	Registration Number	College/Graduate School	Admission Method	Examination date	Application Fee(JPY)	Commission Paid(JPY)	Due Date & Time for Payment	Payment Date & Time	Method of Payment
Complete	20210000000	Graduate School of Law	Regular Admissions	2017/02/01	35000	500	2017/03/31 23:59:59	2017/01/01 14:50:49	Credit Card Payment

STEP 4 Pay Application Fee

Procedures 6-2 Convenience store payment

Convenience store

Select “Convenience store payment (コンビニでのお支払い)” as the payment method in Procedure 5.

Note: This payment method cannot be used by applicants living overseas. “Convenience Store Payment” can only be made at convenience stores located in Japan.

In addition, the payment systems in convenience stores are available only in Japanese.

It may be different from the actual screen or message.

Enter your name, email address and phone number and select the convenient store you will use, then click “Pay>”.



R RITSUMEIKAN

コンビニでのお支払い

氏名・eメールアドレス・電話番号を入力し、お支払いになるコンビニを選択してください。

Enter your name in Chinese characters.
(For International Students, enter your name in full-width alphabets)

< 戻る

中止

支払 >

[Note]

If you click on "Cancel", you will need to wait for about 30 minutes before you can try again. After 30 minutes, start again from Procedure 2.

STEP 4 Pay Application Fee

[Convenience Store Payment]

The payment systems in convenience stores are available only in Japanese.

Procedures 6-2 Convenience store payment

Convenience store

Confirm the payment details, and then click “支払”.



R RITSUMEIKAN

お支払い内容の確認

下記の内容で支払いをします。
内容をご確認のうえ、よろしければ【支払】ボタンを押してください。

申込内容	検定料 / Application Fee
お支払い金額	¥35,500
お客様情報	
氏名	茨木華子
email	r4tad177@gst.ritsume.ac.jp
電話番号	09099999999
お支払いになるコンビニ	セブンイレブン

[Payment Amount]

Payment amount including the handling charge is displayed.

< 戻る 中止 支払 >

[Note]

If you click on "Cancel", you will need to wait for about 30 minutes before you can try again. After 30 minutes, start again from Procedure 2.

STEP 4 Pay Application Fee

[Convenience Store Payment]

The payment systems in convenience stores are available only in Japanese.

Procedures 6-2 Convenience store payment

Convenience store

The number necessary for paying the Admission Fee at a convenient store will be displayed. (The name of the number is different depending on convenient stores). Please make a note of the displayed number. This number will be also sent to the registered email address. Cases below are examples of some convenient stores.



Example 1) Pay at LAWSON



お支払い受付の完了

お支払いの受付が完了しました。

コンビニ請求情報は以下になります。
なお、お客様のメールアドレスへも通知されます。

お支払方法：コンビニ払い
お支払いになるコンビニ：ローソン

お客様番号：03495500079
確認番号：890168

次へ >



do-not-reply@st.ritsumeai.ac.jp

今日, 10:33

立命館オンライン決済をご利用いただきましてありがとうございます。

下記内容にて、請求をさせていただきます。
ご指定のコンビニエンスストアでのお支払をお願いいたします。

お支払方法：コンビニ払い
お支払いになるコンビニ：ローソン
支払期限：2022/11/03

受付日：2022/09/05

利用番氏名：XXXXXXXX

お客様番号：03495500079
確認番号：890168

請求金額：XXXXXX円

なお、各コンビニエンスストアでの、お支払方法については、下記サイトをご参照ください。
https://www.sbpayment.jp/support/how_to_pay/cvs_wellnet/

Example 2) Pay at FamilyMart



お支払い受付の完了

お支払いの受付が完了しました。

コンビニ請求情報は以下になります。
なお、お客様のメールアドレスへも通知されます。

お支払方法：コンビニ払い
お支払いになるコンビニ：ファミリーマート

お客様番号：03495506453
確認番号：890168

次へ >

【受付完了のお知らせ】立命館オンライン決済



do-not-reply@st.ritsumeai.ac.jp

今日, 10:38

立命館オンライン決済をご利用いただきましてありがとうございます。

下記内容にて、請求をさせていただきます。
ご指定のコンビニエンスストアでのお支払をお願いいたします。

お支払方法：コンビニ払い
お支払いになるコンビニ：ファミリーマート
支払期限：2022/11/03

受付日：2022/09/05

利用番氏名：XXXXXXXX

お客様番号：03495506453
確認番号：890168

請求金額：XXXXXX円

なお、各コンビニエンスストアでの、お支払方法については、下記サイトをご参照ください。
https://www.sbpayment.jp/support/how_to_pay/cvs_wellnet/

STEP 4 Pay Application Fee

[Convenience Store Payment]

The payment systems in convenience stores are available only in Japanese.

Procedures 6-2 Convenience store payment

Convenience store



Example 3) Pay at Daily YAMAZAKI



お支払い受付の完了

お支払いの受付が完了しました。

コンビニ請求情報は以下になります。
なお、お客様のメールアドレスへも通知されます。

お支払方法：コンビニ払い
お支払いになるコンビニ：デイリーヤマザキ

オンライン決済番号：94645524625

次へ >

【受付完了のお知らせ】立命館オンライン決済



do-not-reply@st.ritsumei.ac.jp

今日, 10:50

立命館オンライン決済をご利用いただきましてありがとうございます。

下記内容にて、請求をさせていただきます。

ご指定のコンビニエンスストアでのお支払をお願いいたします。

お支払方法：コンビニ払い
お支払いになるコンビニ：デイリーヤマザキ
支払期限：2022/11/03

受付日：2022/09/05
利用者氏名：XXXXXXXX

オンライン決済番号：94645524625

請求金額：XXXX円

なお、各コンビニエンスストアでの、お支払方法については、下記サイトをご参照ください。

https://www.sbpayment.jp/support/how_to_pay/cvs_wellnet/

STEP 4 Pay Application Fee

[Convenience Store Payment]
The payment systems in convenience stores are available only in Japanese.

Procedures 6-2 Convenience store payment

Convenience store



Example 4) Pay at SEVEN ELEVEN

Click the URL shown on the screen, move to the site of SEVEN ELEVEN, and then confirm the payment slip number (振込票番号).
The notice is also sent to the registered email address.

RITSUMEIKAN
お支払い受付の完了

お支払いの受付が完了しました。

コンビニ請求情報は以下になります。
なお、お客様のメールアドレスへも通知されます。

お支払方法：コンビニ払い
お支払いになるコンビニ：セブンイレブン

【受付完了のお知らせ】立命館オンライン決済

do-not-reply@st.ritsume.ac.jp
今日, 10:42

立命館オンライン決済をご利用いただきましてありがとうございます。
下記の内容で請求をさせていただきますので、ご確認ください。

支払方法：セブンイレブン
支払期限：2022/10/31 23:59

振込票番号：7180779106707
振込票リンク：<https://payment.sej.co.jp:943/od/hi.asp?8539023355281923ef5891d709411e46>

請求金額：XXXXXX円

なお、各コンビニエンスストアでの、お支払方法については、下記サイトをご参照ください。
https://www.sbpayment.jp/support/how_to_pay/cvs_wellnet/

<https://payment.sej.co.jp:943/od/hi.asp?8539023355281923ef5891d709411e46>



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セブン-イレブン
お支払い方法のご案内

+ お支払い内容

上限30万

1. 「振込票を表示」ボタンをクリックしてください。

2. 画面表示される振込票をプリントアウトするか、レジにて「セブン-イレブン インターネット代金支払」とお申し出の上、「7180-7791-06707」のメモをご提示ください。

振込票を表示

前のページに戻る

Please print out the payment slip or make a note of a payment slip number, and tell the number at the cashier.

お客様控

インターネットショッピング振込票

お支払いのみ	受付方法	前払い (現金支払い)
	お客様名	西園寺太郎 様
	お名前 (振込票印刷用)	西園寺太郎 (西園寺太郎インターネット)
	振込票番号	7180-77910-6707
店舗でのお渡し商品なし	振込金額	20円
	振込期限	2017年2月27日 (月)
	お振込方法	振込先の指定する方法にて連絡

★お支払いと商品お受取りの流れ

(1) 画面のセブン-イレブンでこの振込票を提示してください。
(2) 現金を前払いいただきます。振込票は店舗で回収させていただきます。
(3) お支払いいただいた振込票が振込先に通知されます。
(4) 商品・サービス等の連絡が振込先より届きます。セブン-イレブン店舗ではお受取をお待ちすることができます。
(セブン-イレブン店舗での商品のお渡しはございません。)

ご注文 (必ずお読みください)

お支払い以上のお振込はできません。Anaco (Anacoポイント) は付与されません。にてお振込み致します。
振込の宛先は必ずお振込み先 (Anaco) の振込先 (0120-3212-1234) にご入力ください。
振込票は必ずお振込み先 (Anaco) の振込先 (0120-3212-1234) にご入力ください。
振込票は必ずお振込み先 (Anaco) の振込先 (0120-3212-1234) にご入力ください。
振込票は必ずお振込み先 (Anaco) の振込先 (0120-3212-1234) にご入力ください。
振込票は必ずお振込み先 (Anaco) の振込先 (0120-3212-1234) にご入力ください。

お客様用 連絡先 075-465-8351

STEP 4 Pay Application Fee

[Convenience Store Payment]

The payment systems in convenience stores are available only in Japanese.

Procedures 6-2 Convenience store payment

Convenience store

Confirm the number necessary for payment, and click "次へ".



R RITSUMEIKAN

お支払い受付の完了

お支払いの受付が完了しました。

コンビニ請求情報は以下になります。
なお、お客様のメールアドレスへも通知されます。

お支払方法：コンビニ払い
お支払いになるコンビニ：セブンイレブン

<http://link.kessai.info/JLPCT/JLPpse/?code=C3D.FZV3VZxIDXU496...J.&rkbn=2>

次へ >

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STEP 4 Pay Application Fee

[Convenience Store Payment]

The payment systems in convenience stores are available only in Japanese.

Procedures 6-2 Convenience store payment

Convenience store

Click on “再読み込み(Reload)” on the “検定料納入状況確認(Payment Status of Application Fee)” screen. And then confirm that “WEBコンビニ決済(Web Payment at convenience stores)” in the section of “Method of Payment”



立命館大学 Ritsumeikan University

Account : EXP1000051
Name : 立 命館
2017-01-26T16:18:15.868526 [ADHEOLD] [OT]

[Ritsu-Mateマイページ] > [検定料納入状況確認]

検定料納入状況確認

現在出願している入学試験への検定料の支払い状況は以下のとおりです。
検定料を支払う場合は、[未]リンクから次の画面に進んでください。
※支払い状況を更新する場合は、[再読み込み]ボタンを押してください。
※日時は日本時間での表記です。
※試験を実施しない入試方式については、合格発表日を試験日の欄に表示しています。

再読み込み

納入状況	志願受付番号	学部・研究科	入試方式	試験日	検定料(円)	手数料(円)	検定料払込締切日時	検定料支払い日時	決済手段
	20201102084	スポーツ健康科学 研究科	一般入学試験(4月入学) 博士前期	2019/11/16	35000	500	2017/03/31 23:59:59		WEBコンビニ 決済

Procedures (6)-2 Convenience store payment

Convenience store

Please go to a convenience store, and transfer the fee by using a dedicated machine or at the cashier. Then, the payment will be completed.

For the details about the procedures at convenient stores are mentioned in “1: How to Apply / Application Process” in [“Application Guidelines \(For all Graduate Schools\)”](#).



STEP 4 Pay Application Fee

Procedures 6-3 PayPal payment



Applicants who have a PayPal account with a credit card registered to their account can complete the payment by simply entering their ID and password.

For more information about PayPal: <https://www.paypal.com/us/webapps/mpp/home>



Select "PayPal" as the payment method in Procedures (5).



Information regarding your payment

The details of your payment are shown below.
If the information is correct, please click the "Checkout with PayPal" button.

Purpose	検定料/Examinees Fee
Fee amount	¥20

[Checkout with PayPal](#)

[< Back](#) [Cancel](#)

STEP 4 Pay Application Fee

Procedures 6-3 Logging into PayPal



If you have a PayPal account, please log in.
If you do not have a PayPal account, it is necessary to start the procedures by registering an account.



学校法人立命館

The screenshot shows the PayPal login interface. At the top left is the PayPal logo and a shopping cart icon with '¥20 JPY'. Below this is the heading 'Pay with PayPal' and a language dropdown set to 'English'. There are two input fields: one for the email address 'sample@ritsumeijp' and one for the password. Below the password field is a checkbox for 'Stay logged in for faster checkout' with a help icon. A note below the checkbox states: 'For your security, we'll always ask you to log in to update your PayPal personal or financial info.' There are two main buttons: a blue 'Log In' button and a grey 'Pay with Debit or Credit Card' button, both highlighted with red boxes. To the right of the login form is a promotional message: 'New. Faster. Easier. Welcome to the new PayPal checkout! The security you rely on – now even faster. It's everything checkout should be.' At the bottom left is a link 'Cancel and return to 学校法人立命館'. At the bottom right are links for 'Policies Terms Privacy Feedback' and a copyright notice '© 1999 - 2017'.

Confirm the displayed information, and click “Agree and Pay”.

学校法人立命館

The screenshot shows the PayPal 'Agree and Pay' confirmation page. At the top left is the PayPal logo and a shopping cart icon with '¥20 JPY'. Below this is the heading 'Welcome back, 西園寺'. There is a 'Pay with' section showing a Visa card ending in '99 99' and a total amount of '¥35,500 JPY'. A 'Change >' link is next to the amount. Below this is a paragraph of legal text: 'By clicking the button below, I hereby agree to the terms of the PayPal User Agreement and declare that I am in compliance with Japanese laws and regulations, including sanctions against payments to North Korea and Iran pursuant to the Foreign Exchange and Foreign Trade Act to complete the transaction.' There is a blue 'Agree and Pay' button highlighted with a red box. Below the button is the text: 'This transaction will appear on your statement as PayPal * THE RITSUMEI.' To the right of the confirmation form is a promotional message: 'PayPal is the safer, faster way to pay. No matter where you shop, we keep your financial information secure.' At the bottom left is a link 'Cancel and return to 学校法人立命館'. At the bottom right are links for 'Terms Privacy Feedback' and a copyright notice '© 1999 - 2017'.

PayPal Pte. Ltd., a Singapore company, is registered with the Financial Services Agency of Japan as a Fund Transfer Business Operator in relation to the provision of fund transfer business services. Kanzaei #00026

STEP 4 Pay Application Fee

Procedures 6-3 Payment Completion

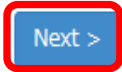


Return to the "Ritsu-Mate" screen, and click on "Next >".



Payment confirmation

Your payment has been successfully completed.
Thank you.

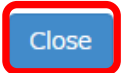


(c) Ritsu-Mate

Click on "Close" to close the screen completely.

Payment completed

Your payment has been successfully completed.



(

STEP 4 Pay Application Fee

Procedures 6-3 Payment Status Confirmation



Click on "Reload" on the "Payment Status of Application Fee" screen.
Once "Status of Payment" and "Method of Payment" are displayed as "Complete" and "PayPal," respectively, the payment procedures are completed.

立命館大学 Ritsumeikan University

JAPANESE | Manual | Logout

Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsui-Make My Page] > [Payment Status of Application Fee]

Payment Status of Application Fee

The payment status for Entrance Examination Method you are applying for is as follows.
"Unpaid" : You have not completed the payment.
For making payment, please proceed to the next page from "Unpaid" link.
*For updating the status, please click on "Reload."
*The time and date are Japan Standard Time.
*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

[Reload](#)

Status of Payment	Registration Number	College/Graduate School	Admission Method	Examination date	Application Fee(JPY)	Commission Paid(JPY)	Due Date & Time for Payment	Payment Date & Time	Method of Payment
Complete	20211111111	Graduate School of Law	Regular Admissions	2017/02/01	35000	10	2017/03/31 23:59:59		PayPal

STEP 4 Pay Application Fee

Procedures 6-4 Alipay payment

Alipay

Alipay is a Chinese online payment service. Alipay can be used to process your payment if you are a registered user. (It is necessary to have a bank account in China which allows Internet banking.) For more information about Alipay (only available in Chinese): <https://www.alipay.com/>



Select "Alipay payment" as the payment method in Procedures 5. The "Alipay" screen will be displayed.

The screenshot shows the Alipay payment interface. At the top left is the Alipay logo and the text "我的收银台". Below this, there is a status bar indicating the transaction is in progress and will close in 11 hours and 59 minutes. The transaction details include "WEB-SHOPPING" from "The Ritsumeikan Trust" with a total amount of 35010.00 JPY, which is equivalent to 2121.26 CNY. The exchange rate is 1.00 JPY = 0.06059000 CNY. The main area features a large QR code for scanning, with the amount "2121.26" displayed above it. To the right of the QR code is a circular icon with a QR code and the text "扫一扫". Below the QR code, there are instructions: "打开手机支付宝 扫一扫继续付款". A green checkmark icon and a message state: "zha***@msn.com 已创建订单，请在手机支付宝上完成付款". On the right side, there is a button labeled "< 登录账户付款". At the bottom, the footer text reads: "支付宝版权所有 2004-2016 ICP证: 沪B2-20150087".

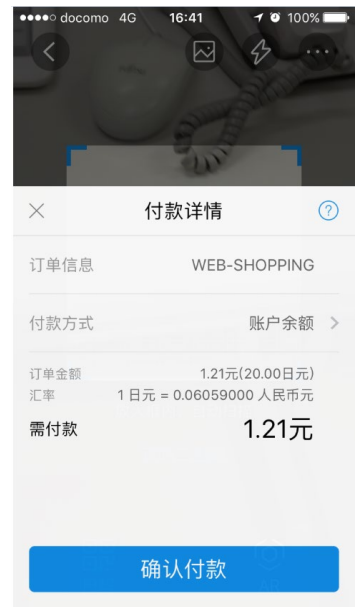
STEP 4 Pay Application Fee

Procedures 6-4 Confirm the displayed information, and proceeding with the payment



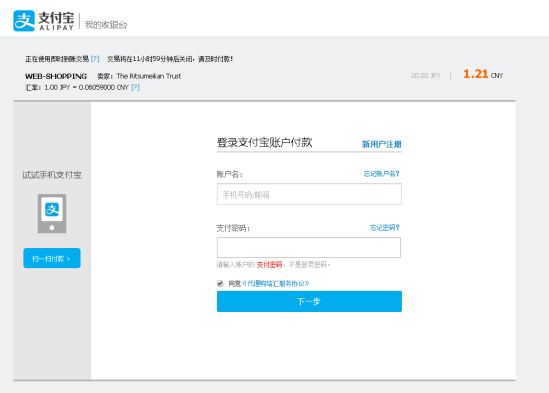
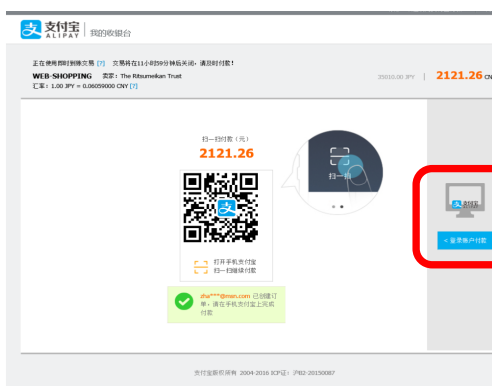
① Payment through smartphone

Open the "Alipay" app, and capture the QR code. Proceed with the payment by providing authentication information such as entering the password, as necessary.



② Payment through means other than smartphone

Switch to the appropriate screen by clicking on the button on the right. Log into Alipay. Proceed with the payment by providing authentication information such as entering the password, as necessary.



STEP 4 Pay Application Fee

Procedures 6-4 Payment Completion

Alipay



The following screen will be displayed once the payment is completed. Close the screen.



Procedures 6-4 <Payment Status Confirmation>

Alipay



Click on "Reload" on the "Payment Status of Application Fee" screen. Once "Status of Payment" and "Method of Payment" are displayed as "Complete" and "Alipay" respectively, the payment procedures are completed.

JAPANESE | Manual | Logout

R 立命館大学 Ritsumeikan University Account : EXP1015418
Name: RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritou-Mate My Page] > [Payment Status of Application Fee]

Payment Status of Application Fee

The payment status for Entrance Examination Method you are applying for is as follows.
 "Unpaid" : You have not completed the payment.
 For making payment, please proceed to the next page from "Unpaid" link.
 *For updating the status, please click on "Reload."
 *The time and date are Japan Standard Time.
 *For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

Reload

Status of Payment	Registration Number	College/Graduate School	Admission Method	Examination date	Application Fee(JPY)	Commission Paid(JPY)	Due Date & Time for Payment	Payment Date & Time	Method of Payment
Complete	20211111111	Graduate School of Law	Regular Admissions	2017/02/01	35000	10	2017/03/31 23:59:59		Alipay

STEP 5 Print Application Sheet / Mailing Label

Procedure 1 Check the Printing Environment

In order to print your Application Sheet and Mailing Label, you need a printer.

If you do not have a printer at home, please look for a place such as your school or a convenience store in Japan where you can print your documents.

*If you send the documents from overseas, do not print the mailing label.

Procedure 2 <Select Download Application Sheet & Mailing Label >

Click on "Download Application Sheet & Mailing Label".

Note: The button is not displayed unless "STEP 3: Application Registration" has been completed.

"Download Application Sheet & Mailing Label" button will be appeared only application period.

JAPANESE | Manual | Logout

R 立命館大学 Ritsumeikan University Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page]

RITSUMEI Taro's Page

MESSAGE

[< Go to message box... >](#)

MENU

■ Admission *Registration opens at 10AM (JST) on 1st day of Application Period.

Register Application Information for Undergraduate Schools

Register Application Information for Graduate Schools

Register International Student Information

Pay Application Fee

(for RJ Admissions)Photo Upload

Download Application Sheet & Mailing Label


Examination Sheet Download

Check Application Information

STEP 5 Print Application Sheet and Mailing Label

Procedure 3 Application Information Selection

Confirm the displayed information, and click on "Sel."

**立命館大学** Ritsumeikan University

[JAPANESE](#) | [Manual](#) | [Logout](#)
Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Download Application Sheet & Mailing Label]

Select Application

Please select an application of which you print out an application sheet.
*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

(Total 1 item(s))

		Application Period	Year and Semester of Enrollment	College/Graduate School	Degree program	Department/Major	Major/Course	Examination date	Admission Method
Ref	Sel	07/01/18 - 12/31/99	2018 April	Graduate School of Sociology	Master's program	Major in Applied Sociology	*	09/16/17	International Student Admissions (April Enrollment)

[Back](#)

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In case your application information is not displayed logout and login again.

STEP 5 Print Application Sheet / Mailing Label

Procedure 4 Selection of Application Sheet for Printing

Select "Application Sheet (English)" by clicking on "Pri" next to it.
(If you are applying to an Japanese program, select "Application Sheet (Japanese)")

JAPANESE | Manual | Logout

R 立命館大学 Ritsumeikan University Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Download Application Sheet & Mailing Label]

Application Sheet List

Please select an item you would like to print out.
You need to download the documents to print out.

(Total 3 item(s))

Examination Sheet	
Pri	Application Sheet (Japanese)
Pri	Application Sheet (English)
Pri	Mailing Label (Japanese)

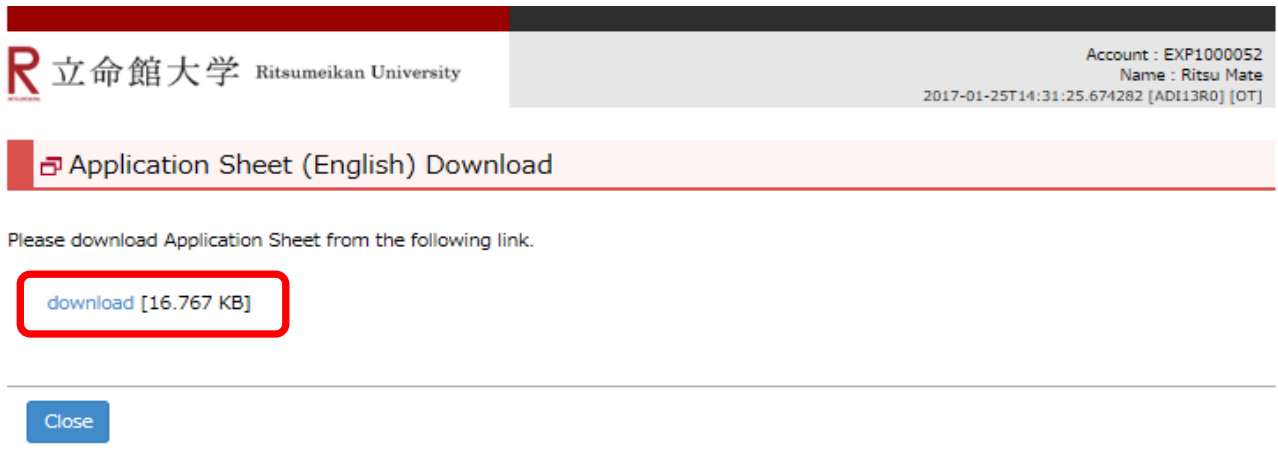
Back

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STEP 5 Print Application Sheet / Mailing Label

Procedure 5 Application Sheet Download

Click on "download" from the following screen.
The downloaded data can be saved as a PDF document.



The screenshot shows the Ritsumeikan University application portal. At the top left is the university logo and name: 立命館大学 Ritsumeikan University. At the top right, account information is displayed: Account : EXP1000052, Name : Ritsu Mate, and a timestamp: 2017-01-25T14:31:25.674282 [AD113R0] [OT]. Below this is a red button labeled "Application Sheet (English) Download". Underneath, a message reads: "Please download Application Sheet from the following link." A blue button labeled "download [16.767 KB]" is highlighted with a red border. At the bottom left of the interface is a blue button labeled "Close".

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STEP 5 Print Application Sheet / Mailing Label


Procedure 6 Printing Application Sheet

RITSUMEIKAN UNIVERSITY GRADUATE SCHOOL
APPLICATION SHEET

column with * is for university use.

Date of Application	12/14/2020	Registration Number	20211102259
*Application Number			
Year of Enrollment	2021	Semester of Enrollment	April
Admission Method	Regular Admissions(April Enrollment)		

Registration Number



Attach a photo here
(3cm×2.4cm)

Student ID Number would only appear if you have entered your Ritsumeikan University Student ID Number (Graduates/Current Students). This applies to the Graduate School applicant ONLY.

Student ID Number		Sex	Male	Date of Birth	1991
Name in Katakana					
Name	RITSUMEI Tarou				
Nationality	Indonesia, Republic of Indonesia				
Resident Status					
College/Graduate School	Graduate School of Economics				
Department/Major	Major in Economics				
Major/Course	*				
Application Fee	Required				

Address	999-9999 Other than those above
Phone Home	+44-0000-000-0000
Cell Phone	
E-Mail@.....
Parent's/Guardian's Name	RITSUMEI Ichiro
Parent's/Guardian's Address	Other than those aboveLondon 21 Tojiin St, Kinugasa
Parent's/Guardian's Phone	+44-0000-000-0000

Exam. Date	02/06/2021	<small>For admission method result notification</small>
Date of Payment		

Notes (Ex. Another Address)	
-----------------------------	--

[Photo Attachment]

Attach your facial photograph on the printed Application Sheet.

<facial photograph>

- Attach color facial photograph(without a hat or cap, no background, and 3 cm long × 2.4 cm wide).
- If you wear glasses during examination, have your photograph taken wearing glasses.
- The photograph size is incorrect or the resolution is low, you may asked to resubmit it.
- A facial photograph of an applicant is also required for admission procedures.

We recommend you to save the data of your photo that you used on your application sheet.

[Parent's/Guardian's Phone number]

Only Home Telephone Number is displayed.

(When Mobile Telephone Number is not displayed, you can leave it as blank)

[Exam. Date]

For admission methods which do not implement written examinations or examination date is not fixed yet at the timing of application start, the result notification date is shown in the column "Exam. Date".

[Date of Payment]

If you make a payment at convenience store, the date of payment is only shown here on the next day. Print out the Application Sheet on the next day of payment, or fill it in by hand. The University will confirm the date of payment.

[Notes (Ex. Another Address)]

If you would like the University to send documents such as result notification and enrollment documents to a mailing address other than your registered address, please fill in another designated address in the "Notes" column.

If you need to modify your application, take the following procedures. **Please do not register again.**

(1) Items which are shown on your Application Sheet

1) Year of Enrollment, Semester of Enrollment and Graduate School which you apply for

... Cannot be corrected. In case you have registered wrong details, contact the administrative office of graduate school which you applied for.

2) Other than 1)

... Correct the printed Application Sheet by handwriting (in red).

(2) Items which are not shown on your Application Sheet (Education Information, International Student Information, etc.)

... Clarify the details to be corrected and contact the administrative office of graduate school which you applied for.

STEP 5 Print Application Sheet / Mailing Label

Procedure 7 Selection of Mailing Label for Printing

Go back to Procedures (4), and click on "Pri" next to "Mailing Label (Japanese)."

JAPANESE | Manual | Logout

立命館大学 Ritsumeikan University Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Download Application Sheet & Mailing Label]

Application Sheet List

Please select an item you would like to print out.
You need to download the documents to print out.

(Total 3 item(s))

Examination Sheet	
Pri	Application Sheet (Japanese)
Pri	Application Sheet (English)
Pri	Mailing Label (Japanese)

Back

Procedure 8 <Mailing Label Download>

Click on "download" from the following screen. The downloaded data can be saved as a PDF document.

立命館大学 Ritsumeikan University Account : EXP1000052
Name : Ritsu Mate
2017-01-25T14:34:53.122231 [ADI14R0] [OT]

Mailing Label (Japanese) Download

Please download Mailing Label from the following link.

download [60.319 KB]

Close

STEP 5 Print Application Sheet / Mailing Label

Procedure 9 Printing the Mailing Label

If you send the documents from overseas, do not print the mailing label,
use a courier service which allows you to trace your mail.

速達

5 2 5 - 8 5 7 7

滋賀県草津市野路東1丁目1-1

立命館大学 大学院入学試験
スポーツ健康科学部事務室 行

簡易書留速達

引受番号

インターネット出願

ポストへの投函不可!

(Mailing from a mailbox is unacceptable!)

志願受付番号	
	20211102436

博士前期 スポーツ健康科学研究科 スポーツ健康科学専攻 *			
入試方式	_____		
フリガナ	_____		
氏名	_____		
自宅電話番号	_____	携帯電話番号	_____
住所	_____		

Procedure 10 <Posting Application Documents>

Enclose the printed Application Sheet along with the other application documents in the envelope, and mail the envelope by the deadline. Paste the Mailing Label to the envelope.

In case you send the documents from overseas, do not use this Mailing Label.

Use a courier service (DHL, FedEx, OCS, etc.) or EMS.

Procedure 1 Confirmation before Printing Examination Sheet


- Print "Examination Sheet" from "Ritsu-Mate," and bring it with you on the day of the examination. Regarding the schedule when the Examination Sheet can be downloaded, please check Application Guidelines of each graduate school.
The exact date when you can download it will be notified to your registered email address (except some graduate schools).
- In order to print your Examination Sheet, you need a printer.
If you do not have a printer at home, please look for a place such as your school or a convenience store in Japan where you can print your documents.

Procedure 2 Selection of Examination Sheet Download

The dates Examination Sheet download become available may be different for the screening method which selection is made through document screening and for some graduate schools.

Contact the Office of Graduate Studies if the button is not displayed one week before the day of the examination.

JAPANESE | [Manual](#) | [Logout](#)



立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Tarc
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page]

RITSUMEI Taro's Page

MESSAGE

[< Go to message box... >](#)

MENU

■ Admission *Registration opens at 10AM (JST) on 1st day of Application Period.

Register Application Information for Undergraduate Schools

Register Application Information for Graduate Schools

Register International Student Information

Pay Application Fee

(for RJ Admissions)Photo Upload


Download Application Sheet & Mailing Label

Examination Sheet Download

Check Application Information

Procedure 3 Examination Information Selection

Confirm the application information, and click on "Sel."



立命館大学 Ritsumeikan University

JAPANESE | Manual | Logout

Account : EXP1015418
Name : 立命 太郎
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Examination Sheet Download]

Application List

Please select your application(s) from the list below to print the Examination Sheet(s).
*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.


(Total 1 item(s))

	Application No.	Application Period	Year and Semester of Enrollment	College/Graduate School	Department/Major	Major/Course	Examination date	Admission Method
Sel	xxxxxxx	07/01/20 - 07/15/20	2021 April	Graduate School of International Relations	Major in International Relations		09/05/20	International Student Admissions (April Enrollment)

[Back](#)

Procedure 4 Selection of Examination Sheet for Printing

Select "Examination Sheet (Japanese)" by clicking on "Pri" next to it.
(If you are applying to an English program, select "Examination Sheet (English).")



立命館大学 Ritsumeikan University

Manual | Logout

Account : EXP1000052
Name : Ritsu Mate
2017-01-25T16:05:23.789899 [ADM11L0] [OT]

[Ritsu-Mate My Page] > [Examination Sheet Download]

Examination Sheet List

Please select an item you would like to print out.
You need to download the document to print out.

(Total 2 item(s))

	Examination Sheet
Pri	Examination Sheet (Japanese)
Pri	Examination Sheet (English)

[< Application List](#)

Procedure 5 Examination Sheet Download

Click on “download” from the following screen. The downloaded data can be saved as a PDF document.

 立命館大学 Ritsumeikan University	Account : EXP1000052 Name : Ritsu Mate 2017-01-25T16:05:55.476049 [ADM13R0] [OT]
---	--

Examination Sheet (English)

Please download Examination Sheet from the following link.

[download \[19.058 KB\]](#)

Close

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Procedure 6 Print Examination Sheet

Note: There is no need to print the Examination Sheet for the admission methods of documents screening only.
Please check your application number.

RITSUMEIKAN UNIVERSITYGRADUATE SCHOOL EXAMINATION SHEET

Please bring this examination sheet on examination date.

Application Number	XXXXXXXX	Registration Number	20211100811
Exam. Date	07/05/2020		
Ritsu-MateID	0000@00.ritsumei.ac.jp		
Year of enrollment	2021	Semester of Enrollment	April
Admission Method	In-University Advancement Admissions (April Enrollment)		
Name in Katakana			
Name	RITSUMEI Taro		
College/Graduate School	Graduate School of Sport and Health Science		
Department/Major	Major in Sport and Health Science		
Major/Course	*		
Application Fee	Required	Date of Payment	06/10/2020 01:00

For admission methods which do not implement written examinations, result notification date is shown in the column 'Exam.Date'.

Procedure 7 Confirmation of Notification (Examination Details)

You can confirm whether MESSAGE will be sent or not on the top page.

The screenshot shows the Ritsumeikan University portal interface. At the top, there is a header with the university logo and name, and navigation links for 'JAPANESE', 'Manual', and 'Logout'. Below the header, the user's account information is displayed: 'Account : EXP1015418', 'Name:RITSUMEI Tarc', and a timestamp '2020-10-29T16:26:23.227649 [ADK10A0] [PR]'. The main content area is titled 'RITSUMEI Taro's Page'. A red box highlights a 'MESSAGE' notification with a link '< Go to message box... >'. A blue callout box explains the message: '[MESSAGE] Along with the Examination Sheet Download, details about the examination (venue, etc.) will be sent to you. ※A notification may be sent to you in other ways.' Below the message, there is a 'MENU' section with a blue header. Under the 'Admission' section, there are four orange buttons: 'Register Application Information for Undergraduate Schools', 'Register Application Information for Graduate Schools', 'Examination Sheet Download', and 'Check Application Information'. Under the 'Inquiry' section, there is one orange button: 'Inquiry for Admission'. At the bottom, there is a 'LINK' section with several blue links: 'RITSUMEIKAN UNIVERSITY HP', 'International admissions for English-medium undergraduate programs', 'Admissions to Graduate Schools', 'Startup Guide to New Students', and 'Welcome events for freshmen by senior students(undergraduate) (Japanese Only)'.

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Procedure 8 <Take Examination>

- Bring the printed Examination Sheet with you on the day of the examination.
- Take the examination after confirming the details about the examination (venue, etc.) displayed under "MESSAGE."



STEP 7 Confirm Examination Result

Procedure1 Examination Result

"Examination Result" button will be displayed on the top screen at **10:00 (Japan time)** on the result notification date.

The screenshot shows the user interface of the Ritsumeikan University application portal. At the top, there is a navigation bar with the university's name in Japanese and English, and user account information. Below this is a header for the user's page, "RITSUMEI Taro's Page". A "MESSAGE" section contains a link to the message box. The main "MENU" section is divided into several categories: "Admission *Registration opens at 10AM (JST) on 1st day of Application Period.", "Examination Result", "Online Enrollment Procedure", and "Inquiry". The "Examination Result" category is highlighted with a dark blue background, and the "Examination Result" button within it is highlighted with a red border. Other buttons in the menu include "Register Application Information for Undergraduate Schools", "Register Application Information for Graduate Schools", "Register International Student Information", "Pay Application Fee", "(for RJ Admissions)Photo Upload", "Download Application Sheet & Mailing Label", "Examination Sheet Download", "Check Application Information", "Online Enrollment Procedure", and "Inquiry for Admission".

JAPANESE | Manual | Logout

立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page]

RITSUMEI Taro's Page

MESSAGE

[< Go to message box... >](#)

MENU

■ Admission *Registration opens at 10AM (JST) on 1st day of Application Period.

- Register Application Information for Undergraduate Schools
- Register Application Information for Graduate Schools
- Register International Student Information
- Pay Application Fee
- (for RJ Admissions)Photo Upload
- Download Application Sheet & Mailing Label
- Examination Sheet Download
- Check Application Information

■ Examination Result

- Examination Result

■ Online Enrollment Procedure

- Online Enrollment Procedure


■ Inquiry

- Inquiry for Admission

STEP 7 Confirm Examination Result

Procedure 2 Result Confirmation

The result of the Entrance Examination can be confirmed in "Examination Result." Click on "Back" once you have checked your result.

**立命館大学** Ritsumeikan University

[JAPANESE](#) | [Manual](#) | [Logout](#)
Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[\[Ritsu-Mate My Page\]](#) > [\[Notification of Screening Result\]](#)

Notification of Screening Result

The screening result for your application to Ritsumeikan University is as follows.

*For admission methods which do not implement written examinations, result notification date is shown in the column 'Examination Date'.

President
Ritsumeikan University

(Total 1 item(s))

Screening Result	College/Graduate School	Department/Major	Major/Course	Application No.	Admission Method	Examination date	Scholarships
Pass	Graduate School of Sociology	Major in Applied Sociology	*	XXXXXXX	International Student Admissions (April Enrollment)	2020/09/12	

[Back](#)

<For Reference> Check Application Information

You can confirm the information you have registered if you need. However, the details you have registered cannot be changed/modified. If you need to modify your application, take the following procedures.

<In case you find the parts to be corrected BEFORE submitting the application documents>

(1) Items which are shown on your Application Sheet

1) Year of Enrollment, Semester of Enrollment and Graduate School which you apply for

... Cannot be corrected. In case you have registered wrong details, contact the administrative office of graduate school which you applied for.

2) Other than 1)

... Correct the printed Application Sheet by handwriting (in red).

(2) Items which are not shown on your Application Sheet

(Education Information, International Student Information, etc.)

... Clarify the details to be corrected and contact the administrative office of graduate school which you applied for.

<In case you find the parts to be corrected AFTER submitting the application documents>

Clarify the details to be corrected and contact the administrative office of graduate school which you applied for.

JAPANESE | Manual | Logout

立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page]

RITSUMEI Taro's Page

MESSAGE

< Go to message box... >

MENU

■ Admission *Registration opens at 10AM (JST) on 1st day of Application Period.

Register Application Information for Undergraduate Schools

Register Application Information for Graduate Schools

Register International Student Information

Pay Application Fee

(for RJ Admissions)Photo Upload

Download Application Sheet & Mailing Label

Examination Sheet Download

Check Application Information

■ Examination Result

Examination Result

■ Online Enrollment Procedure

Online Enrollment Procedure

■ Inquiry

Inquiry for Admission

<For Reference> Check Application Information

Basic information such as Applicant's Information, Information of Parent/Guardian or a person who will accept the identity and Academic History(Eligibility Details) can be confirmed from "List of Registered Information".

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立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Check Application Information]

List of Registered Information

Please select the Registered Information.

(Total 4 item(s))

List of Registered Information	
Ref	Application Information
Ref	International Student Information
	Upload Application Documents
Ref	Application Fee Payment Status

Back

[Upload Application Documents]
Use only RJ method.

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<For Reference> Check Application Information

Basic information such as Applicant's Information, Information of Parent/Guardian or a person who will accept the identity and Academic History(Eligibility Details) can be confirmed from "List of Registered Information".

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R 立命館大学 Ritsumeikan University Account : EXP1015418
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<For Reference> Check Application Information

You can confirm the details of what you had registered.

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R 立命館大学 Ritsumeikan University Account : EXP1015418
Name: RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

Reference of Application Information

Please confirm the registered information.

User Policy	I agree
Semester of Enrollment	2021 April
Graduate School	Graduate School of Professional Teacher Education
Degree Program	Master's program
Major	Major in Teaching Profession and Educational Practices
Course	*
Examination Date and Method	11/22/20 Regular Admissions (April Enrollment)
Application Fee	35000
Payment Deadline	11/04/20

Omission

Name (Katakana)	
Gender	Male
Date of Birth	1991/12/20
Application Fee	Required

Contact Information

Postal Code	999-9999
Prefecture	Other than those above
Adress1	London, UK
Adress2	21 Tojiin St, Kinugasa
Adress3	
Home Telephone Number	+44-0000-000-0000

Omission

Questionnaire Items

Research contents Research continuity Professors Graduated from Ritsumeikan University or APU

Curriculum Research achievements Research equipment Results of finding employment

Examination subjects Scholarships and grants Admission fee exemption Tuition

Acquirable skills/certificates Recommendation from professors/seniors Name recognition Location

[Close](#)

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<For Reference> Check Application Information

Regarding the information about International Students, you can check it from "International Student Information".
*Those who don't have Japanese Nationality must register "STEP3-2 Register International Student Information".
(Those who are Special Permanent Resident, Long-term Resident and Permanent Resident also need to register).

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立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Taro
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[Ritsu-Mate My Page] > [Check Application Information]

List of Registered Information

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[Back](#)

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<For Reference> Check Application Information

You can confirm the details of what you had registered.

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Reference of International Student Information

Please confirm the registered information.

International Student Information

Name (Alphabet) RITSUMEI Taro

1st Nationality United Kingdom of Great Britain and Northern Ireland

2nd Nationality

Resident Status International student

Resident Status student

Expiry Date 2021/03/31

Financial Aid Privately financed

(Scheduled) Date of Arrival 2021/03/01

Scholarship Information

Past Experience with Japanese Government (Monbukagakusho) Scholarships. Not-Exist

Study Abroad Period: FROM

Study Abroad Period: TO

University

Japanese language Organization before your enrollment

Japanese Language School Code 099

Japanese Language School Name RITSUMEIKAN BKC Japanese Language School

Enrollment Date 2020/04


Graduation Date 2021/01

Close

<For Reference> Check Application Information

Your Payment Status can be checked from “Application Fee Payment Status”

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 立命館大学 Ritsumeikan University

Account : EXP1015418
Name:RITSUMEI Taro
2020-10-29T16:26:23.227649 [ADK10A0] [PR]

[Ritsu-Mate My Page] > [Check Application Information]

List of Registered Information

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List of Registered Information	
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Ref	Application Fee Payment Status

Back

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<For Reference> Check Application Information

Your Payment Status can be checked as below.

 立命館大学 Ritsumeikan University	JAPANESE Manual Logout
	Account : EXP1015418 Name:RITSUMEI Taro 2020-10-29T16:26:23.227649 [ADK10A0] [PR]

☐ Reference of Application Fee Payment Status

Please confirm the registered information.

Application Fee	1 : Required
Registration Number	20211102250
Colleges / Graduate Schools	32 : Graduate School of International Relations
Admission Method	572 : Regular Admissions (Document Screening for Japanese Based Program) (April)
Exam. Date	12/02/20
Application Fee	35000
Commision paid(JPY)	500
Due Date & Time for Payment	10/21/20
Payment Status	
Payment Date & Time	
Method of Payment	

Close

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