

Ritsumeikan Annual Review of International Studies
Guidelines for Contributors

1. Authors are required to submit a copy of their article typed in double-spaced lines throughout, including notes and references. The font type should be "Times New Roman" and the size should be 12pt. Authors must send a copy by e-mail to: ir-kyo@st.ritsumei.ac.jp
2. Duplicate submission of the same article to other journals is prohibited.
3. Author's name, title and institutional address should be typed on a separate sheet. An abstract of 100-250 words should also be typed on a separate sheet.
4. Articles should not exceed 10,000 words, including footnotes and references. The minimum length for articles is 5,000 words, including footnotes and references. *A word count must be provided in all cases.*
5. Quotations should be enclosed within single or double quotation marks. Quotations of forty or more words should be indented without quotation marks.
6. Foreign (i.e. non-English) language text should always be italicized. Different forms of English spelling are acceptable (American, Australian, British, Canadian, etc.) but spelling practice should be consistent throughout the article.
- 7-1. The Harvard style should be used for bibliographical references in the text and notes: give author's name, year of publication and page number(s) in round brackets, e.g.: (Carr 1962: 116).
- 7-2. English translations should be provided for book and journal titles in foreign languages.
8. Notes, which should be kept to a minimum, should be added as footnotes.