

LIBRARY GUIDE

— ENGLISH —

RITSUMEIKAN UNIVERSITY

Welcome to the Ritsumeikan Univ

In 1905, the Ritsumeikan University library began as part of the private Kyoto Hosei University, the predecessor of Ritsumeikan University. Currently, the university has 7 libraries across 4 campuses with a collection of more than 3.46 million books and over 130 thousand academic journals and e-journals. The libraries also offer a wide selection of both Japanese and foreign books, audio-visual materials, databases and e-books. Ritsumeikan University libraries serve as academic information hubs to support the university's educational and research activities.



Kinugasa Campus

Hirai Kaichiro Memorial Library

The library derives its name from the late Kaichiro Hirai, who was born in 1907. After graduating from Ritsumeikan University's College of Law in 1940, Hirai Kaichiro went on to found Nichicon Corporation, pouring his soul into the company for half a century before passing away in 2001. He always wanted to contribute to the development of young people who will go on to lead the next generation. The library serves as a new academic symbol of Ritsumeikan and was built in accordance with his will through funding donated by his wife, Nobuko Hirai.

The library serves as the centerpiece of Ritsumeikan's learning community, promoting the concept of "Proactive Interactive Learning" and maintaining various materials focused on the Humanities and Social Sciences, including the unique and special collections of Saionji, Suekawa, Shizuka Shirakawa and Shuichi Kato.



Shugakukan Research Library

The Shugakukan Research Library mainly stores the collections of research books in the social science field and foreign languages. Digitalized reference services (e.g. databases) are also available for researchers.

Arts & Humanities Library

The Arts & Humanities Library in the Shugakukan Hall Basement 1F stores the collections of research books in the humanities field (highly specialized, rare materials including books bound in the Japanese literature, Chinese literature, and books from the Meiji-Taisho period).



University Library

Biwako-Kusatsu Campus (BKC)

Media Center

The Media Center mainly stores the collections of natural science field.



Media Library

The Media Library is located on the 2nd to 6th floors in the Across Wing and it mainly stores the collections of the social science field.



Osaka Ibaraki Campus (OIC)

OIC Library

The OIC Library is located on the 2nd to 4th floors in the Building B, and mainly holds materials related to the faculties and graduate schools established at OIC.



Suzaku Campus

Suzaku Research Library

The Suzaku Research Library is dedicated to supporting education and research for graduate students and *homu senshusei* in the School of Law and Graduate School of Professional Teacher Education, as well as faculty.

I. Using the Libraries

1 Library Website

The library website offers information on utilizing the library such as opening hours and other notices, and information on various library services. It is also the gateway to online services like searching for books, e-books, databases, and submitting inquiries to the library.



The Library Website

<https://www.ritsumeai.ac.jp/lib/>



The screenshot shows the Ritsumeikan University Library website. The header includes the university logo and name in Japanese and English. Navigation tabs include 'Using the Library', 'Finding Resources', 'Research', 'Learning', 'Teaching', and 'About us'. A search bar is prominently displayed. Below the search bar, there are sections for 'TOPICS' and 'NEWS'. The 'TOPICS' section features three articles with images: 'Special Information Page of Library's e-Resources which are Available to Access from Off-Campus', 'Mar. 2023 Student Library Staff Recommended Books', and 'LibraryNavigator No.130 has been released'. The 'NEWS' section lists recent announcements. On the right side, there is a 'QUICK LINKS' section with various service links. Callouts from the surrounding text point to specific features: 'Hours' (P.04) points to the top navigation; 'MyLibrary' (P.09) points to the 'MyLibrary' link in the top navigation; 'Online Library Catalog (RUNNERS)' (P.13-14) points to the 'OPAC' link in the search bar; 'Databases / e-book' (P.15-16) points to the 'Databases' and 'e-book' links in the search bar; and 'Reference' (P.17) points to the 'Reference' link in the 'QUICK LINKS' section.

Hours ▶ P.04

MyLibrary ▶ P.09

Using the Library | Finding Resources | Research | Learning | Teaching | About us

OPAC | Discovery | e-publication | Databases | e-book

Search the collections in the university

Search

detailed search ▶

TOPICS

Special Information Page of Library's e-Resources which are Available to Access from Off-Campus

Mar. 2023 Student Library Staff Recommended Books

LibraryNavigator No.130 has been released

NEWS

New | Notice | Event | Exhibition

Feb. 22, 2023 **Kinugasa** HIRAI KAICHIRO Memorial Library Announcement of Feb. Exhibition

Feb. 13, 2023 **common** Regarding the Return of books and materials for those who will graduate, complete, or expire in the fall semester of 2022

Feb. 1, 2023 **OIC** Announcement of OIC Library Feb. Exhibition

QUICK LINKS

- MyLibrary
- Ask a Librarian (consult with librarians)
- Frequently Asked Questions
- RIS (Information Retrieval Guide)
- RAIL (Study support tool)
- Facility reservations (Web)
- VPN (on-campus network connection from off-campus)

Online Library Catalog (RUNNERS) ▶ P.13-14

Databases / e-book ▶ P.15-16

Reference ▶ P.17



2 Library Calender

The library will be closed during the following periods: library maintenance days, holidays, summer break, and winter break. Opening hours may change without notice in the case of events such as issuance of a storm warning or emergency warning, disruption of public transportation, or an increase in the risk of catching an infectious disease. For details, please visit the library website.



3 Hours

		Kinugasa Campus		Biwako-Kusatsu Campus	Osaka-Ibaraki Campus	Suzaku Campus
		Hirai Kaichiro Memorial Library	Shugakukan Research Library Arts & Humanities Library	Media Center Media Library	OIC Library	Suzaku Research Library
Regular Hours	Mon.-Fri.	8:30–22:00	9:00–20:00	8:30–22:00	8:30–22:00	9:00–22:00
	Sat.	10:00–17:00	10:00–17:00	10:00–17:00	10:00–17:00	
	Sun.		Close			10:00–17:00
Holiday Hours	Mon.-Fri.	9:00–19:30	9:00–20:00	9:00–19:30	9:00–19:30	9:00–20:00
	Sat.	10:00–17:00	10:00–17:00	10:00–17:00	10:00–17:00	10:00–17:00
	Sun.		Close			Close

4 Library Floor Maps

Library floor maps for each campus are available at the library counters. PDF versions can also be downloaded from the library website.



Kinugasa Campus
Suzaku Campus
LIBRARY HANDY GUIDE



Biwako-Kusatsu
Campus
LIBRARY HANDY GUIDE

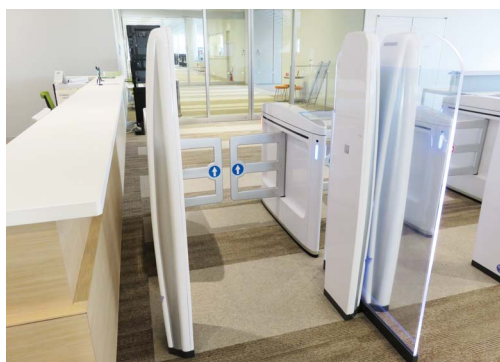


Osaka Ibaraki
Campus
LIBRARY HANDY GUIDE

5 Entrance and Exit



Entrance barrier



Exit barrier

To enter/exit the library, tap your student ID card/ faculty/staff ID card/ library card on one of the entrance/exit barriers. Those without their student ID card must complete the necessary procedures for entry/exit at the counter near the barriers. Make sure you have finished checking out your books before leaving the library.

In the Hirai Kaichiro Memorial Library, you can simply tap your student ID card/ faculty/staff ID card/ library card on the KASIDUS Gate (automatic borrowing gate) and walk through with the materials you want to borrow.



KASIDUS Gate
(Hirai Kaichiro Memorial Library)

6 User Guide

Prohibited in the Library (Examples)

- Leaving the library without properly checking out library materials
- Loaning borrowed items to others
- Writing on or cutting library materials
- Eating, drinking, smoking, chatting, and reading aloud (though in some areas drinking beverages is allowed)
- Talking on mobile phones, etc., outside of designated areas
- Leaving your belongings unattended
- Taking photographs without permission
- Disturbing other library users

Returning In-library Use Only Materials

Always return any items you use in the library to the nearest Book Return Cart.

Do not return materials to the shelves by yourself.



Book Return Cart





Photocopying of Library Materials

Photocopying at the University Library is allowed within the scope of Article 31 of the Copyright Act. Please follow the rules stated below.

- You must fill out a designated literature-copy form (available at the copy machines) when making copies in the libraries.
- You may not copy more than one half of a book. The same applies for the latest issue of a periodical.
- Only one set of copies is allowed per person.
- You are prohibited from copying copied materials and/or giving copied materials to others.
- Only materials from the libraries' collections are allowed to be photocopied in the libraries. (Copying your notes or any personal items is not allowed.)



Loss, Stain, or Damage of Library Materials

If you lose, stain, or damage a library material, you must report it to the counter. As a general rule, you will be responsible to replace it with the same item. If you happen to find a stained or damaged item in the libraries, please inform the counter.

Audio-Visual Materials

Audio-Visual Materials can be viewed in the Audio-Visual booths in each library.

Valuable Materials

Hirai Kaichiro Memorial Library

To view valuable books, fill out a "Request Form" and submit it to the Hirai Kaichiro Memorial Library 1F counter. Undergraduate and graduate students must be referred by their faculty advisor. Valuable materials can be read Monday through Friday from 9:00 a.m. to 5:30 p.m., except during winter and summer break (viewing requests are accepted until 5:00 p.m.). You cannot pick up valuable materials at other campuses (e.g., BKC, OIC, Suzaku Campus, etc.).

Special Collections

Hirai Kaichiro Memorial Library

The Hirai Kaichiro Memorial Library houses a number of unique collections:

- **The Saionji Collection** contains items donated from Ritsumeikan's Founding Father, Prince Saionji Kinmochi
- **The Suekawa Collection** . . . contains civil law materials collected by Former Chancellor Suekawa Hiroshi
- **The Hakuyoso Collection** . . . contains valuable pieces of modern literature such as "Myojo" and "Subaru"
- **The Shirakawa Shizuka Collection** . . . contains the Shirakawa trilogy "Jito", "Jikun", and "Jitsu", books relating to theories on ancient Chinese ideograms, serial publications (including Chinese books), and excerpts and manuscripts from Chinese classics and periodicals
- **The Kato Shuichi Collection** contains a large collection of books and posthumous manuscripts and notebooks from Kato Shuichi

More details can be found on the library's website.



Special
Collections

URL: TOP>Finding Resources>Collections

How to Use Library Facilities

The libraries include facilities that can be reserved online, including seminar rooms, presentation rooms (inside the Peer Learning Rooms), individual research booths, and more. These can be reserved on the library website via MyLibrary > Room Reservation.



PC Locker(Hirai Kaichiro Memorial Library)
To borrow a portable computer, you touch your student ID card to the PC locker in the library.

Learning Commons “PIARA”

PIARA is the name given to Peer-Learning Rooms at Ritsumeikan University where students can creatively learn together and from each other. PIARA can be found in the following facilities. The four libraries of Ritsumeikan University (Hirai Kaichiro Memorial Library, Media Center, Media Library, and OIC Library)



URL: TOP>Learning>PIARA

■ Concept

1. Promote independent learning
2. Offer a space for peers to experience the enjoyment of learning and the pleasure of growing together

Visiting PIARA is different from attending a lecture, which is often unidirectional in the sense that a large audience listens to a single instructor as he or she conveys knowledge, since PIARA is a space that promotes the creation of knowledge and nurtures independent learning, where everyone takes part in sharing knowledge and is aware of the learning process. Moreover, it has been designed as a place for peers to experience the enjoyment of learning and the pleasure of growing together. Although PIARA is located in the library, a place known for its quietness, PIARA is a place for peers to speak out and use their voices to discuss, present and be active in their learning.



Peer Learning Room "PIARA"
It has many features to support students' new findings or creative and active learning, and students improve themselves by exchanging their views and discussing with each other in the area.

7 Checkout of Materials

Loan Conditions

URL: TOP>Using the Library>Library Services> Rent, return and extension



User Classification	Lending Terms			
	Library Materials		APU Materials*	
	Item Limit	Loan Period	Item Limit	Loan Period
Undergraduate students, non-degree undergraduate students, auditing students, etc.	20	14 days	5	14 days
Graduate students, part-time lecturers, non-degree graduate students, post-master's research students, doctoral research students, etc.	100	100 days	5	14 days

The loan period is calculated from the day following checkout.
The details will be posted within the libraries as well as on the website.

*APU: Ritsumeikan Asia Pacific University



Use of the Automatic Borrowing Machines

Bring your student ID card to the automatic borrowing machines to checkout or return materials. The self-checkout service is available up to 15 minutes before the scheduled closing time. Please checkout and return items with supplemental materials, such as CDs, at the counters. Borrowed items can be returned at a library that differs from the one you borrowed them from.

Attention

- Automatic borrowing machines print out no receipts. You must confirm your book Lending Status on "MyLibrary".
- The due date is set on the day the library is open, regardless of the day of the week. Please note that even on Saturdays, Sundays, and holidays, the due date will be set as long as the library is open.



Automatic Borrowing Machine

Non-circulating

The following items cannot be checked out. They are for in-library use only.

- Books marked as in-library use, reference books.
- Newspapers, periodicals, White Papers, statistics, annual publications/reports.
- Materials on microfilm/microfiche, rare books, etc.

*Those items will be displayed as "Non-circulating" in the OPAC.

Wabi sabi : the Japanese art of impermanence / Andrew Juniper

: pbk.; : pbk. (for sale in Japan only). - 1st ed. - Boston ; Tokyo : Tuttle Pub., 2003

■ Books

Volume	Location	Call No.	Bookid	Status	ISBN
: pbk	APU Library reading room	NDCS: 702.1/3 95	22000511764		9780804834827
: pbk. (for sale in Japan only)	KINUGASA HIRAI KAICHIRO Memorial Library 1F Peer Learning Room	NDCS: 702.1/3 95	12100583426	Non-circulating	9784805314074



in-library use only

Overdue Library Materials

If items are returned after the due date, you will be temporarily suspended from borrowing materials for the same length as the overdue days. Your borrowing privileges will be suspended until items are returned. You can view due dates on "MyLibrary".

Renewing Materials

As long as no one else has reserved the item, you may renew the loan through "MyLibrary" (students can extend their loan period up to two times; excludes materials from some areas).

the Library Mascot Yomurisu

Yomurisu loves books and dreams of reading every single book in Ritsumeikan University's collection (however, he actually worries that he won't be able to accomplish this). Recently he has been not only reading paper-based books, but he also downloads e-books to read. He is working hard so that all library users can spend a comfortable time at the libraries.



“MyLibrary” Academic Information System

MyLibrary



“MyLibrary” is an online library where you can access materials, resources, and search tools via the Internet and arrange them to suit your study styles. You can reserve or renew items, make requests for interlibrary loans and photocopies of materials, or request the purchase of items.

Students must log in with your RAINBOW ID and Password, and make sure to log out when you are finished.



The screenshot displays the RUNNERS (立命館蔵書検索システム) interface. The top navigation bar includes links for HOME, Library Service, User Service, R-Cube, e-publication, Database Ritsumeikan, Database APU, APU Library, and Ritsumeikan University Library. A green cloud labeled "User Service" points to the "User Service" link in the top bar and the "User-Service" section on the right. The main content area is divided into several sections: "Information" (with a green cloud callout), "Bookmark" (with a green cloud callout), "New Arrival Information", and "User-Service" (with a green cloud callout). The "User-Service" section includes links for "Check Status of Loan/Reservation", "InterLibraryLoan/Photocopy Request", "Check Status of Loan/Photocopy", "Purchase Request (for Students)", "Check Status of Purchase Request (for Students)", and "Room Reservation". The "Information" section contains an "Attention when using the MyLibrary" message. The "Bookmark" section shows a "New Arrival Information" section with a grid of book covers. The "User-Service" section also includes an "Alert" section with the message "There is no information." and a "Title List" section with a search bar and a dropdown menu for "Serial" and "Audio Visual".



Holds

You can reserve a book out on loan by clicking the "Reserve Request" button on the online library catalog (RUNNERS OPAC) search result screen. As soon as the item is returned, it will be put on hold for the next person in line. An item on hold will be held for up to one month.

Recalls

Books that are out on loan for more than 1 month can be recalled and borrowed for up to 14 days by applying for a recall at the library counter. Please note that requests are not accepted during exam periods and spring/summer break.

Automated Storage Information

From the RUNNERS OPAC search terminal in the library, push the "Available" button that appears on-screen to retrieve a book from the automated stack system. Retrieved material is arranged on the special book cart in front of the service counter of each library (1F). You are allowed to take out this book at the counter until 30 minutes before the library closes. You get it today only, and if you don't come to get it, your order will be canceled.

After pushing the Retrieve button, it takes several minutes to retrieve the book. We recommend about three book order in the same time. The display can show the status of up to several items. Since the display may not show all items being retrieved, please also check the contents of the special book cart. After using the material, please put it in "Book Return Cart". Do not return to the special book cart.

Requests

You can request materials from another campus(including APU) by clicking the "Reserve Request" button on the RUNNERS OPAC search result screen. (However, there are materials that can not be reserved and requested depending on conditions.) Please consult with the library counter staff if wanting to reserve items that cannot be requested over RUNNERS OPAC such as materials for in-library use and periodicals.

Purchase Requests

You can make purchase requests for materials through MyLibrary. You will be notified by email about whether or not the library will purchase your requested material.

Inter-Campus Photocopy Service

This copy service is for general serial publications (periodicals / almanacs, etc.) stored at other campuses or items that cannot be reserved or transferred from other campuses (however, the Copyright Act does not allow you to copy some materials). Copy fees apply. Please ask at the library counter to use this service.

II. How to Find Library Materials

1 Classification and Location of Library Materials

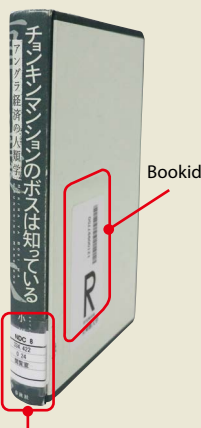
Books and Periodicals

Materials in the library are classied as books and periodicals (serial publications). Periodicals (serial publications) that are published on a continuous basis include magazines, newspapers, almanacs, and university journals. The latest issues of magazines, etc. are housed in the periodicals corner in the open-stack reading room.

How to Read the Call No. Label

The marks and numbers written in the book label are called “call number,” which indicate the location of the book and the subject of the book. Books are shelved according to the call number order. Please take note of the call number and Bookid if you find a book you need through RUNNERS OPAC.

Call No. Label



Call No. for books

KIC	First line	Library storing the book
913.6	Second line	Class mark
MA71	Third line	Author code
閲覧室	Fourth line	Location

Call No. for bound periodicals

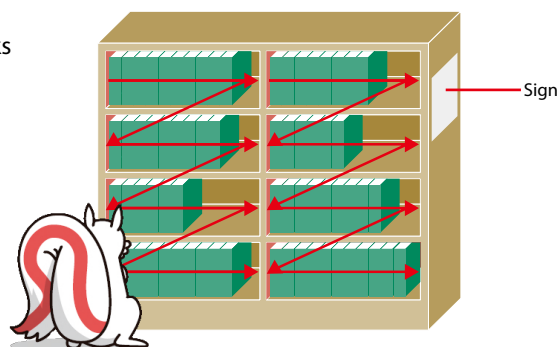
SH	First line	Title (Initials of the book title)

Call No. for annuals

A007	First line	A + Class mark
K	Second line	Title (Initials of the book title)

(Hirai Kaichiro Memorial Library)

■ Arrangement of Books on the Shelves





Classification of Library Materials

Library materials are shelved from left to right according to classification symbols based on the Nippon Decimal Classification (NDC). NDC is a system of classifying books according to book topic (content and information). The revised 8th edition of the NDC (Nippon Decimal Classification) was used until AY 2019, and the newly revised 10th edition of the NDC has been used from April 2020.

■ Nippon Decimal Classification; NDC

0 総記 General Works	000 総記 General works	5 技術 Technology	500 技術.工学 Technology.Engineering
	010 図書館.図書館情報学 Libraries.Library and information sciences		510 建設工学.土木工学 Construction.Civil engineering
	020 図書.書誌学 Books. Bibliography		520 建築学 Architecture.Building
	030 百科事典 General encyclopedias		530 機械工学 Mechanical engineering
	040 一般論文集.一般講演集 General collected essays		540 電気工学 Electrical engineering
	050 逐次刊行物 General serial publications		550 海洋工学.船舶工学 Maritime engineering
	060 団体.学会.協会.会議 General societies		560 金属工学.鉱山工学 Metal and mining engineering
	070 ジャーナリズム.新聞 Journalism.Newspapers		570 化学工業 Chemical technology
	080 叢書.全集.選集 General collections		580 製造工業 Manufactures
	090 貴重書.郷土資料.その他の特別コレクション Rare books.Local collections.Special collections		590 家政学.生活科学 Domestic arts and sciences
1 哲学 Philosophy	100 哲学 Philosophy	6 産業 Industry	600 産業 Industry and commerce
	110 哲学各論 Special treatises on philosophy		610 農業 Agriculture
	120 東洋思想 Oriental thought		620 園芸 Horticulture
	130 西洋哲学 Western philosophy		630 蚕糸業 Sericulture.Silk industry
	140 心理学 Psychology		640 畜産業 Animal husbandry
	150 倫理学.道徳 Ethics.Morals		650 林業 Forestry
	160 宗教 Religion		660 水産業 Fishing industry.Fisheries
	170 神道 Shinto		670 商業 Commerce
	180 仏教 Buddhism		680 運輸.交通 Transportation services
	190 キリスト教 Christianity		690 通信事業 Communication services
2 歴史 History	200 歴史 General history	7 芸術 The arts	700 芸術.美術 The arts.Fine arts
	210 日本史 General history of Japan		710 彫刻 Sculpture.Placstic arts
	220 アジア史.東洋史 General history of Asia		720 絵画 Painting.Pictorial arts
	230 ヨーロッパ史.西洋史 General history of Europe		730 版画 Engraving
	240 アフリカ史 General history of Africa		740 写真 Photography and photographs
	250 北アメリカ史 General history of North America		750 工芸 Industrial arts
	260 南アメリカ史 General history of South America		760 音楽 Music
	270 オセアニア史.両極地方史 General history of Oceania.General history of Polar regions		770 演劇 Theater
	280 伝記 General biography		780 スポーツ.体育 Sports and physical training
	290 地理.地誌.紀行 General geography.Description and travel		790 諸芸.娯楽 Accomplishments and amusements
3 社会科学 Social Sciences	300 社会科学 Social sciences	8 言語 Language	800 言語 Language
	310 政治 Political science		810 日本語 Japanese
	320 法律 Law		820 中国語 Chinese
	330 経済 Economics		830 英語 English
	340 財政 Public finance		840 ドイツ語 German
	350 統計 Statistics		850 フランス語 French
	360 社会 Society		860 スペイン語 Spanish
	370 教育 Education		870 イタリア語 Italian
	380 風俗習慣.民俗学.民族学 Customs, folklore and ethnology		880 ロシア語 Russian
	390 国防.軍事 National defence.Military science		890 その他の諸言語 Other languages
4 自然科学 Natural Sciences	400 自然科学 Natural sciences	9 文学 Literature	900 文学 Literature
	410 数学 Mathematics		910 日本文学 Japanese literature
	420 物理学 Physics		920 中国文学 Chinese literature
	430 化学 Chemistry		930 英米文学 English and American literature
	440 天文学.宇宙科学 Astronomy.Space sciences		940 ドイツ文学 German literature
	450 地球科学.地学 Earth sciences		950 フランス文学 French literature
	460 生物科学.一般生物学 Biology		960 スペイン文学 Spanish literature
	470 植物学 Botany		970 イタリア文学 Italian literature
	480 動物学 Zoology		980 ロシア・ソビエト文学 Russian literature
	490 医学 Medical sciences		990 その他の諸言語文学 Literatures of other languages

(The new, 10th edition)

2 Online Library Catalog “RUNNERS OPAC” RUNNERS OPAC

With RUNNERS OPAC, the online library catalog, you can search for the locations of materials. It can be accessed through the library website and also on the information search computers located at various areas in the library. To search for e-Journals or e-Books, use the “RUNNERS Discovery Service” search system (described on P.16) instead of RUNNERS OPAC.



Searching on RUNNERS OPAC

- 1 Enter a keyword (title, author name, etc.) and click “Search.”
- 2 A list of search results displaying book titles appears.
- 3 Click on a title to display detailed information.

Search Tips

- You can search the collection of RUNNERS OPAC as well as the collections within and outside of the University using an NDL Search, or search other universities in Japan using CiNii Research, CiNii Books or IRDP.
- You can select the type of material (books, journals, audio-visual, etc.) or specify the campus where the material is located.
- If you want to search the collection using NDC (Nippon Decimal Classification), use Classification search.



RUNNERS 立命館蔵書検索システム
RITSUMEIKAN Online Public Access Catalog

HOME Library Service R-Cube e-publication Database:Ritsumeikan Database:APU APU Library Ritsumeikan University Library

MyLibrary Help Keyboard Japanese

Search Area Search RUNNERS.

Open search condition

Filtering by
Language: English
Year: 2010-2019
Year: 2017

Filtering Item
Location
APU Library (2)
OIC Library (1)
HIRAI KAICHIRO
MEMORIAL LIBRARY (1)

Material Type
☒ All Material Type
☐ Books (2)

Results
Search keyword: bushi do
Results: 2 items

Sort: Relevance Display: 20 items

1. **Bushido and the art of living : an inquiry into samurai values / Alexander Bennett**
1st English-language ed. - Tokyo : Japan Publishing Industry Foundation for Culture , 2017. - (Japan library)
Books

Volume	Location	Call No.	Bookid	Status	ISBN	Comments
	KINUGASA HIRAI KAICHIRO Memorial Library 3F Foreign Books	NDC8: 156/B 35	12100404404	On loan	9784916055866	
	APU Library reading room	NDC8: 156/B 35	21000591104		9784916055866	
	OIC Library 4F Foreign Books	NDC8: 156/B 35	12100404283		9784916055866	

3 **Bushido and the art of living : an inquiry into samurai values / Alexander Bennett**
1st English-language ed. - Tokyo : Japan Publishing Industry Foundation for Culture , 2017. - (Japan library)
Books

Volume	Location	Call No.	Bookid	Status	ISBN	Comments
	KINUGASA HIRAI KAICHIRO Memorial Library 3F Foreign Books	NDC8: 156/B 35	12100404404	On loan	9784916055866	
	APU Library reading room	NDC8: 156/B 35	21000591104		9784916055866	

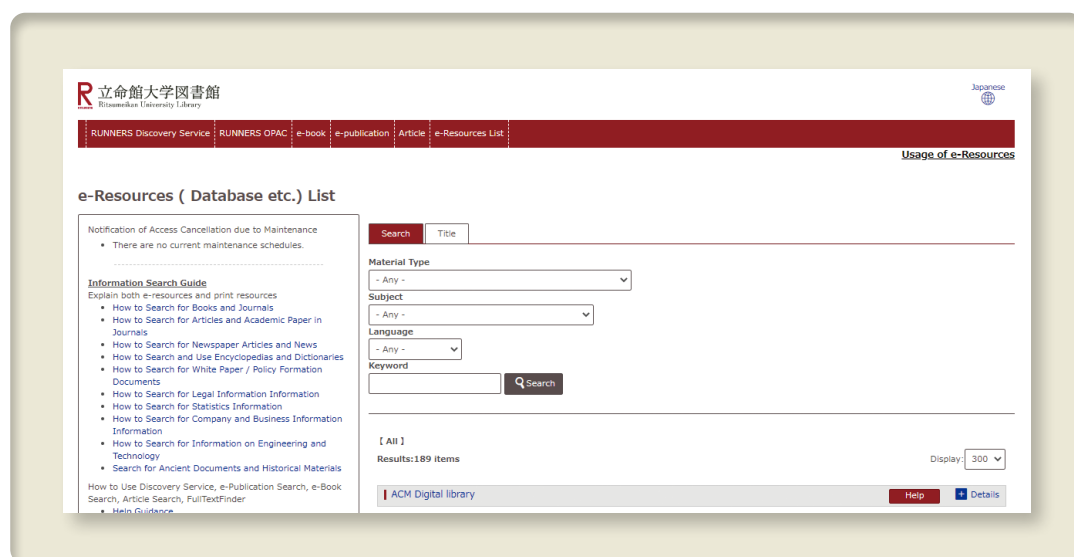
Search Result Tips

- A Location** A floor map indicating the location of a book will be displayed.
- B Call No.** This number indicates the location of a material. Since similar call numbers are given to books on the similar subject, you can easily search for materials if you remember the call numbers of your research area.
- C Bookid** This is a number specific to the library. If you know this number when making an inquiry at the reference counter, you can easily identify the material you are searching for.
- D Status** If this is blank, the book is available for loan.

3 e-Resources (Databases etc.)

At Ritsumeikan University you can use more than 100 databases, including searching for journals, magazine articles, dictionaries and encyclopedias, as well as for other specialized fields. Click the “Databases” tab on the library website, then locate the databases you want to use using the “Search”, and “Title” menus.

e-Resources
(Databases)



Databases Introduction

The following is information about frequently used databases.

CiNiiResearch

You can search not only research results and articles, but also books, research data, researchers, and research project information in an integrated manner from Japanese academic databases. Some search results also provide access to the full text of academic papers.

Nikkei Telecom

You can view full-text articles from The Nikkei, Nikkei Sangyo Shimbun and Nikkei MJ (distribution newspaper).

Asahi Shimbun Cross-Search

You can search for articles in The Asahi Shimbun from its first issue in 1879. You can also access Chiezo (an encyclopedia of contemporary terminology), AERA, Weekly Asahi, the Person Database, and The Asahi Shimbun Historical Photograph Archive.

JapanKnowledge Lib

You can search encyclopedias, dictionaries, glossaries, data, business information sources, and more.



4 RUNNERS Discovery Service

The “Discovery Service” is an academic information resource search system provided by EBSCO. You can search through the library’s collections, locate e-resources such as e-books and articles published in e-journals for which we have purchased access, look up the meaning of entered keywords, find related newspaper articles, etc.

RUNNERS
Discovery
Service



URL: TOP> Finding Resources>Discovery

5 e-book

Using “e-books” on the library website, you can search for e-books available at the university by keyword, title, and author.

e-book



URL: TOP> Finding Resources>e-book

6 e-publication

Under the “e-publication” tab on the library website, you can search for electronic publications by title such as e-books, e-journals, newspapers, newsletters, reports, book series, etc.

e-publication



URL: TOP> Finding Resources>e-publication

7 Search for Online Course Readings

Under “Online Syllabus” on the Ritsumeikan University website, you will find textbooks to be used in your courses or related reference books. You can check the availability of the book(s) if you click “Title.”

To access the library’s electronic resources on your personal device, connect to the Wi-Fi on campus using your own computer, smartphone, etc. If you wish to use online services off campus, such as at home or on the go, you can either use “GakuNin” or use the VPN (Virtual Private Network) connection. Please use the QR code on the right for more details.



e-Resources which are
Available to Access
from Off- Campus

III. Services

1 Guidance Sessions

The library provides guidance that may be useful for learning and research, such as how to write a report or thesis. Students can apply for individual guidance sessions at the library reference counter, but guidance can also be conducted away from the library for individual classes, seminars, or laboratories.

For information about content, schedules, and how to apply, click on “Library Guidance” under “Learning” on the library website.

URL: TOP>Learning>Library Guidance (for students)



2 Reference

The following reference services are available at the reference counter in the libraries to help users find the materials they require: collection search to see if libraries inside or outside Japan have an item you are looking for, subject search to find necessary library materials for a specific topic, and consultations on usage including how to use the library services and databases. You can also ask questions about these topics by email or through Zoom. Please visit the “Ask a Librarian” page under the “Using the Library” tab on the library website.

URL: TOP> Using the Library>Ask a Librarian



3 Using Libraries at Other Universities, Etc.

If a book is not available at the University, you can read it at the library of the university or other institution where it is located. The Library will make an inquiry to the other library, including whether the sought item(s) is available for reference. Please ask at the reference counter. When visiting libraries that have signed interlibrary agreements with Ritsumeikan, you can use their services in accordance with their respective rules. Please visit the library website for more information.

4 Materials from Other Universities or Institutions

ILL(Inter-Library Loan)

You can search for materials available at universities and research institutions across Japan using “CiNii Books” and “Other University Collection” on the RUNNERS OPAC search screen, and request the transfer of the item(s) or copies of the item(s) (this service not available at some universities or research institutions). Charges apply including postage, photocopying, and handling fees. Please ask at the reference counter.



5 Support by Student Library Staff

Student library staff (LS) provide suggestions for and assistance with library services from both a student user perspective and a library staff member perspective, and work hard to improve library services. These activities include replying to inquiries about library use, shelving library materials, and arranging shelves.

URL: TOP>Learning>Student Library Staff



Student
Library Staff

6 Inquiries

Campus	Contact point	Telephone	Email
Kinugasa Campus	Hirai Kaichiro Memorial Library	075-465-8217	library@st.ritsumeai.ac.jp
	Shugakukan Research Library	075-465-8248	shugaku@st.ritsumeai.ac.jp
	Arts & Humanities Library	075-465-8189	bunken@st.ritsumeai.ac.jp
Biwako-Kusatsu Campus (BKC)	Media Center	077-561-2634	media@st.ritsumeai.ac.jp
	Media Library	077-561-3943	medialib@st.ritsumeai.ac.jp
Osaka Ibaraki Campus (OIC)	OIC Library	072-665-2520	oic-lib@st.ritsumeai.ac.jp
Suzaku Campus	Suzaku Research Library	075-813-8257	szk-lib@st.ritsumeai.ac.jp

Ritsumeikan University Library X

Using the Ritsumeikan University Library X (Official), We will tweet on academic support information such as how to search for materials in the library, event guides to be held in the library etc. Please follow us.



Ritsumeikan
University Library
X (Official)





RITSUMEIKAN UNIVERSITY

LIBRARY GUIDE

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