

August 2026

		Automated Certificate Issuing Machines Operation Hours			
		Kinugasa/BKC/OIC Campus	Suzaku Campus	Osaka Umeda Campus (5F)	Tokyo Campus
August 1 ~ August 7	Mon. ~ Fri.	9:00—17:00	9:00—17:00	Graduate and undergraduate students 9:30—17:00 Graduate students (MBA, MOT, LEIS) 9:30—17:30	9:00—17:30
	Sat.	No service	No service	No service	No service
	Sun.	No service	No service	No service	No service
August 8 ~ August 17	—	No service	No service	No service	No service
August 18 ~ August 31	Mon. ~ Fri.	9:00—17:00	9:00—17:00	Graduate and undergraduate students 9:30—17:00 Graduate students (MBA, MOT, LEIS) 9:30—17:30	9:00—17:30
	Sat.	No service	No service	No service	No service
	Sun.	No service	No service	No service	No service

■ Important notes

【Out of Service Due to System Maintenance and Summer Closure】

August 8 to 17 is summer closure and the machines shall be out of service for the purpose of system maintenance.

* Please note that during this period you will not be able to obtain certificates from the administrative offices either.

【Periodic Inspection Schedule】

Machine operation will be suspended (approximately 2 hours per machine) for the purpose of periodic inspection as follows:

【Kinugasa Campus】... August 20 (Thu.) from 9:00

【BKC】... August 19 (Wed.) from 9:00

【OIC】... August 26 (Wed.) from 9:00

【Suzaku Campus】... August 21 (Fri.) from 9:00

【Tokyo Campus】... August 27 (Thu.) from 9:00

【Osaka Umeda Campus】... August 25 (Tue.) from 9:00

* Tokyo and Osaka Umeda Campuses have only one automated certificate issuing machine each.

Please note that no certificates can be issued during the inspection time.

【Scheduled Suspension Period for the Issuance of Various prospective certificates】

Certificates of prospective graduation and prospective completion cannot be issued from September 26 to 29. **Issuance will be resumed on September 30.**

***If a student's graduation/completion result for the Spring Semester of AY2026 is "Fail", the above certificates also cannot be issued during the period from September 3 to September 25.**