

Have you **completed** the multi-factor authentication setup?

Please refer to the guide on the back and complete your multi-factor authentication setup.

New students who have **not yet completed** the setup are **encouraged to visit the setup support**.

Date & Time: Wednesday, April 1, 9:00-16:00

Location: CO-LEARNING HOUSE II 2F 
C607 (C606) →

*Before coming to the room,
please make sure to complete STEP 1 and STEP 2 as outlined.

*Please visit the RAINBOW Service Desk after April 2.



What to do in such a case?

Changing your smartphone or phone number



Please set up multi-factor authentication on your computer in case you change the device or phone numbers.



Lost or stolen smartphone

Please check the IT support site and follow the procedures as soon as possible.



Traveling or studying abroad

You can use the system overseas as long as you have set it up with Microsoft Authenticator on your phone or OTP on your computer.

Multi-factor Authentication Setup

4Step Checklist

STEP 1

Confirm your User ID and Password

Your User ID and password can be found in Ritsu-Mate.

*If you have trouble logging in, please visit the BKC Manabi Station (AD-SEMINARIO 1F) .



STEP 2

Install Microsoft Authenticator on your smartphone or tablet



Google Play (Android)



App Store (iOS)

STEP 3

Set up multi-factor authentication

Please set it up looking at the manual on your computer, etc.

<https://it.support.ritsumeai.ac.jp/hc/ja/articles/49273490203929>



STEP 4

Try to log in to CAMPUS WEB

If you can log in to CAMPUS WEB, the setup is done!



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Set up multi-factor authentication on computer

Windows

<https://it.support.ritsumeai.ac.jp/hc/ja/articles/900006024766>



Mac

<https://it.support.ritsumeai.ac.jp/hc/ja/articles/900007014203>

