

Notice from the Division of Research

The Division of Research manages external funding applications including Grants-in-Aid for Scientific Research (hereafter Kakenhi), research fund-related accounting, and industry-academia-government collaborative projects.

Please refer to the website of the Division of Research (<https://www.ritsumeai.ac.jp/research/member/>) on the Ritsumeikan University website for important procedures related to research activities at Ritsumeikan.



The following are the procedures to take when you come to Ritsumeikan. The Request Forms must be submitted by e-mail as soon as possible. (**Please submit by the deadline for submission in case of starting work from April 2023**)

<Main procedures>

1. e-Rad (Cross-Ministerial R&D Management System) Registration Request Form

Deadline・・・Friday March 10, 2023

This form is necessary for procedures related to e-Rad, also known as the Cross-ministerial R&D Management System, and FY 2023 Kakenhi application and status confirmation procedures.

* When a researcher transfers to another research institution, it is necessary to register on the e-Rad with a new institution and to move out at the retiring institution.

* Note that the system processes applications for national competitive funding such as Kakenhi, and applications submitted after the deadline of the applicable institution will not be considered.

2. Researcher Database Registration Request

Deadline・・・Monday May 8, 2023

This form is for the Ritsumeikan University Researcher database. Please refer to the form to see if you are required to register with the database.

■ Forms to be submitted

Please download the forms by yourself from the following webpage.

① https://www.ritsumeai.ac.jp/research/member/researcher_appointment/ra03_2.html/



② Access the above page from the Ritsumeikan University website(<https://en.ritsumeai.ac.jp/>)

Click on “Research” in the upper area of the page



Click on “Research Support Info for Faculty” at the bottom of the page



Click on the “研究者任用・受入(Researcher Appointment / Acceptance)” tab



Click on “新規任用教員・研究者の方(Newly Appointed Faculty / Researchers)” in the list on the left



■ If you need to transfer external funds other than Kakenhi, please consult the research office of each campus.

■ Contact

Colleges and Research Organizations on Kinugasa Campus and Suzaku Campus

⇒ Research Office at Kinugasa Campus

(TEL) 075-465-8224 (e-mail) db-krsc@st.ritsumeai.ac.jp

Colleges and Research Organizations on Biwako-Kusatsu Campus

⇒ Research Office at Biwako-Kusatsu Campus

(TEL) 077-561-2802

(e-mail) e-Rad : b-kaken@st.ritsumeai.ac.jp, Researcher Database: : db-coor@st.ritsumeai.ac.jp

Colleges and Research Organizations on Osaka Ibaraki Campus

⇒ Research Office at Osaka Ibaraki Campus

(TEL) 072-665-2570 (e-mail) ocicro@st.ritsumeai.ac.jp

* For inquiries regarding Registration Request Forms and their submission, please contact the staff stated on each form.