

FY2025 Application Guidelines Program to Support Female Researchers' Career Path

1. The purpose of the Program to Support Female Researchers' Career Path

This program aims to actively support the career path of excellent researchers chosen from Senior Researchers affiliated at Ritsumeikan University and deemed promising if they continue research activities at the University. The recruitment is open for all disciplines from humanities and social sciences to natural sciences without limiting to specific disciplines. However, this program is limited for female researchers due to the abovementioned policy for promotion of gender equality and for support research activities for female researchers.

2. Recruitment details

Recruitment post	Research Professor (Assistant Professor)
Number	A few people
Affiliation	One of the followings: Kinugasa Research Organization, BKC Research Organization of Social Sciences, Research Organization of Science and Technology, Research Organization of Open Innovation & Collaboration, Ritsumeikan Asia-Japan Research Organization, Ritsumeikan Global Innovation Research Organization (R-GIRO)
Starting date	April 1st, 2025
Term of Office	In principle, an annual term of one year or less. The contract may be renewed up to four times after a continuous review each year, within a scope such that the total employment period does not exceed ten years.
Eligibility	<p>A person who satisfies all the requirements of ① to ② below.</p> <p>① During the solicitation period, Female Senior Researchers who are employed with budget for Promotion for Research Advancement Program of the University, Ritsumeikan University Early-Career Researcher Development Program, R-GIRO research Program, Program for Asia-Japan Research Development, Program Coordinated with Graduate schools to Foster a New Generation of Researchers or female Senior Researchers who are employed with budget for RARA fellow/RARA associate fellow program, and JSPS Research Fellow employed as a Senior Researcher at Ritsumeikan University in AY2024.</p> <p>② The University can offer an environment to continue research.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>Conditions to be a host faculty</p> <p>(1) A full-time faculty member (Professor/Associate Professor) of this University who does not have a limited employment period, is expected to remain employed until the end of the relevant t applicant' s research plan.</p> <p>(2) Able to demonstrate their ability to advise research and foster the researcher through research activities.</p> </div>
Remuneration, etc.	<p>① Work : 5 days a week and apply the Discretionary Labor System for Professional Work stipulated in the labor. *If the employee agrees to the application, the applicant is considered to have worked 7 hours and 30 minutes per day.</p> <p>② Salary : 4,800,000 per year (tax included)</p> <p>③ Transportation allowance/Sustenance allowance/Housing allowance: Not provided.</p>

	<ul style="list-style-type: none"> ④ Private School Mutual Aid/Employment insurance: Provided ⑤ As long as there is no hindrance to the research, it is possible for them to be in charge of classes up to on average four classes per year, both inside and outside the university, based on the University's regulation on the concurrent employment. ⑥ Other working conditions are determined in the University's regulations of employment and the employment contract.
Payment obligations	<ul style="list-style-type: none"> ① During the year of employment, apply to Grants-in-Aid for Scientific Research (KAKENHI). ② Submit a report at the end of the annual employment period. ③ Comply with the University's research ethics guidelines.
Others	<ul style="list-style-type: none"> ① Must make efforts to participate in and cooperate with programs and events regarding promotion of gender equality such as Program to Initiative for Realizing Diversity in the Research Environment. ② Must strive to actively present research achievements at public lectures and events held by the University. ③ Carry out tasks as instructed by the Senior Executive Director of the Research Organization. ④ The host faculty shall focus on creating a career path for the Assistant Professor employed in the program as well as making efforts to track the career path.

※We expect Senior Researchers to actively use and participate in the programs, such as "Rice Ball Seminar", that each research organization conducts to help young researchers to improve their career.

3. Screening process

- 1) The appointment candidates will be decided through document screenings and interviews based on screening criteria at the Screening Committee composed of committee members appointed by the Chairperson (Vice President, research affairs). For screening, a few members of Research-Life Support Division can be added as the screening members.
- 2) The appointment plan will be presented at the Human Resources Committee on Research Professors and decided by the University Senate.
- 3) Based on the screening, the results will be announced at the Steering Committee of the affiliated Research Organization and Committee on Research Administration.

4. Screening criteria

Based on the criteria indicated in the chart below, the adoption will be comprehensively decided.

Target	Screening criteria	Score
Applicant	① The applicant is expected to be an outstanding researcher for the future of academia.	10 points
	② The applicant has excellent research achievements and has ability to conduct the research plan, and the preparation status for the research plan is presented.	
	③ The research proposal is specific and excellent.	
	※If the applicant has ever adopted as "JSPS Research Fellow (PD)", it will be counted.	
Target	Screening criteria	Score

Host faculty	Research activities and the development status, preparation situation of the environment to receive the Research Professor (Assistant Professor), fostering plan of Research Professor (Assistant Researcher)	A/B/C
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5. Notification of the screening result

The screening result will be notified to applicants by Wednesday, February 19th, 2025 by email.

6. Handling of application documents and personal information

- (1) The submitted documents including application forms shall be used for review only.
- (2) Personal information obtained from application forms shall not be used for purposes other than that of screening.

7. Application procedure

Please attach the prescribed forms to the Ritsumeikan internal e-mail, "CC" your Host faculty member and send it to the e-mail address below.

Those who have selected as JSPS Post Doctoral Research Fellow must attach a copy of the screening result notification (if you cannot submit it because it is lost etc., please print out and attach the list of selectees from the website http://www.jps.go.jp/j-pd/pd_saiyoichiran.html).

In some instances, the office may perform confirmation of acceptance with the affiliated Research Organization, etc., at which is desired concerning the application for this program.

※The submission is complete when you receive a confirmation e-mail from the office.
If you do not receive a confirmation email, please contact the office below.

Application period: Tuesday, September 24th, 2024 to **Wednesday, November 6th, 2024**

Application submission e-mail address, inquiries:

Campus	Office and person in charge
Biwako- Kusatsu (BKC)	BKC Research Office Ritsumeikan University Biwako-Kusatsu Campus, 1-1-1 Nojihigashi, Kusatsu-shi, Shiga-ken 525-8577 3 rd Floor of Research Center for Disaster Mitigation System /Kunikata, Kitamura, Shiosaki Phone: 077-561-2631 / Ext. # 515-6500 E-mail : rsupport@st.ritsumei.ac.jp

8. Others

The appointment candidates who has passed the document screenings will be interviewed at the Screening Committee.

Date: scheduled from Monday, November 25th, 2024 to Friday, December 20th, 2024