



Payment by Bank Transfer Request Form (Downloaded Payment Slip)



Payment by Bank Transfer Request Form

- Payment can be made at the counter of a bank or other financial institution that accepts telegraphic transfers.
- Students may also download the bank transfer request form from CAMPUS WEB as before.
*Click [here](#) for the manual.
- Please bear any bank transfer fees or other fees incurred when making the transfer.
- To log in to the Ritsumeikan University Tuition Portal, you will need the Student ID Number (11 digits) and the Payer Code (17 digits).

Ritsumeikan University
Tuition Portal



Payment by Bank Transfer Request Form

Your Student ID Number and Payer Code will be sent to the tuition billing address.

<学生情報> <Student Information>	
学生証番号 Student ID Number	
学生氏名 Student Name	
学費年度 Academic Year	
振込依頼人コード Payer Code	
振込依頼人コードの有効期限 Payer Code Expiration Date	

* The Payer Code changes every academic year.

* Please retain this information sheet, as it will be required for tuition payment procedures.

Access the Tuition Portal

Ritsumeikan University Tuition Portal Site



Ritsumeikan University Tuition Portal

How to Use the System

FAQ

Ritsumeikan University Tuition Portal

The Ritsumeikan University Tuition Portal is a website for completing direct debit procedures for tuition and fees, making payments, and viewing tuition-related information.

This system is available only to regular students enrolled at Ritsumeikan. Access is limited to the period of enrollment, and the site will no longer be available after graduation or completion of studies.

*Note: Non-regular students are not eligible to use this system.

What to Prepare

Student ID number: (11 digits), payer code (17 digits)

The payer code will be provided separately by Ritsumeikan University.

For Direct Debit Registration

A bankbook or cash card showing the account information



[List of Partner Financial Institutions](#)

For Payment at a Bank Counter (Using a Payment Slip)

Adobe Acrobat Reader is required to download the payment slip (Bank Transfer Request Form).

*If you do not have Adobe Acrobat Reader installed, please download it from the Adobe website.



For Pay-easy (Online Banking) Payment

You must apply for online banking services with your financial institution in advance.

* Check the list below to see which financial institutions support this service.



[List of Eligible Financial Institutions](#)

For Credit Card Payment

A credit card bearing one of the following logos



Ritsumeikan University Tuition Portal Terms of Use

Please review the following Terms of Use.

Article 1: Handling of Personal Information

The Ritsumeikan Trust and F-REGI Co., Ltd. will mutually provide personal information acquired by the Ritsumeikan Trust and personal information entered into this system solely to the extent necessary for applications for direct debit registration, payment of tuition and fees, and inquiries regarding tuition information for Ritsumeikan University.

The personal information in question will be used only for applications for direct debit registration, payment of tuition and fees, and inquiries regarding tuition information for Ritsumeikan University, and it will not be used for any other purpose.

For details regarding the handling of personal information, please refer to [the Ritsumeikan Trust Privacy Policy](#) and [the F-REGI Co., Ltd. Personal Information Protection Policy](#).

Article 2: Disclaimer

The Ritsumeikan Trust and F-REGI Co., Ltd. shall bear no responsibility whatsoever for failed delivery, incorrect delivery, rejection, or any other issues related to email transmission resulting from incorrect email address entry, garbled text, or other defects in the entered information.

The Ritsumeikan Trust and F-REGI Co., Ltd. shall also bear no responsibility whatsoever in the event that this system cannot be used due to natural disasters, civil disturbances, power outages, telephone line failures, or any other force majeure event.

Article 3: Prohibited Conduct

The following actions are prohibited when using this system:

- Logging in on behalf of another person to view information without that person's consent
- Actions that improperly interfere with the operation of this service and cause or may potentially cause disadvantage to the university
- Actions that infringe or may potentially infringe upon the rights of or cause damage to other users or third parties
- Actions that violate or may potentially violate public order and morals or applicable laws and regulations

Please read the above Terms of Use and **check** the box to log in.

☐ I agree to the Terms of Use.

Login

After entering your student ID number and payer code, click the "Login" button.

Student ID No. (11 digits)

12345678901

Payer Code (17 digits)

12345678901234567

Access the Tuition Portal

Ritsumeikan University Tuition Portal Terms of Use

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☐ I agree to the Terms of Use.

Login

After entering your student ID number and payer code, click the "Login" button.

Student ID No. (11 digits)	Required	8901
Payer Code (17 digits)	Required	8901234567

Login

- Review the Terms of Use
- [Please read the above Terms of Use and check the box to log in.]
Check the box.
- Enter your login information.
 - Student ID Number (11 digits)
 - Payer Code (17 digits)

Select Procedure

Select Procedure

Please select a payment method for your tuition and fees.

- * Direct debit and other payment procedures cannot be completed outside the designated application period.
- * After completing the direct debit procedure, the direct debit history can be viewed from the following day onward.

Notice Regarding Duplicate Payments

Tuition and fees for which payment procedures have been completed and system usage fees cannot be refunded for any reason.

- * Please take extra care to avoid making duplicate payments through both "Direct Debit" and "Other Payment Methods".
If an overpayment exceeding the prescribed tuition and fees occurs, Ritsumeikan University will contact you at a later date about the refund procedure.

Direct Debit Procedures

- Available only in Japanese

Direct Debit History Inquiry

- Available only in Japanese

Other Payment Methods

- Payment at a Bank Counter
(Using a Payment Slip)
- Pay-easy (Online Banking) Payment
- Credit Card Payment

- Select the Other Payment Methods .

Enter Basic Information

Ritsumeikan University Tuition Payment Site Terms of Use

Please review the following Terms of Use.

Article 1: Use of This System

The handling of personal information, disclaimers, and prohibited conduct relating to this system shall be governed by the Ritsumeikan University Tuition Portal Terms of Use.

Article 2: Operation of the Tuition Payment Site

System and Payment Processing Company	F-REGI Co., Ltd. (F-REGI Payment Service)
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Article 3: Payment Methods

Bank counter (Payment slip)  Download and print out the payment slip and pay at the counter of your financial institution.	Pay-easy (Online banking)  List of Eligible Financial Institutions Check to see which financial institutions support this service.	Credit card (in your name or the name of a family member)  A credit card bearing one of the logos above
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- Tuition and fees for which payment procedures have been completed and system usage fees cannot be refunded for any reason.
- When paying by credit card, the system usage fee varies depending on the payment amount. Please be sure to enter the tuition payment amount and confirm the estimated system usage fee displayed.

Please review the Terms of Use and system usage fees above, then check the box below.

☐ I have reviewed the Terms of Use and system usage fees above.

Next

- Review the Terms of Use
- [Please review the Terms of Use and system usage fees above, then check the box below.] Check the box.

Enter Basic Information

> Ritsumeikan Tuition Payment Site

1 Terms of Use	2 Enter Payment Information	3 Confirmation	4 Payment Complete
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Enter Payment Information

After confirming the payment amount, click the "Confirmation" button.
Please do not use your browser's "Back" or "Forward" buttons.

Student Information

Student ID No.	
Student's Name (in Katakana)	サイオンジ ハナコ

Select Payment Information

Select the term for which you wish to complete the procedure (this cannot be changed after the procedure is completed).

Spring Semester Remaining Balance	
Academic Year	2026
Payment Status	Unpaid

Select the remaining balance for the Spring Semester

Full Year Remaining Balance	
Academic Year	2026
Payment Status	Unpaid

Select the remaining balance for the full year

Tuition Fee Breakdown

Spring Semester Tuition Fee	679,700 yen
Spring Semester Membership Fee for the Parents Association	10,000 yen
Spring Semester Student Government Board Fee	5,000 yen
Spring Semester Academic Association Fee	2,000 yen

Scholarship/ Amount Paid

Spring Semester Scholarship	233,350 yen
Amount paid	0 yen

You can check the amount of tuition and fee.

Select the term for which you wish to complete the procedure.

Enter Basic Information

Select Payment Method

☒ Payment at a bank counter (using a payment slip)
 ☐ Bank (Pay-easy)
 ☐ Credit card

Where to send completion notifications

*If you have set up a domain-specified receiver, please register "@pay.f-regi.com" as a domain-specified receiver.

E-mail address *

info@f-regi.com

(Confirm your email address)

info

@

f-regi.com

Applicant phone number

* Enter the contact information of the person completing the procedure.

* This cannot be corrected after the procedure has been completed.

Phone number *

XXXX

-

XXXX

-

XXXX

* The payment will not be executed even if you click "Confirm".

Confirm

Select the Payment at a bank counter.(using a payment slip)

Enter the email address to receive the completion notification.

Enter your telephone number.

Confirm the Information Entered

> Ritsumeikan Tuition Payment Site

1
Terms of Use

2
Enter Payment Information

3
Confirmation

4
Application Received

Confirmation

*After confirming your payment details, click the "Finalize application" button at the bottom of the page.
Please do not use your browser's "Back" or "Forward" buttons.

Student Information

Student ID No.

Payment method

Payment method you have selected

Payment at a bank counter (using a payment slip)

Email Address to Send Completion Notification

Email Address

@st.ritsumei.ac.jp

Applicant phone number

Phone number

075-999-9999

Change Payment Information

Finalize application

After confirming payment details, click the "Finalize application" button at the bottom of the page.

Download the Bank Transfer Request Form

Application Received

Your application has been received.
Please confirm your payment method and complete the payment procedure.

Payment Information	
Payment Method	Bank Counter (Payment Slip)
How to Pay	1. Click "Download Payment Slip" to download the selected payment slip (including installment payment slips) as a PDF file. 2. Print out the payment slip. 3. Please make the payment at your preferred financial institution.
Important Notes	• Printing the tuition and fee payment slip (Bank Transfer Request Form) from this website alone does not complete the payment procedure. Please make the payment at your preferred financial institution by the payment deadline. • If payment at the financial institution is not completed by the payment deadline stipulated by the university, you may be expelled from the university. • Please print the bank transfer form in black and white, portrait orientation, on white A4 copy paper. • If the size or format differs, the form may not be accepted by your financial institution. Do not enlarge or reduce the print size. • For other important notes, please review the "Notes on Tuition Payment at Ritsumeikan University" included with the payment slip before making payment.

Please review the Important Notes above, then check the box below and download the payment slip.

☐

I have reviewed the Important Notes above.

Download payment slip

Check the box.

Click the "Download payment slip"

Download the Bank Transfer Request Form



You will receive a confirmation email indicating that your payment request has been accepted. Please check the confirmation email.



Downloading the bank transfer request form does not complete your payment. Please bring the payment slip downloaded from the Ritsumeikan University Tuition Payment Site to your preferred financial institution and make the payment.